



3800 Sunner Ave PO Box 10 Spirit Lake IA 51360

Board Meeting Minutes

Date: 10/15/2025

Time: 530PM

Location: LAHA

Call to Order at 536PM

- **In attendance-**

Board Members: Michael Meyers, Ben Raveling, Allison Worrell, Dan Menough, Cassidy Howard, Mark Maeyaert, Kristin Hanson, Greg Stafford (via phone)

Other Leadership: Brad Shumway, Hockey Director, Maddie Ruesch, Figure Skating Director, Brett Hetland, HS Coach

Guests:

Introduction and Open Discussion

1. **Approval of Agenda and Request to Add Items**

Ben motions to approve agenda and Kristin seconded. All in favor. Motion passed.

2. **Reports**

- a. Secretary

- Add Greg to attendance

Ben motions to approve previous month minutes and Cassidy seconded. All in favor. Motion passed.

- b. Treasurer

- Insurance paid all at one time for the year. Saves \$1000.00
- Credit Cards ordered
- PeeWee player has decided not to play. Received a scholarship, will need to move those funds back to the scholarship fund.
- Apparel fundraiser was huge. Possibly open again, but have to meet a minimum.
- Sold 55 total yard signs.

- c. President

- Chaos in Mezzanine. We need to protect what we have built.
 - Put signs back up.
 - Draft communication to members.

- d. Hockey Director

- Travel: 91 registrations
- LTS: 95 registrations
 - Need help, possibly older travel players
 - Average age PK-3rd grade
 - Need 10 sets of figure skates ready to go.
- LTP: cancelled for fall
- House: 17 registrations
 - 8 MM/M
 - 9 SQ/PW
- Tournaments
 - SQ/PW/Bantam: Full

- Mini/Mite: 2 registrations
- LiveBarn
 - Will move camera on Oct 28.
- Coaches meeting—15 coaches in attendance
- Try Hockey For Free
 - 15 skaters
- Evals completed
- Scheduling for SQ/PW/Bantam just about completed
- No School Day Hockey Clinic
 - Around 10 in each session
- e. Safe Sport
 - Nothing to report.
- f. Growth
 - Participated in Spirit Lake Homecoming Parade
 - Around 30 kids participated.
 - YMCA Fall Fest at Camp Foster coming up.
- g. Figure Skating
 - Apparel fundraiser in the future?
 - Coaching Membership: cost is \$350 yearly. Can Maddie get reimbursed for this?
 - Where does this come from? Pay from LAHA now as “loan” and pay back after registrations come in.
 - Will increase fees as they start to get more advanced.
 - Registration opens Nov 1

Ben motions to pay fees and talk to Sharon about line items for Figure Skating in the budget, and Allison seconded. All in favor. Motion passed.

- h. High School Team
 - Pre-season tested completed.
 - Captains practices started.
 - Scrimmages will be held with Sioux Center
 - Blue/White scrimmage. Will also showcase locker rooms and sell apparel from past seasons.
 - Home opener Oct 25
 - Has scoreboard been checked after construction?
 - Ben will check tomorrow.
 - Ice install went great.
 - Het's Camp: 44 kids. Some from other associations
 - Check for \$1000.00

3. Old Business

- a. Construction Updates
 - Locker Room
 - door still needed. Lock options? Key pad?
 - Being used as is for right now.
 - Need mats in locker room and on stairs.
 - Glass between home Penalty Box and bench still needed.
 - Players door. Additional \$2000.00 for key fobs + additional cost for programming to run the lock. Currently has a key pad that can be installed.
 - Keep key pad and change code regularly?
 - Research locks with easy to change codes.
 - Handicap button still needs installed.

- Add light and camera over the door?
- Boji Metal came and measured for crows nest stairs.
- Move white board or buy new for locker room assignments.
 - Chiller room wall.
 - Reach Media—Digital signage
 - How many TVs? Where would they go, can they handle the cold?
 - Upfront cost a little spendy, but then \$350 per year to have.
 - Can sell advertising on them to help cut cost.
- Michael will get more information.
- Need to find a home for the stretcher and other first aide supplies.
- Showers in bathrooms between Locker Rooms 1 & 2 need work
 - Heat in the bathrooms?
 - Update plumbing to insulate more?
- Locker Room Heaters
 - Go back to Electric heaters with programable thermostats?
 - Mini Splits do not work well.
 - Seal rooms
 - Forced Air heat?
- Cassidy will look at everything and come back with a plan.

b. Rental Skates

- All new look great. Should we start with using old?
 - No use all.
- Move larger sized to the back to put the most used sizes up front.

c. Hockey Headquarters Skates

- What to do with them?
 - 3-4 pairs went to rental equipment.
 - Get list out to people to sell. Has been sent to team managers.
 - All are organized. Greg knows what is in each bag.
 - Can we sell online to make money?

