

Board Meeting Report & Operational Overview

Date: June 24 6:10pm, End meeting 8:00pm **Prepared for:** Board Review

Attendance: Jason, Moe, Robin, Paige, Justin, Niki, Dera, Becky, Jeff, Derek, Jessica, Cody, Candice by phone.

1. Executive Summary

The organization is transitioning from planning into **structured execution for the upcoming season**. Financials are stable, governance is being formalized, and key priorities include improving registration, securing funding, and preparing for July program kickoff. Administrative systems (registration, website, and financial tracking) are in active development. Set expectations for July 1st board meeting to support program and efforts to re-instate WIAA program.

2. Financial Overview

Current Position

- Estimated **~\$20K in accounts** (including Venmo)
- Approximately **~\$9K usable cash (non-Venmo)**
- **\$2K-\$4K** not yet fully accounted
- Net income: + **~\$3K**
- Britt to provide clean document to board last year to this year and past comparison.

Expenses & Costs

- Uniforms: ~\$3,764 (Look at other vendors determine #s, not custom, ask Pursuit)
Pennie-style jerseys, reorder required, Inventory reset needed
- Crossbar: ~\$345 (+ ~\$69/month ongoing)
- Storage: ~\$185
- Comparative program benchmark ~\$13K
Motion to review 2027 budget to re look at uniforms: Yes, Second Robin, all in favor-all yes.

Credit & Support: \$32,000 credit line established (Credit Union) Money will transfer once Cadence helmet (~\$500) check clears. Can then close bank, Britt is available if needed.

Motion: Brittney resignation as treasurer and interim Jessica and fill spot oct meeting. Yes, Paige Second, All in favor, Yes: all. Brittney to provide 1099 state, roles and responsibilities for finance position, dates, fees for future filings and make sure address is updated on all finance work (Govt log in).

Discussion around: 501(c)-type structure / booster organization, Treasurer oversight, Financial checks & balances

3. Fundraising & Grants

- Fundraising goal: ~\$5,000
- Current progress: ~\$4,438
- **USA Lacrosse Grant (expected July)**
- Covers: SportsEngine / Crossbar **and** BVLA-related cost
- **Key Action - Paige** to finalize and submit grant application (Jessica support)

4. Registration & Participation

- Youth registration is **declining** (~100 participants)
- Reference to **“50/50 register” target** (threshold or balance goal)
- Continued focus needed to:
 - Increase participation
 - Stabilize revenue base

5. Programs & Season Planning

Clinics & Timeline

- **Fall Clinics launching around July 4**
- Finalized dates
- Signage
- QR code setup to website, dynamic code (Moe)
- Additional program: “Fast kids” session → **July 18**

Season Planning for 2027: Kickoff plan and End-of-year structure (two parties for season)

6. Organization Structure

Defined Groups (for July 1st board speakers, Monday 6pm open meeting HS platform at Celtic Sobieski) Each person has 5 minutes to speak to board.

- Youth Rep: Jason
- Student (Boys & Girls)
- Coaches (Boys & Girls): Derek, John
- Parent Representatives: Jason/Jessica, Tara to brainstorm

Development Direction

- Transition toward **formal youth club structure**
- Document structuring in progress
- Governance model under review: **Open vs. closed program structure**

- **Player Pathway:** Noted advancement track opportunities. “Advances” → (development pipeline)

7. Events & Volunteer Coordination

- **Volunteer “Polka Days”**
- Minimum ~4 volunteers Niki, Nick, board members?
- **Need 5 kids**
- Volunteer checks OR toward volunteer hours now and future
- Schedule: 11–2pm
- Food sales (fundraising): Pork + hot dogs, chips, water
- Justin ask Mission BBQ
- Location: Funeral lot, no other food available that side of parade
- Signage Nick

9. Systems & Administrative Operations

Platform Setup (Crossbar / Registration)

Website build in progress:

- Roles & responsibilities defined
- Fees established
- Dates aligned with clinics

Admin tasks:

- Address updates completed
- Login access secured

Financial Operations

- Fund movement: Venmo + transfers
- Required follow-ups: Treasurer email, Financial tracking cleanup
- Documentation upload to shared drive: Financial documents and Donation receipts

11. Upcoming Meetings

- **July 1:** School Board meeting
- **July 13 (Mon):** Board meeting
- **Aug 10 (Mon):** Board meeting

13. Key Action Items

- Finalize **grant application** (Paige)
- Launch **registration + clinic scheduling**
- Complete **website & system setup**
- Confirm **volunteer coordination**
- Upload **financial records & receipts**
- Finalize **org structure + governance model**
- Consider 2027 **jerseys and equipment**

Meeting adjourned in favor, Paige second, all agree 8pm.