

By-Laws of St. Francis Youth Hockey Association

Amended 04/19/1982	Amended 04/08/1984	Amended 04/14/1985	Amended 10/07/1986	Amended 07/11/1989	Amended 05/07/1991	Amended 03/02/1993
Amended 07/01/1996	Amended 05/03/1998	Amended 11/03/1998	Amended 10/05/1999	Amended 10/20/2004	Amended 08/24/2005	Amended 07/17/2006
Amended 04/13/2011	Amended 07/09/2012	Amended 08/12/2013	Amended 04/13/2015	Amended 09/12/2016	Amended 03/13/2017	Amended 04/16/2018
Amended 07/17/2022	Amended 04/16/2023	Amended 04/24/2025				

Article 1 Definition

Section 1.1: The name of the Association shall be known as the "St Francis Youth Hockey Association" or "SFYHA". Section 1.2: The official colors of the Association will be navy blue and white with accents of gray.

Article 2 Membership

Section 2.1: This Corporation shall be open to residents living within the boundaries of Independent School District 15 (St. Francis) or closely surrounding area who are eighteen years of age or older by July 1st of that calendar year. Members shall have children registered to play hockey in the association during the calendar year. If a resident does not have a child registered for hockey, they may request to become a member by contacting the President. The member request will be reviewed during a board meeting and approved or declined. A Member can coach any children registered to play hockey in the association, upon completion of Coaching classes and modules as set by USA Hockey, Minnesota Hockey and District 10. A Member can act as a board member of this corporation. A Member can act as a volunteer for this corporation.

Section 2.2: The following will be considered members in Good Standing and shall be entitled to a Vote at annual meetings:

- Elected Officers
- Coaches who have been approved by the SFYHA Board of Directors (including head high school hockey coaches).
- A parent or guardian over the age of 18 who has a child, or children registered in the program and are current with all financial obligations to SFYHA. IF stated fees or assessments are not paid in full, the member/members will lose their voting privilege and will not be allowed to run for any positions or maintain a position in the SFYHA Board of Directors. This includes those on a signed payment plan agreement.
- A member will be considered not in good standing and lose their voting privileges if they are under sanctions for violating SFYHA code of conduct policies. These members will also lose their right to hold or run for the SFYHA Board of Directors until such a time as their privileges have been reinstated and all obligations to SFYHA have been fulfilled.
- Board members are required to have active Safe Sport, Background Check and USA Hockey Registration.

Section 2.3: There are no limitations on the number of members.

Section 2.4: Membership is good for one full year.

Section 2.5: Members shall be removed only by a process that is fair and reasonable and requires at least fifteen (15) days prior written notice of the removal and the reasons, and an opportunity for the member to be heard at least five (5) days before the effective date of the removal.

Section 2.6: The members shall not voluntarily or involuntarily transfer or assign his or her membership or any right arising there from.

Article 3 Mission Statement and Purpose

Mission Statement

Section 3.1: The St. Francis Youth Hockey Association (SFYHA) is a non-profit, 501(c)(3) corporation, which enjoys an affiliation agreement with District 10 Youth Hockey, Minnesota Hockey, and USA Hockey. All teams are registered with MN Hockey and USA Hockey. In partnership with the parents, coaches, and members of our organization, we strive to ensure that children are provided a meaningful, enjoyable, challenging and safe hockey experience. We are an athlete-centered organization that places the needs of children first. We give each Member the opportunity to participate to the best of their ability and to develop as a young athlete. Our overall goal is to promote a sense of community, development, and strength. We value good sportsmanship, honesty, respect for all individuals and personal integrity. SFYHA is committed to the long-term growth and development of all levels of developing ice hockey players.

Purpose

Section 3.2: The Purpose of the Association is to promote ice hockey for all youths within the boundaries of Independent School District 15 (St. Francis) and surrounding communities. We will strive to create and sustain an environment where participants exhibit pride and a desire to remain. SFYHA will be successful by aligning solid leadership principles with positive coaching, strong member relationships, and fiscal responsibility. SFYHA will strive to provide the opportunity for hockey players to develop life skills that will serve them well beyond the ice rink. SFYHA will support the acquisition of facilities for the means of playing hockey. SFYHA is a feeder system to St Francis High School Hockey programs.

