

Geneseo Livingston Blues – Board Meeting Minutes

Date: **Sunday, September 7, 2025**

Time: 7pm

Location: Scottsville Ice Arena (not the normal location due to majority of the board being at Scottsville rink for practices)

1) Call to Order

The meeting was called to order at 7:06pm. Agenda was followed as presented.

Attendance

Board Members Present: Cassie Cartwright, Karyn Lipome, Jeanne Barreca, Dan Craun, Rebecca Stryker, Brian Hubacher, Amy Reeder, Melissa Haynes, Jason Molino, Lee Blum, Missy Blum. [11 out of 14]

Board Members Absent: Deb Wilper and Jessica LaVarnway.

Robert Daeffler joined via phone during Autumn in the Village discussion.

Guest: Lee Sargent

2) Approval of Prior Minutes - Need approval of **August 2025** minutes.

- There was some confusion about how the minutes from each board meeting need to be presented. In the future, the Board Secretary will send the meeting minutes ahead of the board meeting to all board members.
- Please watch for the August board meeting minutes to be sent.
- **[UPDATE]** The **August** minutes were sent out later on 9/7/2025 via email at 9:45pm, following the board meeting. **These will need to be approved at the October meeting.**

3) New Business

Misc updates since the last Board meeting held in **August**:

- There will be two 12 U teams; 12U Spencer (Empire) and 12U Molino (WNY)
- Alicia Pritchard resigned from the Board per her email on 8/12/2025

a) **Autumn in the Village** – plans reviewed (conferenced in Robert for discussion of this event)

CREW:

- **Set-up 7am-8am:** Dan, Jason, Brian, Robert (Missy dropping off items)
- **Clean-up 6pm-7pm:** Becky & Missy

Shifts:

- Brian: 7am-10am
- Robert: 7am-2:30pm
- Jason: 7am - TBD
- Rebecca: 1pm-6pm
- Missy: 2:30pm-7pm

Note: Need second adult coverage 10am-1pm

Items Being Brought:

- Jason: banner, balls, table
- Dan: shooting board, net, sticks, Rebecca's shooting pad
- Robert: tent
- Missy: signs, blue pucks, A-frame sign, candy

Action Items:

- Dan: Message booth location on Saturday morning
- Jeanne: Create promo codes —
 - “Autumn” \$50 off Beginners/PreMites
 - “Sniper” \$100 off for kids who get puck through small hole on board
- Jessica: Update flyer (Missy will reach out to Jessica)

b) Registrar's Report

| Level | # Registered |
|----------|-----------------|
| 8U | 35 |
| 10U | 17 |
| 12U | 24 |
| 14U | 12 |
| 18U | 21 minus 1 = 20 |
| SubTotal | 108 |

compared to 107 last season (2024-2025)

Continue Promoting Registration

- 23 former Beginners not registered yet
- continue to promote Beginners
- Jeanne will send a reminder to last year's Beginners

Progress

- Jessica revamped the existing Facebook post
- Deb shared list of schools & daycares that she formerly has distributed to (sent to Jason & Missy)
Need to delegate this to Grow the Game Coordinator once determined.

c) Ice Time & Related Items

i) Ice Time

- Karyn and Cassie reviewed the plans for this season's schedule and are trying to accommodate all coaches' requests.
- All teams will resume at SUNY Geneseo starting the week of Monday, 9/29. Practices will typically be twice a week for 8U and up.
- This season, PreMites will have half-ice opposite 10U Blue for their weeknight practice on Wednesdays.
- Wednesday, 10/8: PreMites begin
- Saturday, 10/11: Beginners begin, and PreMites have their 2nd practice
- During the Christmas to New Year school break, there will be no practice for PreMites for those two weeks

Practice Ice Schedule – Season Overview

Monday

- 6:15 PM – 14U & 18U
- 7:15 PM – Both 12U

Tuesday

- 6:15 PM – 8U Skills & Drills
- 7:15 PM – Both 10U

Wednesday

- 6:15 PM – PreMites & 10U Blue
- 7:15 PM – Both 12U
- 8:15 PM – 14U & 18U

Thursday

- 6:15 PM – Both 8U Blue
- 7:15 PM – 8U White & 10U White

Note: The first week is slightly adjusted until we settle into the regular routine.

