

**JAMESTOWN HOCKEY BOOSTERS  
BOARD OF DIRECTORS MEETING**

**7:00 pm Gladstone 6/9/25**

**Meeting Minutes**

- I. Called to order at 7:06pm
  - a. In attendance Whitney, Jeremy V, Mitch, Joe, Cody, Mollie, Jeremy F
- II. Reading of last month's meeting minutes – Perkins
  - a. Mitch motions to approve, Jeremy F seconds
- III. Reading of the Treasurer's report – Forester
  - a. Joe motions to approve, Cody seconds
- IV. Committee reports – COMMITTEE REPORTS TO BE REVIEWED PRIOR TO MEETING
  - a. Equipment (Joe, Mitch, Jeremy V)
    - i. Need order to Jeremy F next month for new sets so we have it by September
    - ii. Go through one more time to see what to get rid of again
      - 1. Goalie gear
      - 2. Stick bin – need more straight sticks
      - 3. Skates
  - b. Coaching ()
  - c. Referees (Gage)
  - d. Concessions ()
  - e. Scheduling (Mollie)
    - i. 12 tournaments scheduled so far
  - f. Fundraising (Jeremy F, Mollie)
  - g. Community Rep (Whitney, Jeremy V)
  - h. Registration (Mollie, Jeremy V)
  - i. Tourney (Joe, Mitch, Jeremy F)
    - i. Need hotel blocks scheduled
    - ii. Feb 27-March 1 Bantam B1 State
  - j. Park Board (Whitney)
    - i. Asked for quote for August ice and itemized receipt for the month
    - ii. Date for scheduling in July
    - iii. Shared survey results regarding cleanliness of rink/glass, handicap accessibility, more rubber mats to Amy
  - k. Discipline/Grievance ()
  - l. Co-op (Whitney, Jeremy F, Mollie)
  - m. Apparel (Whitney)
  - n. Grow the Game & USA 2 for 2 (All board members)
  - o. Social Media (Jeremy V)
- V. Old Business
  - a. Review Co-op meeting
    - i. Co-op meeting held June 8
    - ii. Approved No Tolerance Policy
    - iii. Approved having coaches sign a coaching contract
    - iv. Approved player petition and team selection process

- v. Coaching conversation had for each level, VC going to their board meeting to discuss as well

## VI. New Business

### a. Propose changes to handbook

- i. Jeremy V motioned to approve coaching contract, Mitch seconds, motion passes unopposed
- ii. Whitney motions to approve No Tolerance policy, Jeremy V seconds, motion passes unopposed
- iii. Jeremy F motions to approve adding to player conduct in handbook, Cody seconds, motion passes unopposed
  - 1. Coaches have the right to bench players for unexcused practice/game tardiness or absences and/or for disciplinary reasons. Benching will be for a shift, period or game depending on the infraction and/or occurrence of offense. Coaches should be notified by the player of practice/game absences prior to scheduled ice time.
- iv. Locker room monitor addition to handbook as written motion to approve as written by Mitch, Jeremy V seconds, motion passes unopposed
  - 1. USA Hockey policy of locker room monitoring will be followed. For the purposes of this association, the term “certified supervisor” consists of coaches, coordinators, hockey directors, and board members. In almost all situations, the association will utilize coaches to supervise locker rooms for all teams.
- v. Ice time policy as written motion to approve in Jamestown handbook by Mollie, Joe seconds, motion passes unopposed. Will be sent to co-op to be voted on being added to handbook as well.
  - 1. It is the goal of prowl hockey to offer high quality competitive play at all levels with a commitment towards player development of every skater. Prowl coaches will focus on high quality player development with an overall intention, at practices and games, towards equitable play time specifically in the lower age divisions. For peewee, 12U and Bantam ages, at the coaches’ discretion, special power play and penalty kill units are allowed during the game. For development purposes, it is strongly encouraged that coaches utilize all players when there is a three-goal lead. Player behavior, attendance, and attitude throughout the season are factored in to a coach’s decision on game time play. Coaches may limit a player's ice time as a motivational/disciplinary tool, either for violations of team rules, repeated failures to follow directions or for lack of effort during practice or a game.
- vi. Team Selection policy as written motion to approve by Mitch, Jeremy F seconds, motion passes unopposed
  - 1. Evaluation team consists of no less than 3 of the following individuals a Hockey director, goalie coach, independent evaluators, and coaches. Evaluations will be made up of skills and drills, in-house scrimmages, and outside scrimmages if available. Players may be moved to different groups during the evaluation process by the evaluation team. Any legal guardian coaches will be removed from the selection process for their child. The number of players at each level will be determined by the respective hockey boards (Jamestown Prowl and JVC Co-op).
- vii. Player petition as written motioned by Joe, seconds by Mitch, motion passes unopposed
  - 1. All players must try out for the group (youth or girls) that they intend to play with during the season.

