3800 Sunner Ave PO Box 10 Spirit Lake IA 51360

Board Meeting Minutes
Date: 9/24/2025
Time: 530PM
Location: LAHA

Call to Order at 532PM

- **In attendance-**
  Board Members: Michael Meyers, Ben Raveling, Allison Worrell, Dan Menough, Cassidy Howard, Mark Maeyaert, Kristin Hanson, Greg Stafford
  Other Leadership: Brad Shumway, Hockey Director, Maddie Ruesch, Figure Skating Director
  Guests: Scott Bradham

Introduction and Open Discussion

1. **Approval of Agenda and Request to Add Items**
   Greg motions to approve agenda and Ben seconded. All in favor. Motion passed.

2. **Reports**
   a. Secretary
      Ben motions to approve previous month minutes and Cassidy seconded. All in favor. Motion passed.
   b. Treasurer
      - Financial report sent out.
      - This month will bank around $4000.00 instead of $10,000.00—due to chiller being turned on, lot of cloudy days.
      - Solar payment—can pay all at once or continue payment plant
        - Continue payment plan.
   c. President
      - Liability Insurance—meeting with Bank Midwest to go over. Rate increase is normal.
      - HS Head Coach contract. Copy sent to BOD to review. Approve and go forward at next meeting.
      - Digital Locker Room schedule. Very expensive. Looking at options.
      - Phone line for rink. Internet based--$20-$30 per month.
      - Apparel order is live.
      - Email sent to D4—No response.
      - Ongoing list of thank you cards—looking for help to get sent out.
   d. Hockey Director
      - Travel: 89 registrations
      - LTS: 48 registrations
      - LTP: 1 registration
      - House: 8 registrations
      - Tournaments
        - Bantam: need 1
        - SQ/PW: full
        - Mini/Mite: 2 registrations

- LiveBarn
    - Will need to move to the other side of the rink.
- Coaches meeting—Sunday 9/28
- Games scheduled with Midwest teams for SQ/Bantam levels.
- Player release
    - Maverick Van Eagan

Allison motions to approve release and Kristin seconded. All in favor. Motion passed.

e. Safe Sport
- Nothing to report.
- Michael reached out to Chris and Mitch. All is good.

f. Growth
- Facebook posts to go out.
- Email to girls that did the all girls event.
- Stencils still getting completed.
- Try Hockey Free Event
- Yard Signs—growth and fundraiser
    - Sell for $30--$10-$12 will go back to family of choice.
- Appointment of new growth coordinator:
    - Mary Louise Marso & Hannah Ingebrigtson
        - 50/50 split of volunteer points.

Allison motions to approve appointment and Ben seconded. All in favor. Motion passed.

g. Figure Skating
- Flyers sent to OMS school for distribution.

h. High School Team
- Report sent as coaches are unable to attend.
- Midwest Affiliate reduced how many games a player would need to sit if transferring to another association.

3. Old Business

a. Construction Updates
- Locker Room—door needs re-ordered as it swings the wrong way. FRP is up, just need to install strips to cover the gaps.
- New glass picked up 9/25. Mark will start install Friday afternoon.
- Doors in score table need handles.
- Skate racks picked up 9/25
- Find a storage place for wood that is outside so it does not go bad.
- Rubber on stairs and into locker room needed. Who is doing this install?
- Need benches made or folding chairs in new locker room for players to use.
- Heat needed in new locker room. Cassidy will have someone come look at it.
- Bleacher carpet is not done. Larry is aware.
- Parking lot cleaned up.

b. Chiller updates and Future Considerations
- Arena Ref Specialist (Adam) came down and gave it a good once over. Fixed a few small leaks. Will come back in December to fine tune and check valves.
- Recommends that we slowly stock up on refrigerant for emergencies.
- Signed up for Spot Protector: $60 a year. Will send notifications to selected people if something goes wrong.
    - Currently Mark, Ben, and Keith getting notified. Add president.

