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Vista Hockey Club

Article I. ORGANIZATION

The name of this organization shall be the Vista Hockey Club, hereinafter referred to as “Club” or “VHC”.

Article II. OBJECTIVE AND PURPOSE

Section II.01 Objectives

The objective of the Club shall be to provide funding and support to the Vista Hockey Club, which includes: The Varsity team and if tryout numbers permit, a Junior Varsity team.

The program is funded through fees charged to each member and fundraising activities promoted by the Club. These fees are necessary to cover the costs required to run the Club and support the hockey program. The major costs to run the program include, but are not limited to: practice ice, league and non-league fees, tournament fees, referees, and coach fees.

VHC will abide by and act in accordance with Articles of Incorporation, Bylaws, Rules and Regulations, Playing Rules of USA Hockey and CAHA. All coaches, players, volunteers, and members of the board will be registered with USA Hockey and CAHA.

Section II.02 Purposes

- a. Operate, manage, and maintain itself in such a way as to provide for the objective stated above.
- b. Solicit contributions and raise the funds necessary to run the Vista Hockey Club.
- c. Work with the Vista Hockey Club to organize, fund, and support activities such as: Fundraisers, VHC Activities, Team Dinners, and End-of-Season Banquet.
- d. Act organize, fund, and support activities such as: Fundraisers, VHC Activities, Team Dinners, End-of-Season Awards Banquet, and Senior Night.
- e. Act as a liaison and facilitate communication between the Club membership and the Vista Hockey Club Coordinator and Varsity Head Coach.
- f. Work with the Vista Hockey Club in the collection of the annual player dues and fees.
- g. Work with the Vista Hockey Club in the development, planning, and management of the Vista Hockey Program budget.

Article III. MEMBERSHIP

The Vista Hockey Club shall have no voting members.

At least one parent is required to register with CAHA/Avs Cares Program each season. This is in support of the SafeSport Program.

Each player, parent (to show support of their child by the Code of Conduct principles) and volunteer shall agree to sign the Code of Conduct Agreement at the start of each new season. Parents are subject to fines and/or suspensions for violations of USA Hockey or CAHA Policies.

Member's coaches, Board members, Directors, certain players, certain volunteers, and Officials shall complete SafeSport training annually and background screening every two seasons in accordance with Player Safety.



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All VHC member teams must have a 1-T roster in compliance with USAH and CAHA rules.

Section III.01 Consequences of Non-Payment

- a. No player shall participate in Club sponsored practice and competition if his fees or other assessments remain unpaid beyond their due date, except as provided in section 3.07.
- b. Should a player become ineligible to play because of injury, grades, disciplinary actions, or expulsion, or any other reason, unpaid fees are still the responsibility of the Member and are to be paid on the same basis as if the player was still actively playing or a Member of the organization.
- c. Delinquent fees automatically disqualify any player from further play/participation (games, practices, and team functions). The Treasurer will notify the Member and the Board that the Member is delinquent, and the Board will notify the Head Coach of the player's ineligibility and immediate suspension.
- d. The Club Board has the authority to take appropriate collection action when fees are delinquent.
- e. Vista Hockey Club Coordinator and/or the Club Board have the authority to suspend any player when fees are delinquent. If a player's fees are delinquent, the player will be benched until the account is brought up to date. The Treasurer will send a certified letter to the parent who has signed the parent agreement one week before the player is benched. The letter will notify the parent of the impending action and request the parent to inform the player of the situation.
- f. Coaching staff will enforce decisions made by the Board including off-ice circumstances.

