

Elmbrook Youth Hockey Organization

Board Meeting

Agenda/Minutes



Meeting Date: 9/9/2025	Time: 6:30 PM
Location: Meeting Room at the Ponds of Brookfield	

Use the dropdown menu to indicate attendance.

Board Members & Attendees				
Use the dropdown menu to indicate attendance.				
Present ▾	Matt Buckley - President	Present ▾	Nate Kehoe - Girls Director	Other Attendees/Members Present:
Present ▾	Charlie Larson - Vice President (Off Ice)	Present ▾	- 6U Level Director	Rachel Larson, Member
Present ▾	Jeff Tomchek - Vice President (On Ice)	Present ▾	Mike Mejac - 8u Level Director	Craig Johnson - Member
Present ▾	Jeana Pennings - Treasurer	Present ▾	Mike Trotta- 10u Level Director	
Present ▾	Bri Hitchcock- Secretary	Present ▾	Ashlie Schaffer-12U Level Director	-
Present ▾	vacant - Past President	Present ▾	Tara Gross- 14U Level Director	

Motion to Start Meeting/ Call to Order (Note the Time)	Motion to Start Meeting: Hitchcock Second: Kehoe Time: 638pm
Motion to Approve Minutes from Last Meeting	Previous meetings notes: Minutes from 8/14/25 Motion to approve: Hitchcock 2nd: Mejac

Public Comment	<ul style="list-style-type: none"> ● As Needed <ul style="list-style-type: none"> ○ Rachel Larson - 6th year at EYHA, 11 players for 2 teams and 12 players for a 3rd team -not an advocate for this format. Advocate for a 17 player team instead (similar to high-school for a variety of reasons) ○ Craig Johnson - suggestion for a refresh of jerseys or a petition to the board for a third jersey option. Secret ballot - with a question 'yes or no' regarding the third jersey option <ul style="list-style-type: none"> ■ Sublimated, ready to go with various options ■ Cost: \$65.00 Jersey+Socks- turnaround time: 2-3 weeks (15/16 skater order + 8 parents) ■ Mejac: Motion to approve 3rd Jersey to be worn organizationally in tournaments (not playdowns and/or State) and non-divisional games with unanimous blind team vote for individual teams and board approval of black 2024-2025 jersey design worn by Peewee B. Vote to be handled by the level director by request from the team. Only for the 2025-2026 season. <ul style="list-style-type: none"> ● Form to be created by Secretary ● Kim Order and finances handled by an individual team - squirts or higher. ● If one family wants to fund the jerseys (slush fun), this is approved ● Each season will have to have a refreshed jersey ● Approved ** ● Send to Bri Hitchcock
	<ul style="list-style-type: none"> ● Prior to the Meeting, please review: <ul style="list-style-type: none"> ○ A draft communication about Evaluations ○ A draft communication about Goalie Evaluations ○ Draft Template for Leveled Parent Meetings - Slides here. <ul style="list-style-type: none"> ■ Will need to be redone by LD for their level ■ Any additional content to share? ■ Issues go to the level director then triage to best point of contact ■ Wed 17th (510PM) 10-12 girls (545PM), 620 10u boys (615PM), 730 12u boys (715PM), 840 14u boys (815PM) ● Gamesheets - renew for 25-26. Cost - \$155/team. <ul style="list-style-type: none"> ○ Projected 17 Teams x \$155/per = \$2635 <ul style="list-style-type: none"> ■ 25% rebate on that is \$1976.50 total cost to EYHA ○ WAHA will reimburse 25% upon submission of our Invoice to tom.slocum@wahahockey.com ○ Charlie Larson will be our contact ○ Need a list of teams for response (see also: region 5 meeting) ○ Approved ● Waiver Process For EYHA moving forward (WAHA's requirements)

- Need to create clear and consistent rationale for allowing out/in.
- Written as case by case - must meet with board (Jeff Matt Charlie) to discuss
 - If you are considering wavering out of your organization, EYHA should have a deadline (Aug 15) on submitting those wavers
 - Criteria on reasons for wavering out
 - Evaluation fee if player walks after teams are posted - \$750.00
 - \$300 non-refundable fee when processing registration
 - Board Member SafeSport, USA Hockey Membership, & Background Check
- [Please complete your information on this spreadsheet](#)
- Consent to Treat Forms - eforms being built by Jeff Peterson
 - Coaches and managers to have access
- Region 5 Meeting is **Sept 24**.
 - Need to have a list of teams we will host - projections. Let's have them:
 - 10U- A B C1 C2
 - 12U- A B C
 - 14U- A B C
 - Girls 10U- 1 Gold, 1 Bronze
 - Girls 12U- 1 Gold, 1 Bronze
 - Girls 14U- 1 A, 2 B
 - Just for Fun:
 - 8U total teams? 5 Boys, 1.5 Girls
 - This list is also our forecasted number of teams to declare for State Tournament eligibility.
 - Playdown weekend will be February 6-8, 2026.
 - Our ability to provide ice for playdowns, needs to be brought to the meeting. Region 5 will need approximately 75 sheets of ice for the weekend.
 - Playdown teams invoiced for ice fees (2024-25 rates)
 - 10U - \$200/game
 - 12U- \$220/game
 - 14u - \$240/game
 - Seeding games will need to be concluded and reported by January 25th.
 - The seeding meeting will be January 28th - Coaches and VP On Ice
- Registration Update
 - Last year on 9/12/24 -316 Players, 24 LTP registrations, 56 coaches, 15 Volunteers
 - As of 9/8/2025 - 319 Players, 47 LTP, 73 coaches, 36 volunteers