Board of Directors

Section 3.3: The business and property of the corporation shall be managed by or under the direction of a Board of Directors. The Board of Directors shall consist of 18 of the following voting officers/members of the corporation:

President, Vice President, Treasurer, Secretary, Boys Director, Girls Director, Hockey Development Director, Mite Director, Goalie Director, Equipment Director, IT Director, Tournament Director, Gambling Manager, Concessions Manager, Fundraising Coordinator, Volunteer Coordinator, Safe Sport Coordinator and Ice Scheduler.

All Directors/Coordinators will support players/families and coaches in a manner that contributes to the overall growth, strength and development of the SFYHA program.

Section 3.4: It shall be required that at least two thirds of the current voting members of the Board of Directors be present to constitute a quorum for all meetings. The 18 voting members of the Board of Directors shall consist of all members of the Board of Directors, including the President who shall have full voting rights on every motion made. Should there be an uneven number of voting members (including the President) the President would withhold their voting rights. The

President would have the tie breaking vote in the case of a tie.

Section 3.5: The Board of Directors may remove any member from the corporation or from the Board of Directors by a vote of two thirds of the voting members of the Board of Directors.

Section 3.6: If a member of the Board of Directors or an officer of the corporation resigns, is removed from their position, or abandons their position, the Board of Directors shall appoint a replacement for the remainder of the term. If the position is vacated within sixty (60) days before the annual membership meeting/election, that position shall be considered "open": and scheduled for election at the annual meeting/election.

Section 3.6.1: - Should the President resign, be removed, or abandon their position, the Vice-President shall become President. The Vice President **must** have at least one year of active, current year of service, on SFYHA board, to assume the President position. If the Vice President does not have 1 active, current year, then current Board of Directors with a minimum of one-year active current experience will become eligible to assume the President's position by a two-thirds vote, for the remainder of the term.

Section 3.6.2: - If any member of the Board of Directors has either voluntarily resigned, or was removed, they will no longer be eligible to hold a position on the Board of Directors or a Committee for a period of 4 years.

Section 3.7: All disbursements of the corporation funds or any debt or borrowing must be approved by the Board of Directors.

Section 3.8: There will not be more than two voting members on the board of directors from each family under any circumstances.

Section 3.9: The Board of Directors shall determine the policies and activities of SFYHA, approve the budget, approve all the disbursements, meet with committees, determine registration fees, have general management responsibilities for SFYHA and shall determine the official depository for the Association's funds. The Board of Directors shall also assign committee members and committee chairs as needed for specific purposes.

Section 3.10: The SFYHA Board of Directors may approve the provision of monetary compensation to SFYHA Board of Directors for services rendered.

Article 4 **Meetings**

Section 4.1: The Board of Directors shall have meetings on the third Sunday of the month year-round.

Section 4.2: Board members are expected to attend every meeting. In the event that an elected member of the Board of Directors has two (2) consecutive, unexcused absences from special board or general monthly meeting of the Board of Directors, or in the event where it is deemed that a member of the board has acted unethical, inappropriate or in a way that does not support the best interests of the Association, the board through a private hearing and by a 2/3 vote by the Board of Directors, may terminate his/her term of office, and appoint a new member to fulfill the term in support of the best interest of the Association. In such circumstances, should any board member present new information to support re-instatement, the said board member can be voted back into a board position upon receiving a majority vote by 2/3 of the Board of Directors in support of there-instatement.

Section 4.3: Any member of the Board of Directors may petition the executive board to call and establish a special meeting of the board. The executive board shall then notify each member regarding the time, place and purpose of the meeting. Such notice shall not be less than two (2) days prior to the meeting and any action taken shall be subject to ratification at the next regularly scheduled meeting of the board.

Section 4.4: - All meetings of the Board of Directors will be announced and opened to the general membership, except for meetings designated as Working Sessions.

