

The Constitution and Bylaws of the North Coast Hockey Association

Version 1.0

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The Constitution and Bylaws for the
North Coast Hockey Association

Preface

The members and elected officers of the North Coast Hockey Association (NCHA) set forth this constitution as the official agreement by which we strive to promote the growth and enjoyment of amateur ice hockey. This document is composed of specific articles and rules to address the organization, leadership, participation of, and good will to the members and players of this Association.

Provisions for control and amendment to this constitution and bylaws are contained herein, and henceforth shall be dated and signed by the President, Vice President, Director of Registration, Secretary, and Treasurer of the North Coast Hockey Association before enactment of amendment is effective. To preserve the historical integrity of this constitution; the original copy of any preceding or proceeding issue of this document shall be archived. A change or amendment to any article of this constitution, whether the change is to add or repeal such article, shall be replaced in the document and a revised edition shall be issued. The previous issue shall be retired intact. A proposed change may be acted upon and placed into effect at any time but shall not be ratified into the general rules until the document is reissued.

Set Forth Here on the ____ Day of _____ in the Year 20____ By:

Emily Slagle
President

Janet Sapp
Vice President

Lisa Fornes
Director of Registration

Nicholas Komma
Treasurer

Molly Forkins
Secretary

Article I - Name

This operational organization is an affiliated member of the Cleveland Suburban Hockey League (CSHL), Mid-American Hockey Association (Mid-Am), and USA Hockey, the governing body of amateur hockey in the United States. The name and any official logo of NCHA are proprietary and shall not be used, reproduced or altered unless expressly authorized by the NCHA Board of Directors (the "Board").

Article II - Purpose & Objectives

Our purpose is to provide a unique opportunity for high school students by offering a competitive hockey program in areas where the sport may not be readily accessible through traditional school channels. Through our non-profit sports organization, we aim to foster the growth of young athletes, promoting teamwork, skill development, and a sense of community. Our focus is on inclusivity, ensuring that all interested students have the chance to experience the excitement and camaraderie of high school hockey, regardless of their school's offerings

NCHA is chartered as a non-profit, section 501 (c) (3) organization, organized and operated exclusively to foster national amateur sports (hockey) competition. NCHA shall issue no shares or capital stock nor shall it conduct any business for economic profit. All goods and proceeds derived from sanctioned fund-raising activities shall be surrendered to the Association and not withheld for any other purpose apart from authorized functions.

The association does not attempt to influence legislation as a substantial part of its activities and it does not participate in any campaign activity for or against political candidates.

In the event of dissolution of the North Coast Hockey Association disposition of remaining assets after all debts and obligations have been liquidated shall be in accordance with one or more exempt purposes within the meaning of 501 (c) (3).

Article III - Membership

Participation in the activities of the NCHA is by membership only. Membership activities, their rights, responsibilities, and authority are defined in the following sections of this Article. Membership may be voluntarily relinquished, removed for failure to pay dues, removed if a player leaves or is expelled from the league, or is removed for violations (one or repeated) of any applicable code of conduct

Section 1: Rights and Responsibilities

The members of this Association shall consist of one (1) of the parents or guardians of high school aged player players (designated by the player or by the parents/guardians) who pay to this Association the

annual registration fee as established by the NCHA Board of Directors. Registration to NCHA shall not be limited or discriminated on any basis prohibited by law.

All members of NCHA must comply with registration rules and regulations (section 2).

Each adult member in good standing is entitled to one vote on any business conducted at a regular monthly meeting scheduled on the 2nd Monday of every month unless otherwise notified of any special meeting or assembly of the members of this Association.

NCHA extends its membership to all persons acting in the capacity of Head Coach, Assistant Coach, Team Manager, Board Member, and/or Hockey Director, and with it all rights and responsibilities of membership. Such persons are entitled to all voting privileges as persons that qualify as a member even if they do not have a player in the league.

Section 2: Registration Rules

A player's parent or guardian must sign the annual registration form before a player is eligible to participate in any NCHA activities. Any player or parent who willfully gives false information regarding application to any NCHA team may be subject to immediate suspension for up to one year.