Section III.02 Hardship Cases During Playing Season

- a. A player whose fees, charges, and assessments are not fully paid when due may continue to participate in Club sponsored practice and competition if, and only if, the Board President and Vista Hockey Club Coordinator are satisfied that the nonpayment occurred because of circumstances meriting special consideration of a hardship case. A player's participation as a hardship case shall continue for so long as and on such terms as the Board President and Vista Hockey Club Coordinator shall determine.
- b. All hardship cases must be submitted to the Board for review and approval prior to the tryout process of each new season.
- c. If financial difficulties arise for a family during the playing season, the family can request a meeting with the Board. The Board can determine a workable payment schedule or explore other reasonable options to assist the family through that time. All hardship matters shall remain confidential and only board members, club coordinator and head varsity coach shall know the status of any hardship cases.
- d. Regarding the matter of financial liabilities when incidents occur outside the realm of one's control: for example, a player is injured during the playing season and will not be able to play hockey for an extended period, there may be a fee reduction determined by Board decision.
- e. Hardship cases are encouraged to use all avenues of fundraising available to the club.



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- f. Board will respond to all hardship requests in writing no later than 14 days after tryouts are complete and teams are announced.

Article IV. BOARD OF DIRECTORS

Section IV.01 Board Members and Qualifications

- a. The Board of Directors shall consist of a minimum of five members in good standing, one of whom shall be the Vista Hockey Club Coordinator. The Board Members of the organization may consist of but shall not be limited to President, Vice President, Treasurer, and Secretary, Registrar, and an at large member.
- b. Qualifications for seeking or holding office;
 - i. Shall be Active Member of the Club for at least 3 months
 - ii. Be in good financial standing with the Club with no outstanding dues
 - iii. Cannot be in suspended status
 - iv. Same person cannot simultaneously hold multiple offices

Section IV.02 General Powers

- a. The Board shall determine the policies and activities of the Club, approve the budget, approve all expenditures, take counsel with committees, and have general management of the Club.
- b. Board shall manage the affairs of the Club and coordinate with the Vista Hockey Club Coordinator to address issues of importance to the entire Club. Board will be charged with, but not limited to, determining a budget, establishing fees and registration rates, coordination of fund-raising efforts, procuring ice time and other expenditures as deemed appropriate.
- c. The Board will establish an annual Budget and has authority to enforce it, even by the means of eliminating other budgeted activities.
- d. The Board Members shall NOT have any influence with Head Coaches regarding playing time, player positions, or any other special player privileges. Any attempt in doing so will be brought forward to Vista Hockey Club Coordinator and the Board Member may be removed from his/her elected position.
- e. Help to promote and fundraise for the Club.

Section IV.03 Board Voting

- a. There are five voting Board Members; President, Vice President, Treasurer, Secretary, Registrar and Member at Large. (Member at Large is appointed by the other four elected board members). Each is entitled to one vote on any matter submitted to a Board vote.
- b. A majority of the Board Members shall constitute a quorum for the transaction of business at any meeting of the Board. A quorum of any meeting is defined as a minimum of three Members.
- c. Withdrawal of Members from any meeting of the Board shall not cause failure of a duly constituted quorum at the meeting.



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- d. Except as otherwise provided, no business may be transacted at any meeting of the Board at which a quorum is not present.
- e. The act of the majority vote by the Board present at a meeting where a quorum is present shall be the final vote.
- f. All issues resulting in tie vote shall be referred to AD for final decision on Board voting.
- g. The Board will approve the annual budget upon majority vote.

Section IV.04 Duties of the Board of Directors', Members and Directors

i. Section 4.04.1 President

- a. Be the principal officer of the Club and will attend and preside at all meetings of the Club and Board.
- b. Work with Chairpersons in the creation of the meeting agendas.
- c. Be responsible for approval of any written communications to the Membership, such as meeting notices and notices of elections.
- d. Be responsible for scheduling a facility at which the meetings of the Board will be held.
- e. Appoint chairpersons of standing committees or subcommittees.
- f. Be an ex-officio Member of all committees.
- g. Act as a liaison to the Hockey Club Coordinator and Coaches, either directly or via delegation.
- h. See to the needs of all new members, either directly or via delegation.
- i. Be available the year following retirement from office as an advisor to the Board.
- j. Help to promote and fundraise for the Club.

