

Pulaski Lacrosse Club Board

Board Meeting Agenda

DATE

August 10, 2026

TIME 6:00–7:55 PM

6:00 pm – Pulaski High School

Call to Order Meeting called to order at 6:00 PM.

Roll Call **Present:** Justin, Jessica, Cody, Jason, Robin, Moe, Paige

Approval of Prior Meeting Minutes

Minutes from the **July 13, 2026** meeting were approved.

Motion: Justin

Second: Jessica

Vote: Unanimous

New Business

A. BVLA Update

Discussion focused on BVLA team structure, board participation, voting, and future program involvement.

- Review upcoming team structure and A/B placement.
- Discuss BVLA voting procedures and board representation.
- Consider an **at-large board structure** with representatives from participating teams.
- Determine current board size/representation for the eight BVLA teams.
- Discuss potential Pulaski representatives and ways PYL can support BVLA.
- Discuss future bylaw changes regarding eligibility for parent/community participation.

Action Items:

- Justin to provide Moe with information for the upcoming election post.
 - Confirm BVLA election timeline and requirements.
 - Determine potential PYL/BVLA representatives.
 - Research current board structures for the eight BVLA teams.
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B. Treasurer & Banking

The board reviewed financial organization and the transition from the existing account.

Decisions/Motions:

- **Capital Credit Union account:** Motion to close the account and transfer all funds to Fox Community Bank.
Motion: Robin | **Second:** Jason | **Vote:** Unanimous
- **Jessica added to Fox Community Bank account:** Approved.
Motion: Robin | **Second:** Justin | **Vote:** Unanimous
- **Jessica appointed Treasurer** for a three-year term, effective August 10, 2026.
Motion: Justin | **Second:** Jason | **Vote:** Unanimous

Action Items:

- Jessica to establish PYL Venmo and remove Brittany.

- Jessica to obtain debit card and generic checks.
 - Complete bank transfer and account closure.
 - Maintain organized financial records and reporting.
 - Establish an annual budget/actual financial review.
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C. Board Elections

The board discussed upcoming elections and open positions.

- Confirm current board positions and vacancies.
- Prepare ballots for voting.
- Clarify terms and responsibilities.
- Identify potential board members-at-large and volunteers.
- Encourage additional volunteers to support program needs.

Action: Create an updated board-position list and voting/interest forms.

D. Fundraising

Polka Days

- Review final fundraising income/expenses.
- Determine which activities should be repeated next year.
- Continue social media follow-up/promotions as needed.

USA Lacrosse Grant

- Grant application has been submitted.
- Decision is expected in September.

RaiseRight

The board approved participation in RaiseRight.

Motion: Paige

Second: Justin

Vote: Unanimous

Plan: PYL will receive **10% of eligible purchases** through the program. End date will be determined based on registration/fundraising needs.

Additional Opportunities

- Explore Thrivent fundraising/rewards opportunities.
 - Continue community fundraising and Facebook promotion, including Super Ron's.
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E. Fall Clinics & Winter Open Gym

Fall Clinics

Discussed opportunities to keep players active and introduce new players to the program.

To finalize:

- Dates/times
- Location
- Coaches/instructors
- Promotion

Winter Open Gym Discussed offering winter open-gym opportunities.

To determine:

- Gym availability

- Dates/times
 - Registration PACE - Parent/guardian requirements
 - Coaching/supervision
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F. 2027 Facilities

Begin planning early for 2027 facility needs.

- Secure winter gym space.
- Book indoor gym 10U, 12U, 14U 6-7, 7-8 times that can be closer together for families.
- Plan for practices, games, tournaments and events.
- Coordinate facility times

Action: Begin 2027 facility requests and scheduling.

G. Program Needs & Administration

Equipment & Uniforms

Review inventory and upcoming needs, including:

- Practice/game balls
- Equipment and storage
- U12 Goalie Gear
- Uniforms and replacement needs
- Costs and ordering timelines
- Potential PACE support
- Increase \$ rental cost

Volunteers & Staffing

Continue recruiting:

- Coaches
- Board members
- Volunteers, increase \$
- Registration/program support

The board will also clarify volunteer expectations and procedures for situations such as player injuries closes sessions as needed.

Administration

Improve organization through a shared board system for:

- Meeting minutes
- Financial records
- Registration
- Grants
- Board responsibilities
- Volunteer information
- Program calendars

Communication

Continue using Facebook/social media for:

- Registration
- Clinics
- Fundraising

- Program updates
 - Volunteer opportunities
 - Important dates
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Priorities Before Next Meeting

1. **BVLA:** Confirm team structure, voting requirements and board representation.
 2. **Board:** Prepare elections/ballots and identify open positions.
 3. **Finance:** Complete banking transition and establish financial reporting.
 4. **Fundraising:** Launch RaiseRight and follow up on USA Lacrosse grant.
 5. **Clinics:** Finalize fall clinic plans.
 6. **Facilities:** Begin 2027 gym/field scheduling.
 7. **Equipment:** Complete inventory and identify purchases.
 8. **Uniforms:** Confirm needs, costs and ordering timeline.
 9. **Administration:** Establish shared board documents and responsibilities.
 10. **Volunteers:** Identify additional coaches and program volunteers.
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Upcoming Meetings

- **September 16, 2026 – 6:00–7:00 PM**
Pulaski High School Library
 - **October 15, 2026 – 6:30 PM**
Annual Meeting — PHS Auditorium, LG1, or Glenbrook Lunchroom (**location TBD**)
 - **November 9, 2026 – 6:30 PM**
Pulaski High School
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Adjournment

Meeting adjourned at **7:55 PM**.

Motion: Justin

Second: Jason

Vote: Unanimous

Minutes recorded by: Moe Mansfield

Board Meeting Summary Key Takeaways

BVLA & Board Structure

The club will clarify BVLA team structure, voting, representation and upcoming elections while exploring ways PYL can have a stronger voice within the league.

Finances

The Capital Credit Union account will be closed and funds transferred to Fox Communities. Jessica was officially appointed Treasurer for a three-year term. The club will also improve financial reporting and organization.

Fundraising

RaiseRight was approved, with 10% of eligible purchases benefiting PYL. The USA Lacrosse grant application is pending, with an expected decision in September. Polka Days results will also be reviewed.

Program Development

Fall clinics and winter open gym are being explored to keep players active and attract new families.

2027 Planning

Facility scheduling should begin early for gym space, fields, practices, games and tournaments.

Organization & Growth

The club will continue building its volunteer and coaching base while improving equipment, uniforms, communication and shared board documentation.

Top Priorities

BOARD → Elections, positions & BVLA representation

FINANCE → Bank transition & financial reporting

FUNDRAISING → RaiseRight & USA Lacrosse grant

PROGRAM → Fall clinics & winter open gym

FACILITIES → Begin 2027 scheduling

EQUIPMENT → Inventory & purchasing needs

ADMIN → Shared board documents & responsibilities

VOLUNTEERS → Recruit coaches and additional support