ii) Clinics

- Jason, Dan, and Brian still need to meet to finalize plans.
- Brian looking to secure a once-a-month clinic on Fridays.
- Karyn reviewed ice time availability — start times may vary between 6:15, 7:15, or 8:15pm depending on the Friday.
- Dan & Jason need to review the Armstrong Clinic pamphlet.
- **Brian to coordinate the Coaches/Manager Meeting (typically held in September).**

iii) RIT Ice

- Insurance noted
 - Insurance issued for September for RIT, however, only planning on 3 ice slots at RIT
- Payment for RIT ice appears not to have been made
 - **Melissa will research and ensure payment is completed.**

Communication Suggestion:

- **Brian suggested creating group distribution email addresses (example; board@livingstonblueshockey.org, treasurer@livingstonblueshockey.org).**
- **Passwords would be shared so appropriate board members can access incoming/outgoing messages.**
- Rebecca suggested Crossbar, but Jeanne confirmed it does not have the necessary capabilities.

iii) Blackout Dates

- Karyn & Cassie need blackout dates for Empire teams.
- Jeanne will provide list of coaches & managers to Karyn.

d) Grow the Game

- Need to order 6U practice-style jerseys (formerly ordered by Deb, reassigned to Rebecca this season)
- Investigate costs at Play It Again Sports as they are typically cheaper
- During the meeting it was stated that jerseys are needed for November (6U Jamboree planned for January)

Try Hockey for Free --- next Board Meeting is AFTER this event

Saturday, October 4 – 11am - 11:55am

- Lee Sargent may have 2 parents interested in helping
- Cassie will contact 18U players to help on ice that morning
- Cassie will contact Deb regarding the equipment trailer
- Dan can transport trailer to college either the night before or morning of
- Karyn confirmed ice time
- **Lee S. will determine how many players can be equipped with current gear**
- **Lee S. will organize gear (tarps or bins) and purchase what is needed**
- **Depending on weather, Jason will ask if college if the gym can be used for gear distribution**
- Recommendation: Players still dress in the downstairs hallway at the rink

Plan for the Day:

- 9am: Equipment pickup for beginners (option to stay for Try Hockey for Free)
- 11am–11:55am: Try Hockey for Free session

e) Policy Discussion

i. Alternate Policy

- Shared again for those who missed the last meeting.
- **Need to present & approve at October Board meeting**

ii. Bylaws - Review of existing Bylaws & Board discussion

1. Board Positions

- Discussion around how the bylaws describe the structure of the Board.
- For both the 2024-25 and 2025-26 seasons, it was discussed during the board slate meeting that there would be an "amendment" to the bylaws.

- Clarification: Rather than physically changing the bylaws, this would be documented in the board meeting minutes to note the policy change. Policy can be changed at any time with Board approval.
- Further discussion of all former documented policy changes: **Karyn & Melissa will look for the old policy binder and share with Missy.**

2. Affiliations/Non-Discrimination

- Missy proposed amending the bylaws to mirror current NYS Human Rights Laws, which include more protected classes than the current bylaws list.
- **Missy will draft the proposed changes and share written notification with the Board for review at least 10 days before the next Board meeting.**
- Per current bylaws, an amendment can be made with a 2/3 vote of the Board.
- **Need to present & approve at October Board meeting**

3. Committees

- Discussion clarified that no changes to the bylaws are proposed regarding committees.
- Committees can be determined by the Board, and Blues membership can volunteer.
- **Recommendation: Begin specifying which committees are needed, draft a process for committees to follow, and keep the Board informed of progress and additional help needed.**
- **Suggestion: Create a "Coach Committee" for determining head and assistant coach volunteers, example; having the ACE Coordinator bring in an unbiased outside group of hockey coaches to review Blues coach applications.**
- **This topic will be revisited in future meetings.**

4. Board Reports

a) NYSAHA Updates

- Jeanne shared that USA Hockey roster is complete
- Coaches' next CEP expires 12/31; be mindful of renewal
- Need to determine 6U coaches
- 8U coaches identified: Buckholtz, Coates, Miller
- Birth certificates required for Beginners & PreMites
- LRM updated (as known)

b) Treasurer's Report

- Melissa purchased a 2nd iPad for the Blues organization.
- The iPad will not be needed for 8U, as they are still using paper score sheets.
- Treasurer's Report verbally provided by Melissa
 - Savings Account balance: \$21,040.88
 - Checking Account balance: \$112,782.80
- **Questions raised regarding:**
 - **Scottsville invoice — Cassie sent to Melissa, but Melissa noted email issues and did not receive.**
 - **Payment needs to be made.**