ii. Section 4.04.2 Vice President

- a. Assume all duties the President gives her/him.
- b. Preside at all meetings of the Club and Board and assume the President's responsibilities in the absence of the President.
- c. Attend all Board meetings.
- d. Be the coordinator of all committees, collect committee reports for the President, and report on committee activities when the committee chairmen are unable to attend meetings.
- e. Coordinate end-of-year reports with the President and committee chairs.
- f. Act as or liaison to Team Managers for each Vista Hockey Program teams (Varsity and JV).
- g. If acting team manager, see Article IX – Team Manager for duties and responsibilities
- h. If liaison, VP must be willing to appoint, coordinate, support, and train a team manager for each of the Vista Hockey Program teams (Varsity and JV).
- i. Help to promote and fundraise for the Club.

iii. Section 4.04.3 Secretary

- a. Keep minutes and records of each official meeting of the Club.
- b. Keep a record of meeting attendance.



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- c. Be responsible for all correspondence and communications addressed to the board.
- d. Be responsible for distribution of any written communications to the Membership, such as meeting notices and notices of elections.
- e. Present a draft of the minutes of each meeting to the Board for its review at least two weeks prior to the next scheduled Board Meeting.
- f. Make meeting agendas and minutes available to the Club Membership via the Club website, and/or other means available. These shall be made available no less than 15 days in advance of the meeting.
- g. Inform Club Members and the Board of all Club related correspondence at meetings.
- h. Assure documents on the website are accurate and up to date.
- i. Help to promote and fundraise for the Club.
- j. Attend all Board meetings.
- k. Custodian of all Club records and maintains history of the Club.

iv. Section 4.04.4 Treasurer

- a. Have care and custody of all monies or securities belonging to the Club and shall be responsible for such monies or securities.
- b. Render a written account of the financial status of the Club for each Board meeting or when directed by the Board. Such reports shall be affixed to the permanent minutes of each meeting.
- c. Exercise all other duties incident to the office of Treasurer.
- d. File all necessary reports for the Club and Teams.
- e. Oversees funds and responsible for the receipts and disbursements according to the budget.
- f. Bill and collect player fees from players who are selected for a team.
- g. Provides record of budget status to the Board and Club membership at Board Meetings.
- h. Attend all Board meetings.
- i. Help to promote and fundraise for the Club.

Section IV.05 Vista Hockey Club Coordinator

- a. Shall perform all duties necessary to meet the Colorado Prep Hockey League and the Colorado Amateur Hockey Association regulations including filing team applications.
- b. May assign duties from time to time to any members that may be necessary to carry out his/her responsibilities.
- c. All issues resulting in tie a vote shall be referred to the Hockey Club Coordinator for final decision on Board voting.

Section IV.06 Election Process & Terms of Office

- a. Election of the Board of Directors shall be held annually.
- b. Potential candidates for Board positions may be presented by any current Board Member, who shall present a brief description of their qualifications. Board members are elected at the annual meeting of the Board. Voting shall be by nomination.
- c. Board of Director positions are elected by the current Board by majority vote.



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- d. The terms of all Directors will be a two-year term for the President and Treasurer position and one-year term for the other three positions. Elections will be held annually to fill positions up for re-election as necessary.

Section IV.07 Vacancies & Removal

- a. In case of a vacancy in the Office of President, the Vice President shall assume the duties of that office. Vacancies in the other offices shall be filled by a vote of the Directors at a regular Board meeting. However, any such office vacancy filled in this manner will be considered vacant at the annual meeting and shall be subject to voting Board Members as outlined in Section 4.03 of this Article.
- b. The Board, from among Active Members, shall fill any other vacancies as quickly as practicable with a special election organized by remaining Board Members. Terms of replacement fall under section 4.03.
- c. The Board of Directors may remove any Board (except Vista Hockey Club Coordinator) Member elected by the Membership whenever in its judgment the best interests of the Organization would be served thereby. The method of removal shall be by majority vote by all of the Board Members present at the quorum. Reason for removal includes but not limited to:
 - i. Missing three consecutive Monthly Board Meetings without adequate excuse.
 - ii. Failure to fulfill duties of said office or conduct detrimental to the best interest of the Club.
 - iii. Member may also be removed from office if at least 80% of the Board vote for such removal at a Special Meeting called for that purpose.

