



Team Colorado Hockey Club
Board of Directors Meeting Minutes
April 10, 2025 7:00 PM MT

1. Call to Order - 7:06 PM
 - a. Attendees: Karen Rickard, Chris Tippet, AJ Muldrow, Roger Bradley, Claire Graham-McDonnell, Kelly Brennick
2. BOD Insurance
 - a. Concerns regarding protecting the volunteers on the BOD. Supplemental insurance may cover us, we may be covered by an underwriter.
 - b. Claire has other resources to follow up with, including Nonprofit Insurance Alliance.
 - c. USAH requires background checks every two years. We believe everyone (volunteers and coaches) should have background checks every year.
3. Document for on-ice emergencies
 - a. Karen identified the need for a document that covers emergency procedures if something (medical) happens on the ice.
 - b. Assumption of Risk form is now involved in all tryouts and player contracts.
 - c. Proposed idea to have first aid/CPR training for all coaches. Concussion protocol is already a part of coaching requirements.
 - d. **Karen to ask Trevor if we had an "Emergency Access Plan" if that would cover us.**
 - e. **Karen to ask Ava Reynolds to review the [Emergency Action Plan](#).**
4. Moving player nameplates to bottom of jersey a potential idea for later
5. Retail/Fundraising
 - a. Branch out, add more items, keep store open longer
 - b. Holiday store and girls apparel are two different things

- c. Karen checking into Lululemon team sales program for apparel
 - i. You can potentially order anything for 50% off, not just team items.
- d. Squadlocker is an option for apparel as well. It stays open longer and has more items. **AJ to research more.**
- 6. Kelly's CAHA SafeSport contact doesn't have an update, and is requesting we proceed with background screens yearly.
 - a. We need to figure out how do we have USAH recognize an annual background screen because they won't accept background screens from other organizations.

7. Bylaws

- a. The BOD agrees to the changes as made in the TCHC-DraftBylaws Google Document during the meeting, including further formatting corrections.

Kelly motions to approve Bylaws as corrected, AJ seconds. Motion passes.

8. 2025-2026 Budget

- a. Discussion regarding new Shooting area at the DrillHouse, TC players' access to it and it's cost. **Kelly to discuss with Brooke Wifley, Matt Gilbert or Dave Clarkson.**
- b. Discussion to add Board Member apparel as a line item.
- c. Karen conducted a review of the budget.
 - i. Last season's budget was based on things we knew was going to occur. Bonus money (used for scholarships, bonuses for coaches, etc.) is revenue from TC Futures, Tier 1 tryouts, spring and summer programs.
 - ii. Major costs include Drillhouse, Ice, Personnel and Apparel.
 - iii. Voting on Budget to be electronic after further BOD review
 - iv. Comments on Budget due Sunday 5pm
 - v. Electronic Vote via email to Karen due Monday at 5pm

9. TCHC Electronic Document Management

- a. BOD Meeting Minutes, Agendas, Bylaws, Budget, etc. will all be saved in the TCHC BOD DOCs folder on Chris Tippet's Google Drive until TCHC has it's own Google email/space. All the documents will be moved to the TCHC space when it's available.
- b. The folder is not available to anyone with a link, only to the BOD members. BOD members have been invited via Google Drive to view and edit the space.

Meeting adjourned 8:53 PM MT

Respectfully submitted, Chris Tippet