	<ul style="list-style-type: none"> ● Championship Banners for Ponds <ul style="list-style-type: none"> ○ Need to Purchase - Who has details? ○ Need 12U Girls Gold 2024; 12U Girls Bronze 2024;; 10 Bronze Girls 2023; 14uC boys 2024 <ul style="list-style-type: none"> ■ Reach out to past president regarding banners ● Misc Items <ul style="list-style-type: none"> ○ Waiver IN - 14U Girl ○ Waiver IN - 14U Boy - Goalie ○ Waiver Out - never played EYHA - no ○ "I've got 4 kids playing hockey for EYHA." ○ Mentor Families?
VP-On_Ice Update/Items	<ul style="list-style-type: none"> ● Evaluation Schedule into Master Schedule ● Needs for Evaluation Nights - hardware, software, humans, jersey's ● Scheduling and start of season <ul style="list-style-type: none"> ○ Looking for additional tournament ○ Move region games to accommodate tournament
VP- Off-Ice Update/Items	<ul style="list-style-type: none"> ● Windigo Volunteer Games <ul style="list-style-type: none"> ○ Short 12 Friday ○ Short 7 Saturday ● Picture Day: October 12, 2025 ● Practice jerseys ● 2nd jersey ordering period ● Coffee/Wreath Sales update ● Registrar Update ● Panther Arena - Try Hockey for Free <ul style="list-style-type: none"> ○ WAHA requested 5 sets of our try hockey equipment. ○ Adults and Kids for on ice help ○ 3 hours - Oct 4. (1-3 is session)
Treasurer Update/Items	<ul style="list-style-type: none"> ● 11 Waivers (a large amount this season) ● Income from 5/1 - 9/5 =\$300K <ul style="list-style-type: none"> ○ \$237K left to collect for Ice Fees ○ will still need to apply coach credits estimate \$33K ○ net left to collect \$200K ish ● Tournaments being booked = \$39K so far

	<ul style="list-style-type: none"> ○ How much is left to book? ● \$24K Ice cost to date ● Will get Ref money out to managers once teams are formed. ● Need Wg's and ACH forms for our 1099 employees so can set up autopay
Secretary Update / Items	
Level Director Updates/ Items	<ul style="list-style-type: none"> ● Girls Director ● 6U Level Director <ul style="list-style-type: none"> -35 registrations ● 8u Level Director <ul style="list-style-type: none"> ○ 1.5 girls teams, all 8U together ○ Eval Dates <ul style="list-style-type: none"> ■ Need teams by mid October for Mite Master Schedule ○ Practice day/time ○ Game slots ○ Cross ice vs half ○ Tourney update ● 10U Level Director <ul style="list-style-type: none"> ○ Pre-Season Presentation ○ Team practice schedule parent question ● 12U Level Director <ul style="list-style-type: none"> ○ 2026: 38 boys (3 FT goalies), 22 girls (1 FT goalie) ○ 2025: 45 boys, 25 girls ○ Board meeting moving forward- day of week ● 14U Level Director <ul style="list-style-type: none"> ○ Numbers update: 39. 36 players + 3 goalies. ○ Bantam numbers decline: 9 boys fewer. 5 waivers to other regional clubs, 2 different sport, 1 moved, 1 high school hockey, 1 unsure on commitment–particularly number of late nights. ○ Crocs charms as fundraiser? ○ Rummage Sale Success. Remaining gear to be sorted/sold.

Action Items /Future Business / Agenda Items for next Meeting	<ul style="list-style-type: none"> • Send email with level meetings schedule and add to crossbar • Discuss Waivers and guidelines/policies with regard to policy and procedures • Bantam boys \$750 message - Buckley
Motion to Adjourn	<ul style="list-style-type: none"> • Motion: Hitchcock <ul style="list-style-type: none"> ◦ Second: Gross ◦ Time: 1005
Next Meeting:	<ul style="list-style-type: none"> • October 9 2025

