



Minutes- Board of Directors

January 25, 2026, 6 PM @ STMA Arena Community Room

Board Members Present: Gillian Rousslange, Amy Hertzog, Tim Steier, Aaron Levin, Kevin Hillman, Adam Frost, Megan McChesney via phone, Megan Huggins (Non-Voting)

● **Upcoming Jamborees**

- Scheduling: The seasonal schedule was finalized this past weekend and submitted to District 5 (D5).
- Coordination & Decorations: The Board discussed leadership needs for upcoming event coordination. Adam Frost will follow up with potential volunteers regarding the status of event decorations.
- Volunteer Support: Megan Huggins, Gillian Rousslange, and Tim Steier volunteered to assist Adam “Woody” Schoh with upcoming Jamboree needs.
- Ice Requirements: Schedules for the Silver and Blue levels are complete; however, the Gold level currently shows a deficit of 14 hours of ice. Tim Steier will audit current ice allocations, and Adam Frost will inquire with the Monticello association regarding additional availability if it is identified we are in fact short on ice.

● **Elections**

- Open Positions: The upcoming election cycle includes the following roles: President, VP of Finance, D5 Representative, Girls Travel Director, and Mite/8U Director.
- Election Committee: As per previous practice, the Executive Board will lead the election committee. Any voting board member not appearing on the ballot is eligible to participate in the committee or assist with administrative tasks.

● **Personnel & Compliance Matters**

- SafeSport Update: The Board was notified that the U.S. Center for SafeSport has administratively closed the matter involving a Board Member, allowing for the resumption of Board duties.
- Definition of Administrative Closure: As defined by the U.S. Center for SafeSport, an "Administrative Closure" is a resolution used when the Center determines it will not move forward with a formal investigation or sanctions at this time. Reasons for closure may include insufficient information, lack of jurisdiction, or a claimant's decision not to participate.
- Status: The Board noted that an administrative closure results in no restrictions from the Center on the individual's ability to participate; however, the matter remains subject to reopening should new information become available or if future circumstances warrant.
- Communication: Adam Frost will follow up with the Board Member to ensure all weekend correspondence was received, so board duties are being resumed.



- Regulatory Oversight: The Board acknowledges that the matter remains subject to the standard oversight and investigative policies of District 5 and MN Hockey.
- Election Buddy Access – Current Members
 - The Board confirmed that the Election Buddy platform maintains voter anonymity. While administrators can monitor participation rates (emails opened and votes cast), results remain inaccessible until the election period has concluded. Executive Board members not on the ballot historically are the people who have access to the platform.
- Ice Bills
 - Ice Billing: The Board was advised that ice bills are currently being processed by Jack Rowad and are expected to be distributed shortly.
 - Financial Transition: The Board is currently seeking candidates interested in transitioning into the finance role.
 - Committee Review: The future structure of the Finance Committee is under review. Current members have been requested to document monthly essential tasks to ensure continuity of operations.
- VP of Finance Transition
 - Looking for interesting candidates to fill the role. No Board member is aware of an interested candidate at this time.
 - The Board discussed questions about if anyone on the finance committee would fill the role or even stay on the committee.
 - The board discussed if the current VP of Finance has a transition plan with important dates and tasks listed that need to be completed by the new VP of Finance when they start.
- Scheduling
 - System Updates: Adam Frost reported that a scheduled software update for the Finley system is slated for the upcoming off-season. This update is intended to streamline the scheduling process.
 - Strategic Planning: The Board will revisit ice scheduling challenges and the potential necessity of a dedicated Mite Scheduler during the April session.
- Tournament Review (Riverhawks Rumble)
 - Member Feedback: The Board reviewed feedback regarding the recent tournament, specifically concerning event presence and pin trading.
 - Future Action: The Board anticipates community members may attend the February meeting to discuss their experiences. The Board remains committed to maintaining a professional environment and addressing all member concerns.