All persons making application to the Association on behalf of any player shall present to the Board of Directors before a player is placed on a team:

1. Proof of Age
2. Completion of USA Hockey Waiver of Liability Form
3. Completion of USA Hockey Participant Code of Conduct Form
4. A Parent's Code of Conduct and Grievance Procedure form.

Any member who fails to pay registration fees by the set due date shall be immediately suspended until fees are paid. Said due date shall be established by the Board of Directors and stated on the registration application or on periodic billings. NCHA may charge a reasonable fee to process any returned check.

Any player that has been registered with another CSHL affiliate and requests a transfer to NCHA must present a CSHL Player release from his/her old association to NCHA. All-player releases are subject to the rules set forth by Cleveland Suburban Hockey League (CSHL) rules and regulations. NCHA Board of Directors shall have exclusive authority to accept or reject, in its absolute and sole discretion, any transfer request.

A prorated refund of registration fees after commitment fee payment must be requested via writing to the NCHA board for any reason.

No player under suspension for non-payment of fees may participate in practices or in games.

The Board may institute additional fees, such as a "new member fee" or general assessment, to address past, present or future costs, expenses or other liabilities of the Association.

Section 3: Membership Termination

A members membership in the Association may be terminated as follows: (1) a member's failure to pay the fees and other amounts established by the Board; or (2) a member (or the player associated with the

member or such player's non-member parent or guardian) shall repeatedly or egregiously violate the Association's code of conduct or those of CSHL or USA Hockey in the Board's reasonable discretion; or (3) a member may voluntarily relinquish their membership or (4) a member's membership shall be terminated if the player associated with such membership shall cease to be a player in the Association.

Article IV – Governance

Section 1: Directors

A Board of five (5) directors will manage the general affairs of the Association (the "Executive Board" or "Board"). Each director must be a member in good standing of NCHA. Directors of the North Coast Hockey Association shall be a President, Vice President, Director of Registration, Secretary, and Treasurer. These Directors shall have all powers at law or as detailed in these bylaws.

- **President:** Duties shall include the following activities:
 - The President is the Chief Executive Officer (CEO) of NCHA
 - Shall preside over all meetings of the General membership and the Board of Directors.
 - The President shall appoint officers, committees, or special assistants to the Board
 - The President is authorized to be an additional signer on the Association bank accounts
 - The President will provide for any other duties as assigned by the Board.
 - Inform the Executive Board of meeting times and locations.
 - In order to assure continuity of service to the entire membership, the President of the Association is considered assistant to all officers of this Association, except Treasurer, and a member of all committees.
- **Vice President:** Duties shall include the following activities:
 - In the absence of the President, the Vice President (VP) shall assume all the authority of the President and perform such functions that may be required of the CEO.
 - The VP shall also perform such special duties as requested by the Board of Directors and any other duties assigned by the President or the Board.
 - They shall assume the duties and responsibilities of the office of Secretary in their absence.
 - The Vice-President shall chair the fundraising committee and oversee all sponsorship activity.
- **Director of Registration:** Duties shall include the following activities
 - Manage registration of all NCHA programs.
 - Establish and maintain an accurate and up-to-date roster of the members and coaches of NCHA.
 - Coordinate the completion of the USA Hockey team registration form for each NCHA team.