Section IV.08 Compensation

The Board shall not receive any compensation for their services, nor shall receive any sums or expenses for attending association meetings.

Article V. MEETINGS

Section V.01 Meeting Types

The Board organizes three types of meetings for the membership; Quarterly Board Meetings, Annual Club Meeting, and Special Meetings. The Board may designate any place for the location of these meetings.

- a. Quarterly Board Meetings shall be held at a time and consistent day of each quarter so designated by the Board. The actual meeting time and location will be determined by the Secretary and published by email to each member of record. Meeting time and location shall be posted on the team website. These meetings are open to the active and in good standing Members.
- b. Annual Club Meeting shall be held each year for the purpose of election of the Club President, Vice President, Treasurer, Secretary and At-Large Member. Appointment of future Board positions shall be appointed at this meeting by the existing Board members.
- c. Special meetings of the Club may be called by the President, or by a majority vote of the Directors of the Board. Notices of special meetings shall be delivered by the President, indicating the time and place, the purpose of the special meeting, and who is calling it.



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Section V.02 Meeting Votes and Agenda

- a. All endorsements and/or resolutions which indicated the support of this Club must receive a majority vote of the Directors present and voting at the time of the motion. These may include but are not limited to budget.
- b. Three quarters, or seven people (whichever is greater) shall constitute a quorum for the transaction of business at any meeting of the Directors. Each Director shall be entitled to one vote. There shall be no voting by proxies.
- c. Meeting agendas and minutes shall be made available to Membership.
- d. The order of business agenda at any regular scheduled meeting shall be:
 - Call to order
 - Taking of attendance
 - Reading or voting to accept the minutes of the last meeting
 - Reports of officers
 - Reports of committees
 - Old business
 - New business
 - Adjournment

Article VI. FINANCIALS

Section VI.01 Fiscal Year

- a. The Club's fiscal year shall run from June 1 to May 31.
- b. At the end of each fiscal year, the Treasurer shall present the Club Membership with a summary of the financial standing of the Club.

Section VI.02 Operating Fund

- a. The Club shall create and maintain an Operating Fund for the purposes of providing sufficient cash flow to cover the costs required to run the Club and support the hockey program. This operating fund will be divided into two accounts. First is the Player account that is used to pay for year-to-year expenses related to the on-ice activities of the current fiscal year. The second account is the Club account that will fund activities and programs that span multiple fiscal years and ensures the continuity of the program over time.
- b. If the Club has a net profit at the end of its fiscal year in the Club account, the balance will remain in place with the Club and will be used to support programs and other activities that benefit the sustainability of the program as a whole in future years. Types of expenditures that would be consistent but are not limited to the purchase of video or other equipment needed for the Club that would be shared over multiple years, payment of hardship fees, and year end awards. The Board should work to target a goal in the rollover balance of the Club account that is equal to approximately 30% to 50% of the annual operating budget. The accumulation of this amount may take multiple years to obtain.



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- c. If the Club has a net loss at the end of its fiscal year, the money required to cover the loss shall be collected from active players.