Article 5 **Officers**

Section 5.1: The Board of Directors shall consist of 18 of the following voting officers/members of the corporation: President, Vice President, Treasurer, Secretary, Boys Director, Girls Director, Hockey Development Director, Mite Director, Goalie Director, Equipment Director, IT Director, Tournament Director, Gambling Manager, Concessions Manager, Fundraising Coordinator, Volunteer Coordinator, Safe Sport Coordinator and Ice Scheduler. The officers of the corporation shall attend all Board of Directors' meetings, special meetings of the corporation, and membership meetings of the corporation.

Section 5.2: The duties of the officers of this corporation shall be:

- (a) **President** – The President shall be the chief executive officer of the corporation and shall be responsible for the day-to-day operations of the corporation. He or she shall participate in all Department of Revenue audits. In addition, he or she shall perform such other duties as may be determined from time to time by the Board of Directors. The President shall be the Chairperson of the Board of Directors and shall preside at all meetings of the Board of Directors, membership meetings, and shall oversee the long-term goals and purposes of the corporation. The President shall be the representative or appoint the representative; to any organizations this corporation is affiliated with and is required to be represented at. The President may call special meetings of the corporation and shall hold a seat on the Coaches Tribunal. This position carries a two-year term. Candidates for this position must be current active board members, must be in good standing, and have a minimum of two years current SFYHA board experience.
- (b) **Vice President** – The Vice President shall act in the absence of the President and shall assist the President as requested by the President. The Vice President shall represent the corporation at any District 10, or successor organization, meetings. The Vice President shall organize and coordinate registration of hockey participants and organize, coordinate, and track player and team insurance. This position carries a two-year term. Candidates for this position must be current active board members, must be in good standing, and have a minimum of one-year current SFYHA board experience.
- (c) **Secretary** – The Secretary shall attend all meetings of the Board of Directors and any committee thereof, and keep the minutes of such meetings, give notices, prepare any necessary certified copies of corporate records, file such minutes in the Association record book, update association web site and perform such other duties as may be determined from time to time by the Board of Directors. This position carries a two-year term.
- (d) **Treasurer** – The Treasurer shall have charge of the corporate treasury, receiving and keeping the monies of the corporation, and disbursing corporate funds as authorized. The Treasurer shall make disbursements from the corporation for proper obligations of the corporation and as authorized by the Board of Directors. The Treasurer will provide reimbursement to members of the Association only following prior approval for expenditures and submission of itemized receipts. The Treasurer shall perform such other duties as may be determined from time to time by the Board of Directors. This position carries a two-year term. Recommended that candidate have accounting and budgetary experience.
- (e) **Assistant Treasurer** – The Assistant Treasurer is a non-voting position on the Board of Directors. The Assistant Treasurer will assist the Treasurer in all above-listed tasks as requested by the Treasurer. This position carries a two-year term.
- (f) **Boys Director** – The Boys Director shall coordinate activities between coaches, team representatives, and the Board of Directors. The director shall conduct coaches' meetings prior to the Board of Directors meeting or as needed and will notify coaches of all schedules and changes. The director is responsible for coordinating and working with the annual try-outs (including coordination, communication, documentation) for the squirt, peewee, and bantam level players. This position carries a two-year term.
- (g) **Girls Director** – The Girls Director shall coordinate activities between the Northern Tier Stars Co-op, coaches, team representatives, and the Board of Directors.