- Create and maintain an active membership list.
 - Ensure that rosters meet Affiliate, District and USA Hockey registration and composition requirements.
 - Ensure that all members and the association adhere to all requirements of the Affiliate, District and USA Hockey.
 - Coordinate with coaching staff and volunteers on completing appropriate USA Hockey certifications:
 - Coaching Education Program level, as needed
 - Age Specific module training, as needed
 - Background Screening
 - Safe Sport Training
 - Communicate effectively and efficiently with association leadership and members.
 - Complete and submit documents and reports as required or requested.
 - Will serve as the SafeSport Coordinator.
 - Any other duties assigned by the Board.
- **Secretary:** Duties shall include the following activities:
 - Transcribe and maintain a book of minutes as a record of all general meetings of NCHA.
 - Post Board of Director meeting minutes in a location accessible to the general membership.
 - Maintain the Constitution and Bylaws of NCHA.
 - Schedule and publish the candidates for office, place and time of the Annual Meeting.
 - Document and file correspondence on behalf of NCHA.
 - Manage all association documents as needed.
 - Any other duties assigned by the Board.
- **Treasurer:** It is the duty of the Treasurer to act as custodian of funds of NCHA.
 - The Treasurer shall pay out funds and advance money for projects authorized by the Executive Board.
 - The Treasurer or an elected officer shall be present at all activities where monetary transactions are being conducted.
 - The Treasurer shall present a financial report at every general membership meeting and at other times as requested by the Executive Board.
 - The Association monies shall be deposited in a checking and or savings account with 2 NCHA Officers (Treasurer and President) authorized to do the banking.
 - All checks/expenditures beyond the preapproved season budget will be approved by the Board, with the President or Treasurer authorized to endorse all NCHA checks.
 - The President and/or Treasurer may be bonded.
 - The Treasurer shall prepare for presentation at the annual meeting a current year financial statement and budget variance report.

- Additionally, the Treasurer will ensure the organization's 501c3 status is maintained and kept current.
- The Treasurer is also responsible to file all Federal, State and City taxes on an annual basis as required.
- Any approved purchases must be submitted to the treasurer for reimbursement within 30 days of purchase.

Board members shall be seated in office as follows:

Prior to each annual meeting of the Membership, an election shall be held to select the Board of Directors. Elections held on even numbered years will have two directors seated, and on odd numbered years, three directors will be seated.

Each elected director shall hold office for two consecutive years.

The Secretary of NCHA shall be responsible to count the vote and present the President with a list of all persons receiving votes. The names of the new Board members will be announced before the close of business at the April general meeting. A written announcement introducing the newly elected Board of Directors will be provided to all Association members.

For the purpose of electing members to the Board of Directors, nominations to the Board will be accepted during the period between the February and March membership meetings. This includes nominations from the floor at both the February and March meetings. All nominees shall be members in good standing to be nominated for office.

The general election of the Board shall take place at the general membership meeting in April. At least 14 days prior to the election of the officers, an announcement of all candidates will be sent out to the general membership for voting and a notice of the election including date, time, and location of the meeting.

In the event of no opposition for any office, the Secretary will be instructed to cast a unanimous ballot for the candidate at the April meeting. If there is more than one (1) nomination accepted, the President shall organize a voting system.

In the case of a vacancy in the office of President, the Vice-President shall succeed to the office. In the case of a vacancy in the office of Vice President, Director of Registration, Treasurer, and Secretary the President will appoint a replacement to be approved by the remaining board members.

The initial Board of Directors shall be those persons listed in the Preface. Those offices shall be up for election as detailed in the next paragraph.

The office of President and Director of Registration will be for a term of two (2) years or until their successors shall be duly elected and qualified. Initially, the offices of Vice President, Treasurer, and Secretary will be for a term of 1-year (2024-25 season) and beginning with the 2025 elections will be for a term of two (2) years or until their successors shall be duly elected and qualified.

All Executive Board members shall enter upon their official duties on the first day of May.

Any member of the Board of Directors, who misses three (3) consecutive regularly scheduled meetings without valid cause, may be removed from office with a 2/3-majority vote of the full Board. Any vacancy shall be filled pursuant to the provisions above in this Section. A member of the Board may request reinstatement if approved by 2/3-majority vote of the full Board.

Nothing contained in this article shall be construed as limiting the right to make further nominations from the floor of the April election meeting.

Section 2: Meetings

All regular business of the Association shall be conducted in open meetings before the members of this Association. Special meetings or specific agenda items, as determined by the Board of Directors, may be closed to the public when circumstances dictate that personal privacy should be protected. Board meetings may, from time to time, go into executive session which shall remain private.