Section VI.03 Budget Accounts

- a. The program will operate on one budget with two accounts:
 - Players Account
 - Club Account
- b. Income, fundraising, and expenses would be divided accordingly.

v. Section 6.03.1 Player Account

- a. The Players Account is responsible for player related expenses and income generated from player payments.
- b. Player Account expenses include, but are not limited to, the following:
 - i. All skating activities related to coaches, dryland and all season practices
 - ii. All game and tournament expenses
 - iii. All player equipment that is not returned at end of season
 - iv. Travel for coaches for tournaments
 - v. Banquet, senior night and other activities related to the current season
- c. Annual player fee is determined based on player account expenses divided by the estimated number of players.

vi. Section 6.03.2 Club Account

- a. The Club Account is responsible for generating income to pay expenses for ongoing program expenses.
- b. Income sources will include the various Club fundraising activities and spirit wear sales.
- c. Club Account expenses include the following:
 - i. Payment for program related expenses to promote the future of Vista Hockey
 - ii. Coaches' salaries and certifications
 - iii. Program equipment such as pucks, shells, video equipment and other items that will be carried over from year to year
 - iv. Website expenses
 - v. Fundraising costs and activities
 - vi. Hardship requests and player bad debt
- d. At year-end, any positive variance in the Club Account will be retained to ensure the continuity of the program.
- e. It is important to note that the player fees do NOT fund the Club Account.

Section VI.04 Budget

- a. During the month of June, the Board shall work with the Head Varsity Hockey Coach to develop a budget for the following hockey season. The budget shall, at a minimum, include all anticipated major expenditures required to run the team for the upcoming hockey season; for example, ice time, league fees, tournament fees, coaching fees/salaries, and Club-sponsored events.
- b. Budget to be voted on shall be limited to the Players Account. The Player fee will be divided by the anticipated number of players who will be in the program. These costs may include: summer coaches



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skates, dryland, practice ice, League and non-league fees, Referees fees, Tournaments, Club-sponsored events, Team purchases, i.e. practice jerseys, water bottles, pucks and if Board approved, assistant coaching fee /salaries.

vii. Section 6.04.1 Budget Exclusions

- a. Helmet, Gloves and Hockey Bags. These items are to be bought and paid for separately by each player. The helmet, gloves and hockey bags shall comply with Vista team uniform standard.
- b. King Soopers rewards and any other fundraising that the Board organizes shall be credited to Club account as authorized by these Bylaws.

Section VI.05 Player Payments

The Board will set Player payments schedules. The fee schedule will require total payment is due by September 15th for CPHL hockey season.

Final player payments not received shall be immediately referred to the Hockey Club Coordinator for collection and appropriate measures taken for playing time in the final tournaments, games and playoffs. Board will provide a fee payment schedule to all players who have signed the required player/parent agreement form. The player/parent agreement commits families financially to the payment of fees for the season and allows the Board the right to pursue any or all outstanding balances as detailed in the agreement. As a guide, payments are set up to allow for either paying full amount at once or paying a percentage in two or three installments.

Section VI.06 Expenditures

- a. All non-budgeted expenditures must be approved by a quorum (three or more members) of the Board.
- b. All expenditures must be authorized by the Board.
- c. The Treasurer shall not be obligated to reimburse any member for any non-approved expense or any expense for which no invoice or receipt is provided.
- d. All bills of the Club shall be mailed to or received by the Treasurer, so he/she can keep proper records.

Section VI.07 Contracts, Checks/Drafts, Deposits, and Gifts

- a. The Board has the sole authority to enter into any contract or execute and deliver any instrument in the name of, and on behalf of, the Club.
- b. All funds of the Club shall be deposited to the credit of the Club in such banks or other depositories, as the Board shall authorize.
- c. The Board may accept, on behalf of the Club, any contribution, gift, bequest, or device for the general, or any special, purposes of the Club.

Article VII. COMMITTEES

Section VII.01 Committee Assignments

- a. The President will designate committees at such time and for such duration to perform the specific functions designated by the Board of Directors.



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- b. The President shall appoint the committee chairman, who in turn will select the members of their respective committees.

Section VII.02 Standing Committees

- a. Fund Raising
- b. Alumni Game
- c. Wish Week
- d. Senior Night
- e. End of Year Banquet
- f. Website/Twitter Account
- g. Instagram, Facebook
- h. Game Day Volunteers
- i. Budget

Section VII.03 Committee Reporting

Committee Chairperson will provide a report of information to the Vice President so he/she can give updates during Board Meetings. The Vice President will determine when this information is needed.