- The Girls Director shall conduct coaches' meetings prior to the Board of Directors meeting or as needed and will notify coaches of all schedules and changes. The Girls Director is responsible for coordinating and working with the annual try-outs (including coordination, communication, documentation) for the U10, U12, and U14/15 level players. This position carries a two-year term.
- (h) **Hockey Development Director** – The Hockey Development Director shall coordinate activities between the coaches, team representatives, and the Board of Directors. The Hockey Development Director shall conduct coaches' meetings prior to Board of Directors meetings or as otherwise needed and will notify all traveling coaches of all schedules. The Hockey Development Director oversees all player development and chairs the Coach Selection Committee. This position carries a two-year term.
- (i) **Mite Director** – To serve as liaison between the Board of Directors, parents, coaches and managers at the Mite age level program. This position carries a two-year term. This position will also be responsible for the following:
- Conduct HEP evaluations at the beginning and end of each season.
 - Host a committee to evaluate returning players in pre-skate events.
 - Host a committee to evaluate new players at the start of the season.
 - Place skaters on the correct team based on level of skating and ensure the correct division of teams.
 - Provide communication to members about Mite events (pre-skate, season start date...)
 - Work with Hockey Development Director on Coach Selection process.
 - Act as the liaison between the Board, coaches, managers, and parents regarding rosters.
 - Act as the liaison between the Board and parents regarding coaching issues.
 - Act as the liaison between the Board and coaches regarding administrative issues.
 - Be generally available to parents; offer guidance and direction to parents as questions arise.
 - Serve as member of Disciplinary Committee for issues related to participants at level represented.
 - Host New and Returning Mite Parent Meetings
 - Attending scheduling with Ice Purchaser for MITE Games
 - Coordinate with Ice Scheduler for Mite Home Games and House Director for referees.
 - Coordinate the Mite Jamboree (register teams and provide information to managers and coaches of each Mite team)
- (j) **Assistant Mite/Recruitment Director** – The Assistant Mite/Recruitment Director is a non-voting position on the Board of Directors. The Assistant Mite/Recruitment Director will serve as liaison between the Mite Director, parents, coaches, and managers at the Mite age level program. This position carries a two-year term. The Assistant Mite/Recruitment Director will assist the Mite Director in all areas as applicable including:
- Facilitate SFYHA table for Back-to-School Open Houses at all elementary schools.
 - Coordinate Learn to Skate registration and on-ice volunteer coaches/mentors.
 - Mite teams skate between periods at High School Games
 - Participation in local area events (i.e., parades).
 - Assist with Mite Jamboree off-ice coordination, set-up, and communication.
- (k) **Goalie Director** – The Goalie Director shall be responsible for working with and developing all association goalies throughout the season. This position carries a two-year term, and the responsibilities include:
- Coordinate and participate in a goaltending program for all association level goalies.
 - Evaluate all goaltenders and make recommendations as to an individual's development.
 - Work with the Hockey Development Director to train coaches and provide resources on goalie techniques.
 - Maintain Sports Engine to include important information specific to goalies.
- (l) **Equipment Director** – The Equipment Director shall track and keep an accurate inventory at all times of all equipment owned by the corporation. The Equipment Director shall be responsible for the repair and replacement of equipment owned by the corporation and purchase of new equipment in accordance with the budget approved by the Board of Directors for equipment. The Equipment Director will schedule referees for Mite C, B, A, and U8 Girls teams as well as work with association members to find Referees in our association. This position carries a two-year term. This position will also coordinate the following:
- Provide age level information about Referee classes offered through D10 or MN Hockey
 - Prepare and order all uniforms for all players.
 - Order HEP Information from USA Hockey
- (m) **Information Technology (IT) Director** – The IT Director oversees all technology operations and analyzes the business requirements of the association to determine all technology needs to meet established goals. The IT Director will devise and establish IT policies and systems to support the implementation of strategies set by the board. This position will identify the need for upgrades by inspecting the use of technological equipment and software to ensure functionality and efficiency, configurations or new systems and report to the board. The IT Director will assist in building relationships with vendors and creating cost-efficient contracts. This position carries a two-year term.
- (n) **Tournament Director** – The Tournament Director shall be responsible for planning, executing and managing the budget for all SFYHA hosted tournaments. This position carries a two-year term, and the responsibilities include:
- Determine tournament structure, age divisions, tournament format and date.
 - Ensure compliance with D10 and USA Hockey tournament rules and requirements
 - Manage tournament logistics including venue arrangements, ice time allocation, and ensuring all necessary equipment and supplies are available.
 - Determine volunteer needs and collaborate with the Volunteer Coordinator to schedule volunteer shifts.
 - Supervise the tournament to ensure smooth and safe operation, addressing any issues that arise.
 - Coordinate and lead the tournament committee.
- (o) **Concessions Manager** – The Concessions Manager shall be responsible for all operations of the concessions stand at East Bethel Ice Arena, which improves the financial profitability of SFYHA. This position carries a two-year term and, and the responsibilities include:
- Order supplies, track and stock inventory, and accept weekly deliveries.
 - Ensure all equipment is in working order and schedule repairs when needed.
 - Ensure volunteers know how to operate all equipment and follow food preparation and clean-up instructions.