A quorum is necessary for the transaction of NCHA business. A minimum of three (3) Board Directors constitutes a quorum for the Board of Directors.

NCHA will conduct Board of Directors meetings as necessary. The meetings shall be held at a place and time determined by the President. Ten (10) day advance notice shall be given to the Board of Directors for any Board meeting.

Persons wishing to address the Board shall inform the President of NCHA, in writing three (3) days in advance of a scheduled meeting. The request must include the topic of discussion, an outline of any presentation and a requested time allotment. The President shall process the request and set the meeting agenda to hear the presentation at the reasonably earliest possible time.

NCHA will hold an Annual Election Meeting prior to the end of April each year; the date to be determined by the Board of Directors, for the purpose of business properly petitioned before the meeting agenda is set.

The Annual Meeting shall be held at a place and time determined by the Board of Directors. The Secretary of this Association will give notice of the Annual Meeting to the members in writing not less than fourteen days in advance of the meeting. The notice shall clearly state the business to be conducted at the annual meeting. Only registered members shall be allowed to vote on issues presented at the meeting. The annual meeting of the members is open to interested non-members.

The President may convene additional meetings, communicate by telephone or email as needed, to assure completion of all NCHA affairs.

Except for the General Election, proxy or absentee votes will not be accepted. In the case of the general election a proxy or absentee vote (one per family) will be accepted if turned into the Secretary prior to the commencement of the General Election.

Section 3: Operational Staff

The Board of Directors shall appoint members of this Association as operational staff. The operational staff of this Association must be a member in good standing. All Board members may serve as operational staff of the Association in addition to an elected office.

Any operational staff member shall be empowered to conduct business before the members as a representative of NCHA. Such business will be limited to the office identified and/or to the special instructions of the Board of Directors. Appointment to an office is for one season, until the appointment is rescinded by NCHA, or the appointee tenders a resignation to that office. Operational staff chartered under this provision are identified as follows:

- **Hockey Director:** Appointed by the Board and can be any member of the Association or non-member.
 - The Hockey Director is responsible for ensuring that the on-ice programs are of the best possible quality. Not only does the Hockey Director ensure coaches teach skills in a fun and engaging manner, but they are also responsible for communicating the implementation of long-term development principles to coaches and families. The ability to apply and promote USA Hockey's age-appropriate recommendations is key to both player development and consumer satisfaction. A successful candidate in this role will drive an association's success on and off the ice.

Program Duties include:

- Implement the on and off ice developmental guidelines and training priorities of the American Development Model (ADM)
- Assign coaches to appropriate teams by interviewing candidates and matching them by qualifications and USA Hockey Coaching Education Program certification
- Facilitate coaching meetings as needed
- Coordinate with coaching staff on completing appropriate USA Hockey certifications:
 - Coaching Education Program level
 - Age Specific module training
 - Background Screening
 - Safe Sport Training
- Implement ongoing education & training programs (team building, practice plans, small games, etc.)
- Coordinate tryout process and clearly define the selection process
- Attend and evaluate skills sessions, practices and games for all levels of play
- Regularly communicate with parents on the development plan being implemented
- Act as the main conduit between the hockey program and its board, coaches and parents.
- Review of all team rosters prior to submission to CSHL for any required clarifications
- Administration of coaches' evaluations.
- Administration and enforcement of player/coach/parent disciplinary actions.
- Approval of all player tryouts/transfers related to player move up or competition level transfers.
- Arbitrate all player/team selections.
- Maintain a schedule of all ice time and ice utilization for all EYHA Teams-This responsibility is Co-shared with the Association Treasurer
- Coaches-in-Chief representative between the coaches and the Board of Directors.
- Responsible for developing coaching guidelines for all competitive divisions and age groups

