

# Pulaski Lacrosse Club Board

## Board Meeting Minutes

<b>DATE</b>	November 24, 2025
<b>TIME</b>	6:00 pm – Buzz Social – Suamico, WI
<b>MEETING CALLED TO ORDER BY</b>	Brittany Mack

### IN ATTENDANCE

Brittany Mack, Justin Rasmussen, Paige Dufresne, Robin Hester, Jessica Enright, and Candice Kozak

### APPROVAL OF MINUTES

No minutes were taken. Verbal report by members present.

1. Meeting called to order by Rich Thompson.
2. Treasurer reported
3. Rich updated board on USA Lacrosse, Wisconsin Lacrosse Federation, and Bay Valley Lacrosse Association changes.
4. Fees for 2026 season were approved at \$225 for U14 players and \$100 for U8 and U10. U12 was approved at \$100 for the 2026 season only to increase participation.
5. Priority for spending was approved for new goals for the youth club.
6. Amy Thompson resigned as Club Secretary.
7. Vote taken for Board members. Justin Rasmussen: Vice-President, Candice Kozak: Secretary, Paige Dufresne, Jessica Enright, Robin Hester, Jason Hilsberg, and Angie Parmentier as Board Members At Large, were approved by unanimous vote.
8. Consideration for second U14.
9. Consideration for internal Pulaski Lacrosse equipment swap.
10. Consideration for change of venue for home tournaments.
11. Discussion of uniform vendors.
12. Next Meeting set for November 24 at 6 pm.
13. Meeting adjourned by Club President.

Motion to accept minutes from previous meeting: C. Kozak. Seconded by B. Mack. Unanimously approved.

*No agenda submitted to board prior to meeting.*

## NEW BUSINESS

### 1. Board President Position

- a. Rich Thompson submitted his resignation to the board as Club President as of November 24, 2025. Board received this notice at 5:35 pm November 24, 2025. *Motion to accept resignation: B. Mack. Second: J. Rasmussen. Unanimously approved.*
- b. Discussion of materials necessary for hand over from Rich to Board.
  - i. List was made of items and information necessary to fulfill role as president.
- c. Discussion of how to proceed with election of next Club President.
  - i. The election of a new president was set for the next meeting, December 8, 2025 to allow for more involvement and transparency in the process.
- d. Discussion of how to notify the full club membership of the resignation.
  - i. Email notification to membership sent directly from the club email.
    1. B. Mack to draft and send out upon approval of Board members.
- e. Discussion of changes necessary for club after resignation
  - i. Change of address for all club related mail.
    1. PO Box investigation. C. Kozak
  - ii. Change of address for the corporation.
    1. Investigation of necessity. P. Dufresne.
- f. Discussion of need for new facebook page.
  - i. Rich will be taking the current page to a page for use by the HS Boys team.
    1. New facebook page will be set up and administered by P. Dufresne.

### 2. Treasurer's Report

- a. Account balance: \$19,982.03
- b. Discussion of expenses for the upcoming season.
  - i. Crossbar: \$69 monthly, Hobart Storage: \$75 monthly.
- c. Freedom Foods provided a check for \$495 from the 2025 home tournament.
- d. Discussion of fundraising and where the funds were allocated.
- e. Discussion of what role the club has in financial responsibilities for High School teams, HS Boys team support for the 2025 season, and what accounts the Lacrosse groups have for fundraising money.

*Motion to accept Treasurer's Report: C. Kozak. Seconded by B. Mack. Unanimously approved.*

### 3. Communication and Technology Changes

- a. Website has not been updated recently, has difficult navigation, and contact information is outdated.
  - i. R. Hester has experience in the website and volunteers to head the update.
- b. Crossbar has options for admin roles that need updating.
  - i. Investigate which roles would be best for coaches, board members and who will be lead administrators.
    1. R. Hester volunteers for lead administrator.

- c. Email
  - i. Each position on the board should have their own email address for their areas of responsibility.
  - ii. Update of webpage for new addresses.
- d. Communication venues for reaching members/parents
  - i. Crossbar for in-season communication and direct email for out-of-season communication.
  - ii. Email addresses can be retrieved from Crossbar.
- e. Transparency in Communication
  - i. Record meetings.
  - ii. Post minutes online.
  - iii. Advertise meeting times and places. Invite parents and coaches to next meeting and in the future.
  - iv. Make agenda available prior to meetings, per bylaws.
- f. Rebranding Club as separate from the HS teams
  - i. Discussion of necessity for differentiation.

#### **4. Lacrosse Tournament Location and Outreach**

- a. Change of venue from Four Seasons to a location closer to Pulaski.
  - i. J. Rasmussen to investigate possibility of using the fields behind middle school.
- b. Discussion of getting lacrosse added to PACE programs
  - i. J. Rasmussen reported his findings from PACE Director Mark Heck
    - 1. Need to provide a teacher to supervise and volunteers to teach classes
    - 2. Discussion of HS students gaining volunteer hours.
    - 3. Discussion of charges being only for consumable goods.

### **ANNOUNCEMENTS**

Send agenda items for next meeting to C. Kozak by December 4, 2025. Board meetings to be twice a month until Board sees fit.

### **NEXT MEETING**

December 8, 2025 at 6:30 pm at Buzz Social, Suamico, WI

**MEETING ADJOURNMENT** Motion to Adjourn Meeting: B. Mack. Seconded by C. Kozak.

*(Minutes recorded by C. Kozak)*