- Work with the Volunteer Coordinator to ensure that volunteers are scheduled to cover open shifts.
 - Maintain cash in cash drawer prior to opening and closing.
 - Deposit proceeds into designated bank account. Provide bank deposit slips and reconciliation reports to Treasurer for recording purposes.
- (p) **Gambling Manager** – The Gambling Manager shall manage all gambling activities and oversee the development of all gambling opportunities for SFYHA. Responsibilities also include investigating and proposing gambling opportunities and operating in compliance with Minnesota Gambling Board, State and Federal Regulations. This position carries a two-year term.
- (q) **Fundraising Coordinator** – The Fundraising Coordinator shall be responsible for raising funds, other than through the registration process, for projects as designated by the Board of Directors. The Fundraising Director shall form a committee, appointing up to five members to assist in such activities. This position carries a two-year term.
- (r) **Volunteer Coordinator** – The Volunteer Coordinator shall oversee and track all volunteer hours required of the general membership by the Board of Directors. He/she shall keep an accurate and up to date record of all hours worked and the type of work performed. The Board of Directors shall approve the records at the end of each season to verify that each family within the Association meets all minimum requirements. This position carries a two-year term.
- (s) **Safe Sport Coordinator** – The Safe Sport Coordinator shall coordinate and maintain accurate records to ensure all necessary parties have completed Safe Sport training and background checks. This position will document injury protocol. Coordination between coaches and managers per team on locker room monitors. The Safe Sport Coordinator will lead the Positive Coaching Alliance partnership by coordinating and scheduling appropriate workshops each season. This position carries a two-year term.
- (t) **Ice Scheduler** – The Ice Scheduler shall contact ice arenas and obtain ice time for use by the corporation. The Ice Scheduler shall assign ice time to each team and keep records of hours and billing information. This position carries a two-year term.

Section 4.4: An Officer may resign at any time by giving written notice to the corporation. The resignation is effective without acceptance when the notice is given to the corporation, unless a later effective date is named in the notice.

Article 6 **Elections**

All other board positions are appointed. SFYHA has chosen an online voting system, Simply Voting. This is a confidential system for voting and eliminates the paper ballot process. Online voting will be open for up to 1 week, but not less than 3 days, for membership to cast votes. Once voting is closed, the results are sent to 2 members of the board. Those two members MUST not be on the ballot for election. Results will be reviewed and shared within 72 hours of the results being received.

Article 7 **Standard of Care**

Section 7.1: It is the responsibility of each officer and director of this corporation to discharge his or her duties as a director in good faith, in a manner the person reasonably believes to be in the best interests of the corporation, and with the care an ordinarily prudent person in a like position would exercise under similar circumstances.

Section 7.2: A contract or other transaction between this corporation and one or more of its directors, or between this corporation and an organization in or of which one or more of this corporation's directors, officers or legal representative or have a material financial interest, is not void or voidable because the director or directors or other organizations are parties or because the director or directors are present at the meeting of the Board of Directors or a committee at which the contract or transaction is authorized, approved or ratified, if:

- The contract or transaction was, and the person asserting the validity of the contract or transaction sustains the burden of establishing that the contract or transaction was, fair and reasonable as to the corporation at the time it was authorized, approved or ratified, OR
- The material facts as to the contract or transaction and as to the directors' interest are fully disclosed or known to the board or a committee, and the Board or committee authorizes, approves, or ratifies the contract or transaction in good faith by a majority of the Board or committee, but the interested director or directors shall not be counted in determining the presence of a quorum and shall not vote.

For this Section:

A director has a material financial interest in each organization in which the director, or the spouse, parents, children and spouses of children, brothers and sisters and spouses of brothers and sisters of the directors, or any combination of them have a material financial interest.