Article VIII. PARENT/PLAYER/COACHES RESPONSIBILITIES

Section VIII.01 Parent or Guardian

- a. Parent or Guardian must sign the Parent Code of Conduct Agreement for the Vista Hockey Club before his/her player can participate in team events. The signature on this form is considered by the Club as the responsible Parent for a player and this individual takes full responsibility for complying with stipulations on form. This parent/guardian is the eligible voting member for the player.
- b. Parent or Guardian must act appropriately during all Vista Hockey events. Failure to comply with District guidelines may result in the individual being banned from games by the Board and Vista Hockey Club Coordinator.
- c. The Club, nor its Board, will not get involved or mediate family disputes where divorced or separated parents are involved. It is up to the parents to resolve these conflicts and failure to do so may affect the player's eligibility.
- d. Club Members are required to conduct themselves in accordance with established Vista Hockey Club Policies and Procedures, USA Hockey rules of conduct, and CAHA Policies and Procedures.

Section VIII.02 Players

- a. Players must sign the Player Code of Conduct Agreement for the Vista Hockey Club prior to team participation.
- b. Players must be registered with USA Hockey and CAHA for the current athletic school year.
- c. Players must have an up to date physical before tryouts per District rules.
- d. Players must represent Vista Hockey in accordance with established Vista Hockey Club Policies and Procedures, USA Hockey rules of conduct, and CAHA Policies and Procedures.
- e. No Player shall participate in Club-sponsored activities, including practices and games, if his fees or other assessments remain unpaid beyond one week of their due date. The only exception to this rule is a hardship case.



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- f. Players may retain their active status if circumstances meriting special consideration can be considered a hardship case as determined by Club President and Vista Hockey Club Coordinator. A hardship case shall continue for so long and on such terms as the President and Vista Hockey Club Coordinator shall determine but it's the parent's responsibility to give proper notification when a hardship occurs.
- g. Players must read and follow the team handbook.

Section VIII.03 Head Varsity Coach

- a. Coach must be registered with USA Hockey and CAHA for the current athletic school year.
- b. Coach shall request approval from the Board for ALL expenditures.
- c. At his discretion, will make the determination as to which qualified players will make the team as competitive as possible, at both Varsity and Junior Varsity levels.
- d. Will select the players for the Varsity Hockey Team and support the selection of the Junior Varsity Coaches in selecting the Junior Varsity Team.
- e. Will work with a Team Manager in the day-to-day dealings of the Varsity Team.
- f. Shall approve all communication, which will be sent out or presented to the Team.
- g. Work with the Club, its Board, and any subcommittees to make sure the integrity, mission, and goals of the Club, Varsity Team, and Junior Varsity Team are met.
- h. Ensure non-team members are not allowed on the ice or in locker rooms without written approval from the Board.
- i. Ensure only players and coaches are allowed access to locker rooms. Responsible for all on ice actions of the team. This includes both practices and games. Are also responsible for the actions of the players while they are at the ice rink before and after games/practices.
- j. Responsible for ensuring the code of conduct is followed by all players and that any disciplinary action indicated by the code of conduct is enforced.
- k. Shall be expected to remain in control of both their staff and team members while representing our school. If necessary, appropriate disciplinary action of team members will be at the Coach's discretion. The Hockey Club Coordinator will handle serious infractions.
- l. Will provide written Team Rules for the players along with goals and objectives for the season within fifteen (15) days of formation of the team.
- m. Will ensure effective practice methodology is followed. Includes the need to take into consideration good time management, planning, discipline, skill development, team strategies, good coaching methodology, and team involvement. This includes but is not limited to separate practices for Varsity and Junior Varsity players to enhance skill development at each level if the number of players support separate practices.

