

Pulaski Lacrosse Club Board

Board Meeting Minutes

DATE	January 8, 2026
TIME	6:30 pm – Pulaski High School
MEETING CALLED TO ORDER BY	J. Rassmussen - 6:37 pm

IN ATTENDANCE

Justin Rassmussen, Robin Hester, Jessica Enright, Candice Kozak, Angie Parmentier, Jason Hilsberg, Melissa Mansfield, and Jimmy Gruenewald

APPROVAL OF MINUTES

Motion to approve minutes for the meeting on December 8, 2025: C. Kozak. Second: J. Hilsberg. Unanimously approved.

NEW BUSINESS

a. Registration Update

- i) Player and Parent Code of Conduct Agreement was discussed. Concern for coaches taking criticism for decision making. Possible need for rules regarding first, second offense for code violations.
- ii) *Motion to approve code as is and work on the process for violations at a later date: C. Kozak Second: J. Rassmussen. Unanimous approval.*
- iii) Parent Meeting discussion. Important for parents new to the club. Discussed an activity for kids while parent meet. Discussed measuring for uniforms, will it be enough time to order. Discussion of booking the gym for that event.
- iv) *Motion to hold the parent meeting February 23, 2026 at 6:30 pm with uniform measuring: J. Rassmussen. Second: R. Hester. Unanimous approval.*
- v) Discussion of the changes to the Wausau tournament. Noted that the U14 will likely be playing outdoors, had no space last year, they played for only a short time for the distance traveled. Was expensive, as B. Mack reported in previous meetings. Ask B. Mack about our financial obligations or contacts signed.
- vi) *Motion to pull out of the Wausau tournament if we have no financial obligation: J. Rassmussen. Second: C. Kozak. Unanimously approved.*

b. Try Lacrosse Clinics Update

- i) January 11, 2026 – PACE registration open. Few people have registered. Discussion of creating yard signs like other sports do to put up outside schools to promote Pulaski Youth Lacrosse.
- ii) *Motion to invest \$100 in yard signs to promote Pulaski Youth Lacrosse: J. Rassmussen. Second: C. Kozak Unanimously approved.*

c. Home Tournament Location Update

- i) J. Rassmussen reported that Nick, facilities/grounds manager, was completely unwilling to let us use the soccer fields for any Sunday home tournaments. Would not approve under any circumstances out of concern for the damage to the grass.
- ii) Contacted Bay Port – their fields are in use the tournament dates, but may be possible next year.
- iii) Calaveras Park or Nouryon Sports Complex in Suamico and Southwest Park in DePere discussed as other possibilities for a location with better grounds and amenities. Concerns about parking noted for Calaveras Park.
- iv) Stone Barn willing to let us convert unused field space to lacrosse field space if we do the work. Parking may be a problem. Perhaps not enough space.

d. Equipment Update

- i) Storage Unit Equipment Inventory
 - (1) There is very little gear that wasn't expired. Three helmets, some goalie gear, what we have is youth gear, balls and some coaching supplies. Tables and chairs for score keeping.
 - (2) Need to assess the first aid kits for expiration and additional needs.
 - (3) It seems like some things belong to HS lacrosse: poster stands, etc.
- ii) Hot4LaX contacted, yet to return calls
- iii) Assessment of equipment needs
 - (1) Coaches will be the best resource for what we need for gear. Need to meet with them to get info.
 - (2) D-poles need to be provided.
- iv) Equipment check out procedure
 - (1) Need a check-out gear date and form as well as a way to return gear – C. Kozak to explore
- v) Storage Unit
 - (1) Stand Up Storage offered to donate a 5x10 foot until to our organization or a discount on a larger unit. Discussion of building shelving and storage space needs.

(2) Motion to accept 5x10 unit donation from Stand Up storage and offer them our thanks by making them a club storage unit sponsor: R. Hester. Second: C. Kozak. Unanimously approved.

e. PYL Pictures Dates

- i) Discussion of whether to choose a day separate from practice. Concerns that kids will not show up if no practice. Work with Jen on date in April on a practice day with relaxed schedule, R. Hester.

f. Uniforms Update

- i) M. Mansfield presents logo options. Will continue to work on it based o suggestions.
- ii) Motion to approve M. Mansfield for vacant board position: R. Hester. Second: J. Rasmussen. Unanimous approval.
- iii) R. Hester, M. Mansfield to work on uniform design. C. Kozak to measure for uniforms at parent meeting night.
- iv) Offer shooter shirts to go under jerseys. Stay with same style uniforms.

g. PACE Summer Program Update

- i) HS Girls Lacrosse and ReLax players would like to volunteer to run programs. Hoping for 1 volunteer per 10 kids for management.
- ii) One class per summer school term with 3 terms. Focusing on elementary age students. Additional classes can likely be added if they fill up. Offer later in the day class, as there are fewer outdoor options at these times and allow easier schedule for our volunteers.
- iii) PACE will provide teacher supervisor and we are in discussion with them about providing necessary equipment.

h. Certificates for Volunteer Services

- i) M. Mansfield has drawn up certificate. C. Kozak will track volunteers and issue certificates. Will follow up with HS to see what is necessary to count as volunteer hours for students.

i. Clarification of Voting Procedures

- i) Motion to allow board votes via text message if a quorum is reached and other voting requirements are met: C. Kozak Second: J. Rasmussen. Unanimous approval.

j. Technology

- i) Motion to approve access to club email to club officers: C. Kozak Second: J. Rasmussen. Unanimous approval.

k. PO Box Update

- i) Our new mailing address is: PO Box 13, Pulaski, WI 54162
- ii) Update form for IRS to be sent with new address and responsible officer.

l. Priorities for Next Meeting

ANNOUNCEMENTS

Send agenda items for next meeting to C. Kozak by Saturday before next meeting. Board meetings to be twice a month until Board sees fit.

NEXT MEETING

February 2, 2026 at 6:30 pm at Pulaski High School.

MEETING ADJOURNMENT Motion to Adjourn Meeting at 8:45 pm: J. Rasmussen. Second. C. Kozak. Unanimously approved.

(Minutes recorded by C. Kozak)