- Responsible for overseeing the evaluation of Coaches' performance and recommendations for rehiring.
 - Responsible for notification of players, coaches, and parents of participant or team suspensions.
 - Responsible for review of individual team rules and on-ice programs prior to presentation to parents of each team.
 - Responsible for the organization and implementation of try-out formats and logistics.
 - Primary interface between the Association, the Mid-Am Hockey Association, and CSHL member associations.
 - Attendance at all Mid-AM, CSHL, and League monthly meetings.
 - Voting the position of EYHA at those meetings
 - Submitting to CSHL and the League all requests for rule changes, adoptions, deletions as approved
 - by the Board of Directors of NCHA.
 - Final review and approval of all team rosters for compliance with CSHL/USA Hockey roster and registration rules.
 - Counsel the Coaches' committee on possible requests for waivers.
 - Provide the Secretary with a copy of Mid-AM and CSHL and League minutes.
 - Other duties assigned by the Board.
- **Web Site Administrator:** Appointed by the Board and can be any member of the Association or non-member, duties of the Web Site Administrator include:
 - Management of the association's web site and web materials
 - Management of the associations on-line registration and payment process
 - Training of team managers on adding and maintaining teams web schedule and information.
 - Other duties assigned by the Board.
 - **Marketing/Media Administrator:** Appointed by the Board and can be any member of the Association or non-member, duties of the Marketing/Media Administrator include:
 - Manage external communications to include marketing, advertising, public relations with NCHA members and the general public.
 - Answering inquiries from the press or other media representatives.
 - Content management on social media platforms.
 - **SafeSport Coordinator-** The responsibilities of a local program's SafeSport Coordinator is dependent on the Affiliate (whether the Affiliate has multiple or regional SafeSport Coordinators) and the duties the local program has put in place. The association's SafeSport Coordinator serves as the gatekeeper for SafeSport issues, is responsible for receiving reports of suspected misconduct or abuse, and then following the appropriate steps for reporting and responding to allegations. The local program's SafeSport Coordinator ensures that SafeSport Training and background screening requirements are met. This individual could be asked to provide guidance to the Association on how to handle disciplinary matters.

Job Description and Responsibilities:

- Be (or become) familiar with the U.S. Center for SafeSport, and the reporting obligations to the Center
- Take calls and respond to verbal and written reports from members or others regarding allegations of misconduct.
- Communicate to all relevant parties on progress and status of complaints, investigations, hearing procedures, appeals, and final resolutions.
- Track and maintain a filing system for the program's SafeSport Reports, investigations and outcomes following investigations, hearings or appeals.
- Communicate effectively and efficiently with members and volunteers via telephone and/or e-mail.
- Coordinate, oversee and monitor status of background screening programs for coaches, officials and volunteers.
- Be a resource for Affiliate and local programs on how to create and foster a positive SafeSport culture.
- Work to educate participants and parents about the SafeSport Program.
- Understand the complaint reporting procedures and structure within USA Hockey.

Any other office deemed necessary by the Board of Directors.

Section 4: Staff

The Hockey Director shall be appointed to conduct business before the members as a representative of NCHA. Compensation of the Hockey Director shall be determined by majority vote of the Board of Directors on a case by case basis and shall be considered a matter of public record. The Hockey Director shall act as the NCHA representative to CSHL and Mid-AM hockey and the Coach-in-Chief for the organization. Such business will be limited to the office identified and/or to the special instructions of the Board of Directors. Upon appointment to the office the Hockey Director shall maintain a staff to run hockey operations. All staff members are subject to approval by the NCHA Board of Directors.

Staff Positions chartered under this provision are identified as follows:

- **Head Coaches:** Head Coaches are principally responsible for the administrative responsibilities related to all team activities. Duties include:
 - Attendance at all Coaches Meetings
 - Responsible for the Development of formation of their individual team programs, a packet of drills appropriate to the skill level being coached.
 - Responsible, with the approval of the Hockey Director, individual team rules and on-ice programs
 - Maintaining communication with the team manager, parents, and players through meetings, e-mail, mail, phone and any other means team rules, updates and additional information.
 - Assembly and Management of a team's Coaching staff.
- **Team Managers:** Selected by each team head coach, duties include:
 - Manage and arrange for team-related logistics.
 - Manage the distribution and collection of score sheets and reporting results.

