

Elmbrook Youth Hockey Organization Board Meeting

Agenda/Minutes
"do what's best for the entirety of the association"



Meeting Date: 2/12/2026	Time: 6:00PM
Location: Meeting Room at the Ponds of Brookfield	

Use the dropdown menu to indicate attendance.

Board Members & Attendees				
Use the dropdown menu to indicate attendance.				
Present ▾	Matt Buckley- President	Present ▾	Nate Kehoe- Girls Director	Other Attendees/Members Present:
Present ▾	Charlie Larson- Vice President (Off Ice)	Present ▾	Bri Hitchcock- 6U Level Director	
Present ▾	Jeff Tomchek- Vice President (On Ice)	Present ▾	Mike Mejac- 8u Level Director	
Absent ▾	Jeana Pennings- Treasurer	Present ▾	Mike Trotta- 10u Level Director	
Present ▾	Bri Hitchcock- Secretary	Absent ▾	Ashlie Schaffer- 12U Level Director	
Present ▾	vacant- Past President	Present ▾	Tara Gross- 14U Level Director	

Motion to Start Meeting/ Call to Order (Note the Time)	Motion to Start Meeting: M Buckley Second: Hitchcock Time: 6:13
Motion to Approve Minutes from Last Meeting	Previous meetings notes: 1/8/26 Motion to approve: Hitchcock

	2nd: Trotta
Public Comment-	• None
President	• Review and approval of Concussion Protocol - Clarification for remainder of 25-26 season. ◦  ELMBROOK YOUTH HOCKEY CONCUSSION PROTOCOL ■ Clarity on process: • Doctor -> parent -> coach -> VP On-Ice & Level director & safety director • Submit to USA Hockey when an injury/concussion occurs ◦ USA Hockey Insurance Claim File ■ https://www.usahockey.com/filingclaim ◦ 2 safety coordinator - Dr. Cada and Dr. Hoffmeister operating entire season ■ 26-27 hockey safety director selection - <u>one</u> needed • Bylaw review - Reviews and changes must be completed and posted prior to the annual board meeting for vote and approval. ◦ Treasurer position ◦ Grievance and practice policy updates for 26-27 • State Tournament Hosting Details - Tournament director(s) - Volunteers (and messaging) [May be handled down this agenda, elsewhere] ◦ Volunteers Needed (email went out) ◦ All Games ◦ Raffles and such ◦ Admirals announcers to be present here and there ◦ Outside vendors and 1 girl scout. ■ No clothing - WAHA has clothing ◦ Refs - Bryce has been contacted and will be scheduled. • Board Structure and Make up for 26-27/Beyond. Formation of Committees with Board member oversight. ◦ Finance Committee ◦ Culture and Climate Committee ◦ Hockey Development Committee ◦ Discipline and Grievance Committee ◦ Recruitment, Retention, & Marketing Committee ◦ Fundraising and Events Committee ◦ Other? ■ President and VP On Ice - perhaps add in committees to take things off these positions plate

	■ Treasurer position should be outsourced and paid ● Submit application for treasurer by March 10th if interested ○ Habjan? ● Current Prez, VP on Ice, VP Off Ice do job analysis to see what can be off loaded to committees.
VP-On_Ice Update/Items	● Where to start!?!? ● 9 EYHA teams to STATE ● Try Hockey for Free March 7th ○ Flyer posted (?) ● 26/27 Season ○ Ice slots Ponds, Petit, co-op ○ D5 - Mondays (?) ● Hockey Director ○ Position/Responsibility ○ J. Tomchek ideal plan = Not renew ■ Replace by April 1st ■ Google Form - attach CV (March 15) ● Brief philosophy on the future of EYHA ● Goalie Director ○ Need to improve/enhance goalies at EYHA (beginning at 8u) ● LTP Spring Session Sunday 4/5 Easter Sunday 4/12 4:00-5:00 Sunday 4/19 4:00-5:00 Sunday 4/26 4:00-5:00 Sunday 5/3 4:00-5:00 Sunday 5/10 4:00-5:00 Sunday 5/17 4:00-5:00 Sunday 5/24 Memorial Day

	Sunday 5/31 4:00-5:00 Sunday 6/7 4:00-5:00
VP- Off-Ice Update/Items	• 12U A Girls State Tournament Update • Win a Trip Raffle Update • Graduating 14Us • Empire Update • Squadlocker
Treasurer Update/Items	•
Secretary Update / Items	• Windigo helmet update • Stance on sharing material from other organizations (other sports/events) ◦ Currently no guidelines ◦ Form a general response to share with organizations when they reach out? ◦ Summer camps added to website • Windigo Update ◦ Revenue Generated: \$1,000 concessions (per Greg) ■ Chuck-a-Puck money - about \$300 (per Greg) ■ Rough total - \$1,300 (per Greg) ◦ Volunteer Update (Hours): About 50 percent of positions have been filled for the whole season - volunteer hours have dwindled down as the season has progressed ■ Concessions has never been fully staffed by EYHA ■ Many positions were filled by other organizations once they were not filled by EYHA ■ Handful (not many) volunteers sign-up and either no-show or cancel
Level Director Updates/ Items	• Girls Director ◦ 14s to shift money over to girls ◦ Banners hung (except one) ◦ Registration report. EYHA vs. the rest of the state. We are the 4th largest in the state, the largest in girls. Should collectively be proud of the overall accomplishments. • 6U Level Director

	○ Missing a bunch of win-a-trip cards, many were mixed in with other teams. Trying to track down the missing cards ○ Hoping to grab one more ice slot early March for a 6U send off ■ Celebration/pizza party ○ Going great - kids developing and enjoying the game ○ LTP/LTS program is growing...looking forward to 6U next year ■ Hitch family recruited 5 new skaters since our last board meeting (3G, 2B) ■ Wondering if we can offer a rolling trial skate for LTS/LTP, sounds like families are leary to commit to a full session before trying once ● 8u Level Director ○ Do girls teams have ref money ● 10U Level Director ○ Squirt A & C2 advance to State ● 12U Level Director ○ Peewee A advances to state after super exciting double OT, shoot out finish ○ Peewee B and C lost in first round of playdowns ○ Thank you from level for effectively managing prior incidents, things have calmed down and teams are in a much better place culturally. ● 14U Level Director ○ No cocktails strong enough to deal with this drama ○ 2 c team players out indefinitely with concussions, 1 return to play hopefully early next week ○ Playdowns: A bounced, B and C moving on to state ○ Meeting with Greg to discuss next steps for players ○ Discount for board members—thought we discussed 25% at the start of season?
Action Items /Future Business / Agenda Items for next Meeting	● Grievance and practice policy updates ● Concussion Protocol - link to USA Hockey Insurance claim ● Submit application for treasurer by March 10th if interested (wait) ○ Budget breakdown ● Try Hockey for free flyer out to school districts - add disclaimer "this event is an independent activity not organized by or connected to the school district" ● Update and determine internal P & P about game misconducts ● End of season survey ● Role of responsibility of hockey director ○ Google form out
Motion to Adjourn	● Motion:Hitch ○ Second: Trotta

	○ Time: 916
Next Meeting:	● March 12, 2026 at 6PM