Article 8 **Finance**

Section 8.1: Any fees, dues, contributions, grants, bequests, or gifts made to the corporation shall be accepted or collected only as authorized by the Board of Directors.

Section 8.2: All funds of the corporation shall be deposited to the credit of the corporation under such conditions and in such banks as shall be designated by the Board of Directors.

Section 8.3: All contracts, checks and orders for the payment, receipt or deposit of money and access to securities of the corporation shall be as provided by the Board of Directors.

Section 8.4: The annual budget of estimated income, income expense, and capital expense shall be approved by the Board of Directors.

Section 8.5: Title to all property shall be held in the name of the corporation.

Section 8.6: A summary report of the financial operation of the corporation shall be made by the Treasurer at least monthly to the Board of Directors.

Article 9 **Indemnification**

Section 9.1: To the full extent permitted by the Minnesota nonprofit corporation act, as amended from time to time, or by other provisions of law, each person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, wherever and whomsoever brought (including any such proceeding, by or in the right of the corporation), whether civil, criminal, administrative or investigative, by reason of the fact that he or she is or was a member, director or officer of the corporation, or he or she is or was serving at the specific request of the Board of Directors of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, shall be indemnified by the corporation by the affirmative

vote of a majority of the directors present at a duly held meeting of the Board of Directors for which notice stating such purpose has been given against expenses, including attorney fees, judgments, fines and amount paid in settlement actually and reasonably incurred by such person in connection with such action, suit or proceeding. Provided, however, that the indemnification with respect to a person who is or was serving as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise shall apply only to the extent such person is not indemnified by such other corporation, partnership, joint venture, trust or other enterprise.

Section 9.2: The indemnification provided by this Article shall insure to the benefit of the heirs, executors and administrators of such person and shall apply whether the claim against such person arises out of matters occurring before the adoption of this provision of the Bylaws.

Article 10 Amendment of Bylaws

The Board of Directors may from time to time adopt, amend or repeal all or any of the Bylaws of this corporation.

Article 11 Participation

Section 11.1: Participation as a hockey player, in the association, shall be open to all minors sixteen years of age and under by July 1st of that year in accordance with the geographical limitation, if any, imposed by Minnesota Hockey, USA Hockey or other and separate agreements between the corporation and other similar organizations.

Section 11.2: Divisions of each age group shall be as follows:

Mites	4 years to 9 years old
Squirts/10U	9 years to 11 years old
Peewees/12U	11 years to 13 years old
Bantams/14U/15U	13 years to 15 years old

These age group classifications may be changed by the Board of Directors from time to time as required to keep the age classifications in compliance with the age classifications of Minnesota Hockey and USA Hockey.

Section 11.3: All members and participants shall comply with the rules, regulations and requirements of Minnesota Hockey. This will include playing rules, equipment rules, and participation in other associations. The corporation shall require its traveling players to play on a traveling team within the corporation and shall encourage non-traveling players to participate on a house team within the corporation.

Article 12 Governance

Section 12.1: The Corporation will follow Minnesota Hockey's bylaw Article 6 as it relates to Authority, Appeals, Suspensions, and Court Actions. A copy of the Minnesota Hockey bylaws can be found [here](#).

Section 12.2: The books, accounts, and records of the corporation shall be kept as designated by the Board of Directors. These books and records shall be available for inspection to any member of the corporation upon reasonable request.

Section 12.3: Robert's rules of order shall govern the proceedings of all meetings of the corporation, unless provided otherwise in the bylaws or changed by the Board of Directors.

Section 12.4: The Corporation's Secretary shall maintain a policies and procedures handbook for the corporation. The policies and procedures handbook shall contain day-to-day operational instructions and decisions of the Board of Directors. The Board of Directors shall have the power to adopt, amend or delete any policy and procedure of the corporation not in conflict with these bylaws or the Articles of Incorporation of the Corporation.