- Update team rosters and inform Hockey Director and Director of Registration of any changes.
- Distribute handouts such as newsletters, schedules, etc.
- Designate a scorekeeper and penalty box attendant for all home games.
- Other duties assigned by the Board or their respective team coaches.
- Update Team Web Site
- **Equipment Manager:** The Equipment Manager shall be responsible for the purchase, distribution, inventory and replacement of team equipment and uniforms. The Equipment Manager shall also be responsible for:
 - Surveying Board Members and other knowledgeable individuals to determine what equipment and uniform purchases may be necessary.
 - Acquiring up sources of supply, taking bids, and presenting recommendations to the Board for approval.
 - Ordering equipment and arranging for its delivery.
 - Locating facilities to store equipment.
 - Preparation of financial reports as required by the Board.
 - Preparation of year-end inventory.
 - Other duties assigned by the Board.

Section 5: Committees

The Board of Directors shall, by majority vote, create committees as the Board sees fit for discrete purposes or for continuing purposes as deemed necessary to help carry out the business of the Association and shall appoint members of this Association to such committees. A committee member of this Association must be a member in good standing. All Board members may serve as committee members of the Association in addition to an elected office. The chairmanship of a given committee shall be appointed by the Board by majority vote.

A committee member shall be empowered to conduct business before the members as a representative of NCHA. Such business will be limited to the committee identified and/or to the special instructions of the Board of Directors. Appointment to a committee is for one season, until the appointment is rescinded by NCHA, or the appointee tenders a resignation to that committee.

In order to assure continuity of service to the entire membership, the President of the Association is a member of all committees.

Section 6: Limitation of Liability of Directors and Officers

The private property of the directors and officers shall be exempt from execution, attachment or other encumbrance or liability for any debts or obligations of the Association, and no director or officer shall be personally liable or responsible for the debts or liabilities of the Association. To the fullest extent permitted by law, a director or officer of the Association shall not be liable to the Association or any of its members for monetary damages for action(s) taken as a director or officer, including but not limited to any damages for breach of fiduciary duty as a director or officer. Moreover, the Association shall indemnify and hold harmless any officer or director against any and all liability and expense incurred as a result of, or in any way relating to, any individual's status or action(s) as a director or officer of the Association. The Association is authorized to obtain insurance to provide this indemnification.

Article V - Teams, Players, and Coaches

Section 1: Teams

Registration of teams and the placement of players to those teams shall be governed by rules established by USA Hockey, Mid-Am Hockey, and CSHL. NCHA will abide by CSHL, Mid-Am Hockey, and USA Hockey rules allowing players to participate at a higher skill level under certain circumstances.

All player movement between the teams can occur with the intent of placing a player at an appropriate level with notice to both team head coaches involved and the consent of the Hockey Director for NCHA. Such consent must be conveyed to the President of the Board prior to the move occurring.

Section 2: Players

A registered player of NCHA must be a member; or a dependent of a member of this Association; and appear on an official USA Hockey registration for NCHA. Such players are recognized during all league and post-season games. Player participation within the Association shall be governed by specific rules and NCHA policies. Players or members of affiliate associations are eligible to participate in NCHA sponsored activities for training, recreation, and friendly exchange. Participation in NCHA sanctioned events requires the execution of all required registration documents. In addition, participation in CSHL sanctioned events requires that all players appear on an USA Hockey roster and be accepted by CSHL. Participation in a non-CSHL sanctioned, but USA Hockey sanctioned event, is subject to NCHA approval and accepted by the USA Hockey recognized affiliate.

Participants are expected to comply with the **NCHA Players Code of Conduct** and the **USA Hockey Players Code of Conduct** as adopted by the Board of Directors. All Players selected for teams will be expected to compete in all scheduled games, tournaments, and playoffs. Any player failing to attend two consecutive scheduled games without the head coach's permission may be subject to disciplinary action by the head coach or hockey director. Coaches may also establish rules regarding practice attendance or other team matters that are consistent with these Bylaws.