Greg motions to start purchasing refrigerant and Cassidy seconded. All in favor. Motion passed.

c. Two plus years outstanding dues
    - Brad has been working with people that need to pay.
    - $400-$500 that is 2+ years outstanding. Would like to start fresh this season. Issue is proving if they paid or not.

   Cassidy motions to approve and Greg seconded. All in favor. Motion passed.

d. GameSheet
    - $8 per game—use SQ→ Bantam
        - Move to GameSheet for Tournaments only, paper for other games?

      Allison motions to approve GameSheet for tournaments only. No second.

      Discussion: How much will it cost us to use for all games? Around $500-$600. Other Midwest teams do not use. Easier for volunteers.

      Cassidy motions to approve GameSheet for all tournaments and games and Greg seconded. All in favor. Motion passed.

e. Open Skate
    - Employment→Facility Attendant
    - Job description.
        - Add Sunday? Are they worth it to pay someone?
        - Change times to 615pm-945pm.
        - How many positions? 2 at least
        - Must be 18 +
        - Pay $18 per hour.
    - How to advertise
        - Facebook post
    - Interview
        - Michael and Allison will interview. Greg willing to help if also.
    - Who will open and close if no employees?
        - Triage as a board
    - October 17 is first open skate.

4. New Business

a. Team Chiro
    - Elite Chiropractor has board advertisement stating " Official Chiropractor of LAHA"
    - No Charge for any player
    - Advertise this more to our association

   Allison motions to approve and Ben seconded. All in favor. Motion passed.

Allison exits meeting. Kristin Hanson takes over as secretary.

b. Fundraising Obligation Deadline
    - Should there be a required time/end time to complete fundraising?
    - February 1st-8th or 9th fundraising requirement due.

   Greg motions to approve deadline and Ben seconded. All in favor. Motion passed.

c. Purchasing Policy
    - Need a formalized policy
    - Use LAHA CC instead of requesting reimbursement.
    - Team manager can spend up to $500 without approval.
    - How many CC do we need to have?
    - Who needs to be on the list for authorization of spending.
    - Get Hockey director CC right away.

- Have 5 people with CC as stated in draft policy.
- Need to purchase wheels for SPARX
  - 20 ½ inch wheels

  Ben motions to approve the purchase of wheels and Cassidy seconded. All in favor. Motion passed.

Table policy approval. Ben motions to approve CC for 5 people and Mark seconded. All in favor. Motion passed.

d. Hockey Director CC
- Discussed in Purchasing Policy.

e. Scoreboard Advertising
- Tanya talked to Okoboji Motor Company. They would like to advertise on the scoreboard for $2500.00 (1/2 of 1year.) They wanted to do in-ice advertisement but ice is already in.
  - OMC also interested in running concession stand for one tournament.

Greg motions to approve advertisement and Mark seconded. All in favor. Motion passed.

f. Dual Roster Policy
- Internal Dual Roaster. Age appropriate team and 1 level up.
- Use as emergency for level up. Coaches & HD would discuss who can and how much time.
- Coaches & HD will discuss with family and player.
- Adjustment to section 6: reword to "unless otherwise approved by HD and head coach of both teams"

Ben motions to approve policy with modification to section 6 and Cassidy seconded. All in favor. Motion passed.

g. Rink Clean Up Day
- Start cleaning crew Oct 3rd.
- Whole rink needs clean up. Set date and put together a list of thing that need done before the 3rd.
- Sept 29-30
- Put list on white board

h. Bleacher Heat Timer
- Push button to turn on heaters- on for 60 minutes at a time.
- Already installed on the outside of the box.

i. Banners and Signage
- Banner on score table—3 poly metal signs.
- Banner behind player bench—home and visitor.
  - $3100 plus tax and install

Greg motions to approve banners and score table option 1b (block front snowy background) player entrance bottom left and Ben seconded. All in favor. Motion passed.
Funds from Phase 3.

<u>Adjourn 753pm</u>
Mark motions to adjourn and Ben seconded. All in favor. Motion passed.

Respectfully Submitted,
Allison Worrell
LAHA Secretary

Board Approved: 10/15/2025 AW