5. Additional Items Discussed

a) Storage of Tablets

- Blue locker located outside Chris Shultz's office near rink doors.
- Dan has locker combination.
- **Dan will ask college about drilling a hole in locker for electrical outlet installation (to allow charging inside).**
- Dan is willing to assist if college approves.

b) Current Tablet Locations

Tablet #1) Missy has the original tablet at home — last used at WNY scheduling meeting.

- Case since labeled with Livingston Blues contact info and password.
- Password will need to be shared with parent volunteers who assist with scorekeeping.






Tablet #2) Melissa has the new tablet at home.

c) Equipment

- Brian provided a recap of purchased equipment

Arriving Wednesday
brain - GENESEO, NY
Order # 114-5024685-6011416

[View or edit order](#)


| | |
|--|---|
|  | <u>Hockey Dot Underpass-X Training C...</u> Quantity: 2 \$29 ⁰⁰ |
|  | <u>LVL 10 Pro Training Cones - 6" Soc...</u> Quantity: 1 \$92 ⁰⁰ |
|  | <u>PULUOMASI Sports Pinnies-Numbered...</u> Quantity: 1 \$33 ⁰⁰ |
|  | <u>Sratte 8 Pcs Color Hoop Detachabl...</u> Quantity: 1 \$20 ⁰⁰ |
|  | <u>EVERICH TOY 12 Pack Playground Ba...</u> Quantity: 1 \$39 ⁰⁰ |

Total **\$266.42**

Order received
We will email you when we have an estimated delivery date.

brain - GENESEO, NY
Order # 114-4808307-8134633


[View or edit order](#)

| | |
|---|--|
|  | <u>Koozam Sports 6 Pack Heavy Duty 6...</u> Quantity: 2 \$39 ⁰⁵ |
|---|--|

Total **\$86.30**

Arriving September 10
brain - GENESEO, NY
Order # 114-7066402-6778615

[View or edit order](#)

| | |
|---|--|
|  | <u>Great Lakes Sports Deck Tennis Ri...</u> Quantity: 1 \$25 ⁰⁰ |
|---|--|

Total **\$28.07**

- Shooter tutors were not purchased at this time since too expensive — **further discussion needed.**
- Organization has yellow plastic goalies that may be sold to offset future costs.

d) GameSheet App Training

- Jeanne previously shared short instructional video clips on using the new GameSheet app.

e) Rosters

- 8U & 10U rosters need to be distributed.

6. Next Board Meeting

- **Sunday, October 5th at 7:00 PM** in Lakeville.
- Melissa will bring photographer information to next meeting.

7. Adjournment

- Meeting adjourned at 8:39 PM (motion by Brian, second by Karyn).

Items not discussed but need to follow-up with:

- 8U Jamboree, October 4–5 --- any help needed?
- Puck budget
- The plan is to **ask schools to distribute electronically our Beginners/PreMites flyer**, along with the **Try Hockey For Free** event info. If physical copies are needed, the Board will do its best to accommodate.
- Several Board members have connections within local school districts and have offered to **share the information directly with their schools**.

Important Dates:**WNY**

- ~~12U in-person game scheduling: September 6~~

Empire Game Scheduling

- 18U virtual game scheduling: **September 25–27**
- 14U virtual game scheduling: **September 28–30**
- 10U & 12U will schedule games on: **October 5**
-

Rosters will be due prior to the start of games.

- 18U & 14U games can begin: **October 10**
- 8U thru 12U games can begin: **October 17**

Events to Consider

- **Geneseo Scarecrow Stroll & Bash** (Robert shared details previously)
 - **Early October**
 - Usually about \$30 to participate with a scarecrow on Main Street

Events to Calendar for next season 2026-2027

- **Geneseo School District - Open House** (Jay shared info on this potential opportunity)
 - Event Date & Time: Wednesday, 8/27/2025 from 3p-5p (missed this year)
- **Perry School District – Meet the Teacher Night** (Jessica ran table on 9/2/2025 from 4:30pm-6pm)