Failure of players to meet NCHA requirements for CSHL, Mid-AM Hockey, or USA Hockey competition may result in disqualification from further team eligibility, subject to CSHL, Mid- AM Hockey, and USA Hockey rostering regulations.

Section 3: Parents

All parents will be subject to the **NCHA Parent Code of Conduct** and the **USA Hockey Parents Code of Conduct** as adopted by the Board of Directors. These rules cover, but are not limited to, off-ice, in-stands, and fundraising activities, which reflect on the entire Association.

Section 4: Coaches

To the extent reasonably possible, NCHA shall provide each team with competent and dedicated coaches. To this end, the Association shall establish and maintain a commitment to training, facilities, and support for any member of the NCHA coaching staff. NCHA requires that all coaches follow uniform codes of instruction discipline, certification, and participation, as specified by USA Hockey. In addition, all coaches must follow the USA Hockey Coaches' Code of Conduct, the NCHA Coaches' Code of Conduct, and any applicable NCHA policies.

Section 5: Team Rules

Teams eligible for State, District, Regional, or National competition will have the required entrance fee paid by NCHA or its league affiliate.

Participation in invitational tournaments will be determined by a 2/3 affirmative vote of the team members (parents) subject to rescheduling of games.

The Board of Directors must approve tournament teams consisting of any players not identified on an NCHA Roster.

Article VI - Safety

NCHA is committed to conducting its activities in a safe manner. To that end, NCHA may establish [any necessary] rules, beyond USA Hockey rules, to support the individual safety of its players, coaches, volunteers, and employees.

Article VII - Grievances

All on-ice associated grievances, other than for disciplinary actions as stated in Article V herein, will be communicated to the head coach and team manager in writing via e-mail. On-ice related grievances may not be communicated during a game or practice; within 24 hours before or after a game or practice, or in the presence of any minor.

In the event a member is not satisfied with the response or solution related to the on-ice associated grievance, the member will then communicate the grievance to the Board President. The Board President will attempt to resolve the grievance within a reasonable period. Failing to do so, a hearing will be held within forty-eight (48) hours or as soon as reasonably possible with the executive board, with both parties present to present the issues; and a decision will be rendered within twenty-four (24) hours.

All non-ice associated grievances other than disciplinary actions will be communicated to the Hockey Director who may then forward such grievances to the Board of Directors or resolution pursuant to the Board's discretion which may or may not require a hearing. If a hearing is conducted, it shall be in accordance with Article III herein.

Article VIII- Fundraising

NCHA is a nonprofit corporation, which is managed by volunteers. The Board of Directors has the authority to institute a volunteer requirement for the interests of the Association, so long as it complies with all Federal, State and Local laws. All Team and/or Association-wide fundraising events must be authorized and approved by the Board of Directors.

Article IX - Miscellaneous

All NCHA Board actions may be subject to review and change by the voting membership. This process shall proceed as follows:

- A petition of at least fifty one percent (51%) of the Voting Members requesting review of a Board action will be submitted to the Secretary.
- Notice of the petition and the date of the next regularly scheduled Board meeting will be given to all members.
- The Secretary will present the petition at the next regularly scheduled meeting. Board meeting for discussion. If the matter is not resolved to the satisfaction of the petitioners, a vote shall be taken of the Voting Membership in attendance at the Board Meeting; and a vote of 60% of the total Voting Members of NCHA shall constitute ratification of this petition.

Article X - Amendments

These bylaws may be amended by a majority vote of the Voting Members present and voting at the annual meeting or by the Board at any board meeting, provided that the notification requirement specified below of this Article XII is satisfied.

Amendments may be proposed by any three (3) board members or by petition of at least fifty one percent (51%) of the voting members of the Association. The proposed amendment shall be submitted in writing to the secretary, within ten (10) days after receipt of the proposed amendment and at least three (3) days prior to the meeting to consider the amendment, the secretary shall provide written notice to each voting member of the Association, specifying the meeting purpose, the proposed amendment, date, time and location as established by the Board.

Amendments or revisions of these rules shall be effective immediately unless otherwise specified at the time of adoption.