Section VIII.04 Coaching Staff

- a. All coaches must be registered with USA Hockey and CAHA for the current athletic school year.
- b. The appointed Vista Hockey Club Board will have full authority for establishing the selection process and for the selection of final candidate.
- c. The coaching staff shall promote the earlier stated objectives and purposes of Mountain Vista High School Hockey as well as the purpose of the Club bylaws.
- d. All coaches must be fair, consistent and use good judgment in handling and enforcing rules along with following through on disciplinary actions.
- e. Assistant Coaches must support and follow the expectations and rules imposed on the Head Coach.



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- f. On Ice Officials must have the support of coaches, players, and spectators. Criticism of officials undermines their purpose in the game. Coaches must always refrain from criticizing officials in the presence of players.

Article IX. TEAM MANAGER

- a. Team Manager Eligibility – Any parent from the team may volunteer to serve as team manager. If there are multiple volunteers, Club Coordinator will select the Team Manager for each team.
- b. There are many ways a team can be managed. You can divide up the responsibilities how you see fit, but remember you are ultimately responsible for the required elements. Discuss with your coaching staff the responsibilities you will have and how you will be handling them.
- c. There will be at least one team manager for each team (Varsity and Junior Varsity).
- d. Team Manager shall be responsible for organizing and coordinating activities associated with the operation of the team. Such activities include, but are not limited to, maintaining the game day volunteer spreadsheet to include acquiring parent volunteers to man the required positions at home and away games, helping the Head Coach as needed, responding to coaching staff requests and working with the Board of Directors, coordinating tournament hotels and team activities.
- e. Responsible for keeping running inventory of all Vista Hockey equipment (including bags, pucks, practice jerseys, shells, etc.)
- f. Work with Club on pricing and selling of Vista Hockey clothing and team wear.
- g. Provide meeting and status updates to the Club
- h. The team managers must be approved by the Board.

Article X. FUNDRAISING/SPONSORSHIP

Section X.01 Fundraising Guidelines

- a. Vista Hockey Club will coordinate all fundraising activities with the Board and Vista Hockey Club Coordinator and are subject to the District's rules and regulations.
 - i. We are permitted to fundraise for program-wide expenses by conducting fundraising events or obtaining individual or corporate sponsors for such expenses.
 - ii. We are also permitted to fundraise for team-related expenses by conducting fundraising events or obtaining individual or corporate sponsors for such expenses.
 - iii. We are NOT permitted to fundraise in any way for the benefit of any specific individual and such donations are not deductible.
- b. Fundraising is strictly voluntary but highly encouraged to reduce ice bills and hockey fees. Fundraising activities will be used to support both the Club and Player Accounts. Most of the fundraising opportunities are optional.

Section X.02 Club Fundraising

- a. Fundraising activities that will be used to support the Club Account
 - i. King Soopers Cards
 - ii. Restaurant Discount Nights
 - iii. Spirit Wear Sales
 - iv. Bingo/Poker Night
 - v. Business Sponsorships
- b. The Board will coordinate the Club fundraising activities



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Article XI. MISCELLANEOUS

Section XI.01 Conflicts of Interest

No officer shall enter into any contract or agreement with the Club in which there exists a conflict of interest of such person in his or her capacity as an officer unless such conflict of interest is disclosed to the Board and the contract or agreement is approved by a majority of the non-interested directors.

A “Conflict of Interest” exists when a Responsible Person is called upon by a Board Member to act on a transaction to which VISTA HOCKEY CLUB would be a party, where the Responsible Person’s actions or relationships present the potential for improper personal gain or advantage, or an adverse effect on the interests of VISTA HOCKEY CLUB.

USA Hockey, Inc. Although it is impossible to list every circumstance giving rise to a Conflict of Interest, the following will serve as a guide to the types of transactions and relationships that create Conflicts of Interest. “Class A” Conflicts of Interest relate to transactions in which a Responsible Person has a direct conflict of interest. “Class B” Conflicts of Interest involve relationships or transactions that create indirect conflicts of interest.

