Board Meeting Minutes

Jackson Youth Hockey — Board of Directors Meeting

Date: August 10, 2026

Time: 5:30 PM

Location: Gavin's Office

Jilian Moorhead, Stephanie Hardeman, Steve Stec, Will Harrop, Nikki Gill, Gavin Fine, Lizzie Heineken, Kilee Amborski, Chris Donza, Elliot Van Orsdel

Mission Statement: *Jackson Youth Hockey provides meaningful opportunities for children to experience hockey while developing skating and hockey skills and instilling sportsmanship, leadership, and teamwork.*

1. Public Comment

No public comments were recorded.

2. Call to Order — Gavin Fine

Approval of June Meeting Minutes

Pending at the time of this meeting (TBD).

3. Staff Reports

Director of Operations — Kilee Amborski

- A Girls Parent Meeting was scheduled for August 27th at 6:00 PM; the board discussed which board member would attend.
- The registration cutoff for Squirt level and older was set for August 30th.
- The practice schedule has been finalized.
- The tournament schedule is nearly complete; the club is still seeking one or two additional Squirt A tournaments.
- Kilee reviewed projected versus actual registration numbers and recommended capping registration for Bantam and High School on August 31st.
- OBFR (Old Bill's) letters were signed.
- A gear swap was held alongside Thursday's Girls Skate.
- The preseason skate will be changed to an open-ice format.
- An update was given on the scholarship model pilot program being tested with One22 for the high school program.
- Board members were asked to sign up to help staff the OBFR booth on September 12th via the shared Google calendar.
- Miracle Gold donated $1,000 to JYH in appreciation of the club's assistance with their 3-on-3 tournament.

- All board members are required to complete SafeSport training and background screening by August 31st.

> **Motion:** The board approved the JYH Handbook, including the newly added concussion protocol and refund policy. — Passed.

Hockey Skills Director — Elliot Van Orsdel

Coach commitments: head coaches are in place for all teams.

- Scheduling for Mini and Mite teams remains a challenge given the difficulty of securing four ice nights per week.
- All coach contracts have been signed, except Mite-level contracts, which remain outstanding.
- Brenden (rink staff) will run goalie clinics; a goalie rotation system is being developed, with Brenden's availability limited to 30-minute sessions.
- SafeSport completion status for coaches was reviewed.
- The board emphasized that assistant coaches are just as important to the program's success and encouraged recruiting as many as possible.

4. Committee Reports

Fund Development — Jillian Moorhead

- An update on title sponsorship (CMI and Jackson Youth Hockey) was discussed, with the board soliciting additional ideas.
- Kilee and Jillian created a calendar of fundraising events for the season.
- The Old Bill's Fundraiser was scheduled for September 9th (details TBD); the club is seeking large auction items.
- Registration donations and merchandise purchases were discussed as additional fundraising channels.
- Laura Soltau submitted the Travel and Tourism Grant application.
- The board discussed an opportunity to apply for a Catalyst Grant through the Community Foundation.
- Scott Smith Initiative - continue working with teams to address bullying and strengthen team culture.
- The club will continue following up with last year's sponsors to fulfill their commitments.
- The board is reviewing potential new one-year sponsorships for the Squirt and Peewee teams, including King, Steinberg, Teton Rental, and Cowboy Coffee.

Finance / Treasurer — Chris McCullough, Steve Stec

- A financial update was provided to the board.
- Budget and financial projections for the 2026–27 season were discussed; approval of the budget is pending an updated version, which Chris McCullough will circulate to the board.
- One22 was noted as a valuable partner supporting the organization.

Coach & Player Development — Chris Donza

- Team and coach updates were shared.
- Updates on Mini and Mite coaches were shared (see Hockey Skills Director report above).

- SafeSport training and background check compliance were reviewed.

Discipline Committee — Will Harrop

- The Discipline Committee provided a general update, including a report on referee staffing and assignments.

5. Executive Committee

- The club's logo is trademarked; JYH received a letter from the NHL regarding logo use.
- The NHL sent a royalty-free logo contract for a two-year term, with standards governing how the logo may be used.
- The board discussed coordinating on logo use and rebranding with CMI, with the club's contract to be signed separately from CMI's.

> **Motion (Gavin Fine):** The board voted to approve and sign the logo agreement. — Passed unanimously, all in favor.
>
> **Vote:** The board held a vote on the registration cutoff policy referenced in the Director of Operations report (Squirt and older: August 30; Bantam and High School: recommended August 31). Passed unanimously.

- Executive Conversation: held among board leadership; no changes to the current structure were made at this time.
- Shoulder Check Initiative: introduced for board discussion; details to be developed.

Next Meeting

September 14, 2026, 5:30 PM — Gavin's Office.

Action Items

Action Item	Owner
Confirm which board member will attend the Girls Parent Meeting (Aug 27, 6:00 PM).	Board
Secure one to two additional Squirt A tournaments.	Kilee
Coordinate volunteer sign-ups for the OBFR booth (Sept 12) via the shared Google calendar.	Kilee
Complete SafeSport training and background screening (all board members, due Aug 31).	All Board Members
Send out the updated 2026–27 budget for board review.	Chris McCullough
Follow up with last year's sponsors to fulfill outstanding commitments.	Jillian

Finalize review of potential new one-year sponsors (King, Steinberg, Teton Rental).	Jillian, Stephanie
Obtain signed contracts for Mite-level coaches.	Elliot
Execute the signed logo agreement, filed separately from the CMI agreement.	Gavin