Allison motions to let Greg sell however he can and Ben seconded. All in favor. Motion passed.

d. Skate Sharpening Policy

- Ipad can be used to track funds
- Venmo Option
- How often do rental skates get sharpened? 1x per year unless otherwise needed.

Mark motions to add figure skating director and implementation of square to policy and Kristin seconded. All in favor. Motion passed.

e. ANP Telephone

- Comes out of Spencer
- Cost is \$20 per month

Mark motions to approve and move forward with ANP and Mark seconded. All in favor. Motion passed.

f. DIBS Updates—Open Skate

- Wording for DIBS doesn't reflect paying for everything at concession stand.

Allison motions to approve as written and Cassidy seconded. All in favor. Motion passed.

g. Purchasing Policy

- Table

4. New Business

a. New Skate Helpers

- Threw away 4, still have 6-7.
- New are \$150 a piece.
- Mark found a plan for PVP ones that should cost around \$20 to make.

Ben motions to approve a budget not to exceed \$500 for Mark to make new skate helpers and Kristin seconded. All in favor. Motion passed.

b. Chiller POC/Check list

- Should be switching pumps every month
 - Put a checklist next to the screens to know when they were last switched.

c. Play Up Requests

- One request Mini to Mite
 - Player meets 2 out of 7 criteria to play up. Per policy should meet at least 3.
 - HD recommends staying mini level. Has spoken to parents already.Allison motions to approve recommendation and Ben seconded. All in favor. Motion passed.
- One request SQ to PW
 - Player meets 4 out of 7 criteria to play up.
 - HD recommends playing up to PW level.
 - Question from parents regarding player dual rostered. PW team would be primary team, SQ team if available and they have a need.Ben motions to approve recommendation and Mark seconded. Six in favor, 1 abstains. Motion passed.

d. Dual Roster Request

- Mini→Mite
 - 1 playerAllison motions to approve and Ben seconded. Four in favor, 2 abstain. Motion passed.
 - Mite→SQ
 - 6 playersBen motions to approve and Cassidy seconded. Four in favor, 2 abstain. Motion passed.
 - PW→Bantam
 - 1 playerBen motions to approve and Kristin seconded. All in favor. Motion passed.
 - PW→SQ
 - 1 playerAllison motion to approve and Ben seconded. Six in favor, 1 abstains. Motion passed.
 - Bantam Player→Lady Wild
- Allison motions to approve and Cassidy seconded. Six in favor, 1 abstains. Motion passed.

e. MYHOCKEY Rankings Membership

- Tool that can help find similar skill level teams for games and tournaments. Will help with scheduling in the future.
- \$120 per season.

Allison motions to approve and Greg seconded. All in favor. Motion passed.

f. Open Skate Attendant

- All four applicants are great, none are looking for significant income or lots of hours.
- After interviewing all four recommendation is to hire all 4 on rotating weekends
 - 2 workers Fri/Sat
 - 1 worker Sun
- \$16 per hour pay

Ben motions to approve recommendation and wage and Cassidy seconded. All in favor. Motion passed.

Michael, Allison, Greg will work to train. Michael will be direct supervisor.
Who will work open skate this weekend? Mark/Greg Friday, Allison Saturday.

g. HS Coaching Contract

- Employment agreement for Coach Hetland
- 3 year contract
- Will have annual eval from HD and BOD.
- Coach Hetland will manage his assistant coaches.

Allison motions to approve with evaluation changes and Mark seconded. All in favor.

h. Lobby/Locker Room

- Need to discourage kids/parents from dressing in the lobby for hockey practice.
- Push out communication through team managers.

Cassidy motions to approve and Greg seconded. All in favor. Motion passed.

i. Logo and Branding Use Policy

- Logos only used for LAHA branding
- Trademark in the future?

Mark motions to approve and Allison seconded. All in favor. Motion passed.

j. Table/Chairs for Mezzanine

- Do we want low or high, combination of both?
- How many?
- Table for future.

Adjourn 830pm

Allison motions to adjourn and Ben seconded. All in favor. Motion passed.

Respectfully Submitted,
Allison Worrell
LAHA Secretary

Board Approved: 11/5/2025 AW