A. Class A Conflict of Interest

A transaction between USA Hockey, Inc. and a Responsible Person or Family Member.

A transaction between USA Hockey, Inc. and an entity (other than a Related Organization) or individual in or of which a Responsible Person or Family Member has a material financial interest or is a director, officer, agent, partner, associate, trustee, personal representative, receiver, guardian, custodian, conservator or other legal representative for Vista Hockey Club.

B. Class B Conflict of Interest

A Responsible Person’s actions or involvement competing with USA Hockey, Inc., or a Related Organization in the rendering of services or in any other transaction with a third party.

A Responsible Person having a material financial interest in an entity or individual that competes with USA Hockey, Inc. or a Related Organization in the provision of services or in any other transaction with a third party.

A Responsible Person accepting gifts, excessive entertainment or other favors from any individual or entity that does, or is seeking to do, business with USA Hockey, Inc., or a Related Organization, under circumstances where it might be inferred that such action was intended to influence or possibly would influence the Responsible Person in his or her duties to this corporation. This does not preclude the acceptance of items of nominal or insignificant value that are clearly tokens of respect or friendship and not related to any actual or potential transaction or activity of this corporation or a Related Organization.

C. Each Board Member will sign a Conflict of Interest form in support of this bylaw.

Section XI.02 Abuse Policy

The Club hereby adopts the sexual abuse, screening and physical abuse policies of USA Hockey, as the same may be amended from time to time; provided, however,



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that upon reasonable notice to the Members, the Board shall have the discretion to adopt and enforce policies, or sanctions for the violation of such policies, which are more stringent than the current policies and/or sanctions promoted by USA Hockey.

Section XI.03 Whistleblower Policy

A whistleblower as defined by this policy is any member of who reports an activity that he or she considers to be illegal or dishonest to one or more of the parties specified in this Policy. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate officials are charged with these responsibilities.

Whistleblower protections are provided in two important areas -- confidentiality and against retaliation. The confidentiality of the whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense

Section XI.04 Grievance Resolution

All members have the right to have a complaint, disagreement or claim heard without fear of unfair treatment or victimization. If the complainant(s) does/do not believe the issue is being resolved, recourse will be available to increasing levels of authority to promote a resolution.

The resolution of a grievance will be managed by a person who has the knowledge, expertise and authority to resolve the particular complaint and that is not identified in the complaint.

Section XI.05 Player Release Policy

- a. The purpose of this policy is to prevent players from moving to another Association, Club and/or Team without settling their financial obligations with the Club.
- b. Players and/or parents are solely responsible for requesting a player financial release from the Club they are departing and submit a Player Release Letter from the Club.
- c. A player requesting a Player Release must be granted upon request if he has fulfilled all financial obligations and does not owe any fees.
- d. A player release form must be completed, even if for a specific time period, before a player is authorized to participate with another program. This includes tryouts, tournament play, etc. if changing associations this must require financial release from past associations prior to being added to the new association's roster.

Article XII. TERMINATION

In the event of the liquidation or dissolution of the Club for whatever reason, none of the property of the Club shall be distributed to any active Members of the Club. In the event of such termination, all liabilities and obligations shall be resolved. Any remaining assets shall be donated to Vista High School Athletic Boosters.

Article XIII. BYLAW AMENDMENTS AND CHANGES



BYLAWS

Vista Hockey Club

Section XIII.01 Procedure

The Board shall have the power to amend these Bylaws at any regular or special meeting of the Board by a two-thirds vote of the Board member attending the meeting. Written notice of the proposed amendment is to be given to each member of the Board by US mail no less than ten days prior to the meeting where action is to be taken. These Bylaws shall be reviewed for necessary revisions and amendments at least every two years.

Section XIII.02 Effective Date

Amendments go into effect immediately following the adjournment of the meeting.



BYLAWS

Vista Hockey Club

Article XIV. DOCUMENT HISTORY

- 1) February 20, 2024 – Initial Release
- 2) May 5, 2025 – Version 2