2. No change requests will be granted during or after evaluations.
  3. USA Hockey and NDAHA age limits for playing levels change on June 1st of each year. ND school age limits for grade change on August 1st of each year. If a player's birth date falls after June 1st and the player is enrolled in the grade corresponding to the player's school age, then the player's parents may elect to permit the player to play at the higher playing level with players in his/her class.
  4. A player must first register in the age group they belong.
  5. A written request, for player advancement based on size, skill, and maturity must be received by September 1st.
  6. The board will consider the request, and a decision will be made regarding allowing the player to participate in tryouts.
  7. If approved by the board, the player will try out at the higher level. Criteria for allowing a player to play-up will be based on the evaluation of the player's skill and ability to contribute to the older team, the participant's maturity level compared to the older team's participants, physical size, and number of players at each level. Allowing participants to move from a non-checking division to a checking division represents the greatest risk and will receive the greatest scrutiny.
  8. Following tryouts, the evaluators/coaches will make a recommendation to the board whether to accept or decline the request.
- viii. Concession additions
1. \$500 fee for anyone who does not complete their concession shifts
  2. \$20/shift incentive up to 5 shifts for anyone who completes shifts above and beyond their required shifts. The incentive pay will go toward the following season registration.
  3. Mollie motions to approve, Jeremy F seconds, motion passes unopposed
- b. Review job postings
- i. Approved Concessions listing on Facebook
  - ii. Approved Director listing on Facebook
  - iii. Approved Scheduler job description for Mollie to take position
    1. Motion to pay \$17k/year for scheduler by Cody, Mitch seconds, motion passes unopposed. Mollie abstained from voting.
  - iv. Candidate committee – Whitney, Jeremy F, Mollie

## VII. Additional Discussion

- a. Gaming requests
- i. \$1423.20 Jimmie scramble from Wooly
    1. Motion to accept by Mitch, Whitney seconds, motion passes unopposed
  - ii. Spirits South Central Selects Volleyball - \$500
    1. Motion to accept by Mollie, Mitch seconds, motion passes unopposed
  - iii. Spirits JHS state soccer - \$400
    1. Motion to accept by Whitney, Cody seconds, motion passes unopposed
  - iv. Spirits pickleball club \$250 equipment
    1. Motion to accept by Cody, Mitch seconds, motion passes unopposed
  - v. Bantam B tournament in TRF \$1653
    1. Motion to accept by Cody, seconds by Joe, motion passes unopposed
  - vi. Alexandria tournament \$1800

1. Motion to accept by Mollie, Jeremy V seconds, motion passes unopposed
- vii. Spirits James River Figure Skating Club - \$1000 for ice time
  1. Motion to deny by Mitch, seconds by Jeremy V, motion passes unopposed due to competing ice time and price
- viii. \$500 for James River Rodeo
  1. Motion to approve by Mollie, Cody seconds, motion passes unopposed

VIII. Adjourn

- a. Motion to adjourn at 10:01pm by Jeremy F, seconds by Mollie