

Valley City Hockey Club Board Meeting Minutes

August 12, 2025 | 6:00 p.m. | Valley City Town & Country Club

Roelfsema called the meeting to order at 6:10 p.m.

Attendance - Steph Roelfsema, Jeremy Wiebe, Kristan Bullinger, Jeff Wurzer, Kevin Chase, Chris Tofsrud, Amy Olsen, Ty Stearns, Andy Carlson

Review/Approve Prior Meeting Minutes – Wiebe moved to approve the June 2025 meeting minutes as presented. Tofsrud seconded. Motion passed.

Review/Approve Financials – Stearns motioned to approve the June & July 2025 Financials as presented. Wiebe seconded. Motion passed.

Club Operations

Board USA Hockey Requirements - Bullinger provided each board member with USA Hockey requirements that must be completed prior to rostering our teams.

Handbook Updates - Board reviewed the updated VC Hockey Handbook. Changes were implemented to the following sections: Registration, Player Movement Policy, Playing Time Policy, Squirts Level and Squirt Goalie Fees. Wiebe motioned to approve the 22025-26 Handbook as presented. Stearns seconded. Motion passed.

Hockey Programming

Parent Survey Review - Board reviewed JVC Prowl & VC Vipers parent surveys.

Coach / Team Planning - Roelfsema updated the board on JVC Alliance planning for JVC Co-op teams. Carlson updated the board on VC Viper level coach plans.

Practice Schedule - Roelfsema will work on Practice schedule so we can include this with registration communications.

Try Hockey for Free - National Date is 9/13, but our ice will not be available yet. We will set a date once ice schedule is solidified.

Building, Ice & Cleaning

Ice Plant Updates - New compressors and tower are installed. Grotberg to do additional electrical work, including lights for storage area, adding a heater to the scorers box and installing motion-activated light switches in locker rooms and hall.

Dryland Area - Lumber has been purchased and is at the rink. Plans for build are in the works, but the project may not be fully completed this season.

Locker Room Doors - Wurzer shared that Jason Manlove is getting a bid for Enterprise to install these doors. Will updated the board when more is known.

Ice Install Plan - Date scheduled for start of install is September 20.

Livebarn video feed is down. Bullinger is working with support to schedule a repair visit.

Fundraising & Marketing

Gaming Updates - In need of one additional counter to assist Mike.

Fireworks - Sale went well, with all shifts covered by sign ups. Building where fireworks are stored was purchased, and Chase is working with the new owner to determine a fair fee or fireworks credit.

Viper Cup - Successful event with positive feedback. Auction brought in approximately \$18,000

Board Ads / Banners - Banners have been removed, and board ads are all up for renewal. Bullinger to send Wiebe the spreadsheet from past agreements. Wurzer Farms, Alley Beans and Puklich board ads are part of other sponsorships or donation agreements.

Concessions

No new business

Other

Bullinger to create a description for an Administrative Assistant for the club. Board will consider hiring for this position at the next meeting.

Wiebe motioned to adjourn at 7:05 p.m. Tofsrud seconded. Motion passed.

Respectfully Submitted,

Kristan Bullinger
Board Secretary