



Ohio AAA Blue Jackets - Girls Hockey Director and 14U Girls Head Coach

Responsibilities Include:

- Complete any necessary CEP modules through USA Hockey
- Complete the USA Hockey Background Check and SafeSport program
- Oversee creation and implementation of player and family recruitment program
- Build relationships with prospective players and families
- Lead team selections for the girls teams
- Cultivate and maintain relationships with local programs in the area to identify upcoming girls who are playing hockey
- Be an active participant in helping grow the girls game at the grassroots levels in Columbus
- Develop relationships with college programs and promote the girls players to colleges and universities
- Coordinating a competitive girls game and tournament schedules
- Work with Hockey Director on season practice schedules
- Assist in equipment sizing, ordering and distribution
- Plan and implement practice plans
- Observe program practices, help mentor coaches, and create a feedback loop for improvement
- Become visible on social media
- Work with bookkeeper to process expense reports and travel expenses
- Assist in various fundraising activities
- Participate in long term planning and development of the girls and boys program
- Help to maintain and promote development, respect, discipline, effort, teamwork and excellence within the Ohio AAA Blue Jackets, both on and off the ice
- Effectively and respectfully communicate with coaches, staff, players, parents, referees, fans, media and community members
- Conduct parent meetings at tryouts to educate players and parents, discuss tryouts, philosophies and goals
- Conduct meetings with coaches several times a year to ensure the girls program is implementing the proper development philosophies in conjunction with USA Hockey
- Answer emails and calls to answer questions about program or players
- Constant communication with program management while being ahead of any issues
- Follow through on all other assigned administrative tasks
- Ability to work nights and weekends
- Other duties as assigned by the President





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Requirements needed:

This unique position requires ability to recruit, develop and mentor girls and boys and provide an excellent on-ice instruction experience.

For this position, we are seeking an individual who has the following qualities:

- Self-starter
- Eager learner
- Ability to identify, recruit and develop players
- Detailed, efficient, and superb organizational skills
- High level of competency and comfort with using technology
- Desire to embrace a lifestyle and schedule that consists of nontraditional hours

The following qualifications are required when applying for this position:

- Past amateur, collegiate, international and/or professional hockey playing experience
- Current instructional and/or coaching experience at the amateur, collegiate, international, or professional levels
- Eligibility to work in the United States

The following qualifications are considered assets when applying for this position:

- Bachelor's Degree
- Past business operations/organizational experience, hockey-related preferred

Salary will be competitive and commensurate with experience

If you are interested in applying, please submit your resume and a cover letter to info@aaabluejackets.com