Section 12.5:

- 1) **Purchase of Equipment:** The Equipment Director will submit an itemized statement each month to the Board of Directors on what was purchased.
- 2) **Individual Level of Play:** All youth participating in this hockey program will be encouraged to play at their age division, unless they have the approval of the Board of Directors, the Head Coach, and their parents.
- 3) **Actions or behavior inappropriate of a Board member** as decided by the remaining Board members by a 2/3 vote shall result in a letter of reprimand. Two letters of reprimand to any person will result in an automatic removal from the Board of Directors and any associated officer position or committee membership.
- 4) **Any Board member missing three consecutive meetings** will also warrant a letter of reprimand and can be subject to removal by the Board of Directors. This includes excused absences, while they may be excused – this is still a working corporation, and the work needs to be completed.
- 5) **Actions or behavior inappropriate of any parent, guardian, or hockey player,** as decided by Board members by a 2/3 vote shall result in a letter of reprimand. Two letters of reprimand would result in removal of the player from the team or prohibiting the parent or guardian from future attendance at any hockey game, practice, or function.
- 6) **Suspension of players,** any player barred from playing in another association or suspended from another team for disciplinary reasons shall not be allowed to play in this association for the same period of time as they were suspended from the other association or team.
- 7) **Team Level of Play,** team level of play will be determined based on the number and skill level of individual players at each age level. It is intended that the team level of play be appropriately challenging based on the above factors such that players develop the skills, character and confidence necessary to compete at the high school level.
- 8) **Volunteer Program,** each family will be required to submit a check in the amount of \$500.00 at registration. This check **WILL NOT** be cashed at that time. The Volunteer Coordinator will hold onto the check until he/she determines that a family has fulfilled its volunteer requirement. At that time, the check will be shredded. If the minimum requirements are not met by March 1st the check will then be turned over to the Treasurer and deposited into the SFYHA account. Volunteer Opportunities can be found in the Volunteer Policy or by contacting the Volunteer Coordinator. Dist. 10 tournament - SFYHA Membership is required to volunteer at the district 10 Tournament. The members of the Board of Directors will be exempt from required volunteer hours following the successful completion of their term of office as stated in Section 5.2. This will be a lifetime exemption. After successfully completing a full 2-year term or more on the Board of Directors, the members will be excused from any future volunteer requirements for the lifetime of their family's involvement in the corporation.

Article 13 **Committees**

Section 13.1: The Board of Directors may from time to time appoint, modify, or delete committees that may carry out various powers and functions of the Board of Directors.

Section 13.2: There shall exist the following committees of the Board of Directors:

- (a) Finance Committee
- (b) Fundraising Committee
- (c) Coaches Selection Committee
- (d) Tournament Committee

Section 13.3: The herein named committees shall have the following minimum membership:

- (a) Finance Committee - Chaired by Treasurer, President, Vice-President, Equipment Manager, Ice Purchaser
- (b) Fundraising Committee - Chaired by Fundraising Coordinator, association members.
- (c) Coaches Selection Committee - Hockey Development Director, Boys Director, Girls Director, President and Vice President.

The Board of Directors shall be responsible for instructing each committee on its expectations and responsibilities. The Board of Directors may add, substitute, or delete the members of the committees.

Other Board approved projects. Section 13.4 Team Try-outs:

Please refer to the SFYHA try-out document for detailed information on our try-out procedures and processes.

Article 14 **Organizational Chart**

The Board of Directors shall be organized into administrative and hockey operations splinter groups. These groups shall focus on the assigned areas of responsibility as shown on the chart below. Results from the groups shall be presented at the regular membership meetings. All voted decisions shall occur at the regular membership meeting. The President and Vice President shall chair the splinter groups.

PRESIDENT
VICE-PRESIDENT

ADMINISTRATIVE	HOCKEY OPERATIONS
Treasurer	Hockey Development Director
Assistant Treasurer	Boys Director
Secretary	Girls Director
IT Director	Mite Director
Equipment Director	Assistant Mite / Recruitment Director
Gambling Manager	Goalie Director
Concessions Manager	High School Boys Coach
Fundraising Coordinator	High School Girls Coach
Volunteer Coordinator	
Safe Sport Coordinator	
Ice Scheduler	