

The Board of Directors has authorized these Bylaws of Morton Youth Baseball Association, Inc. (MYBA), a nonprofit corporation, as of April, 1973. Revisions will continue to take place.

I. BOARD OF DIRECTORS

[View Board of Directors](#)

II. OFFICERS' RESPONSIBILITIES

Within 30 days following the election of a new Board, the previous season's President will meet with the new Executive Board to facilitate the transition and orientation. Association records will be made available at this time and will include all financial records, concession records, sales tax records, income tax records, tax status and incorporation documents, the player data base, Board minutes, contracts, and all other significant records or pending issues.

With the exception of the Board of Directors and the President, whose responsibilities are detailed in the Constitution, the following job descriptions are merely provided to be general guidelines; each Board may determine which offices to fill and may add or delete any in effectively managing the association.

The president is selected by the board each September, with the candidate receiving at least eight votes. The president must be a current or former director with at least one year experience on the board for MYBA.

Board of Directors:

Selection of President and other officers

Authorization of bylaws, playing rules

Establishment of budgets and fees

Authorization of non-budgeted expenditures over \$300

Approval of coaches

Resolution of protests, grievances, complaints

The Executive Board will consist of:

President

Vice President

Past President

Treasurer

Secretary

Other Board Positions may consist of:

Fundraising

Travel

In-House

Concessions

Equipment

Schedule/Website

Registration

Umpires

Fields Maintenance

Indoor Facility

Tournament

***Others may be added, as voted upon by the Board of Directors, with a majority vote

III. PLAYER REGISTRATION

Registration is offered through the MYBA website. Families from previous seasons may be excluded from pre-registration based on violation of Bylaws, failure to pay registration fees, abandonment of team for vacations or other recreation activities, each case decided by the Board.

In-House League Ages and Fees:

League eligibility is decided by a player's grade on April 30th, of the current or upcoming spring season (except for pinto). The Board will establish player registration fees for each age group (league) each season. The Board may reduce or waive the registration fee in cases of financial hardship.

Late Registration:

Late registration is based on availability in the league and will be assessed by the respective league commissioner/board rep.

IV. COACHES

MYBA Policies and Procedures on Criminal Background Check

To protect the youth of MYBA, a criminal background check is mandatory for all Board Members, Head Coaches, Commissioners and “official” Assistant Coaches. An “official” Assistant Coach is any coach designated by the head coach as an Assistant or any coach who will be alone with players, or responsible for a team during a game or practice. This includes coaches/team parents who will be in the dugout during games.

An authorization form allowing MYBA to order an individual criminal background check is required by MYBA and it is the responsibility of the candidate for the coaching position or potential Board Member, the “Applicant”, to fill out the MYBA background check form. Failure to provide a background check form by the deadline may disqualify the applicant from consideration for their coaching or board position.

The Board of Directors shall receive the completed background check authorization forms. The Board of Directors shall be responsible for transmitting the forms to the reporting agency selected by the Board. The Committee shall receive and review the results of the background check reports. The Board of Directors shall determine if any individual does not meet the MYBA minimum standards for coaches and Board members using the following criteria as a guide:

Individual applicants (“Applicants”) shall be disqualified from positions as a Board Member, Head Coach, Commissioner or Assistant Coach if they were ever convicted of the following within the past:

- A. Any crimes against children
- B. Any felony conviction involving violence
- C. Any sexual offense

Should any pending charges described in “A” through “C” be uncovered, or should any of the above charges be brought against an Applicant during the coach’s season or during the Board Member’s term, the Applicant shall be suspended from serving as a coach or Board Member until such time as the charges have been cleared or dropped and he is reinstated by a majority vote of the Board of Directors.

In addition, Applicants shall be disqualified if they have been convicted of the following within the past seven (7) years:

- Any felony conviction involving violence

- Any crimes of moral turpitude, as determined by a majority vote of the full Board of Directors
- More than one criminal offense that is drug or alcohol related, or more than one driving while under the influence (DWI) conviction.

The Board of Directors shall notify the affected Applicant that a disqualifying entry was reported on the criminal background check and determine if the Applicant chooses to withdraw their name from consideration or request a review by the full Board of Directors. If a review is requested, a "Special Meeting" of the Board of Directors will be called and the affected Applicant will be notified of the meeting date and time. The Board of Directors will review the disqualification to determine if any exception should be granted. A full written disclosure of the criminal background history may be made to the Board of Directors as part of the review process and the Applicant is encouraged to attend the special meeting and provide any additional information as he/she chooses. The decision by the Board of Directors shall be final and will be based on a majority vote of the board members in attendance at the special meeting. The Board of Directors is authorized to take this action pursuant to the Bylaws of MYBA and has the obligation to only approve coaches, assistant coaches and volunteers of the highest moral character.

All information obtained in response to the criminal background check or disclosed in the review process shall be kept confidential and not disclosed or discussed outside of the review process. In the event the Applicant feels a mistake has been reported in their criminal background check, it is the Applicant's responsibility to contact the reporting agency and resolve any issues. MYBA and its members are not responsible for errors or omissions that may be reported on background checks. The Board of Directors shall maintain all authorizations and records or reports in a confidential manner. For team practices, there must be 2 coaches present with approved background checks.

Coaches' Responsibilities:

- Coaches are expected to make each player's season an enjoyable experience, to develop each player's baseball skills through regular practices, and to treat players, parents and game officials with respect always, setting a good example for their players.
- Each coach is required to read and be knowledgeable of MYBA's Constitution and Bylaws, and to attend all board meetings or send an assistant coach in his/her absence. Coaches not conforming to MYBA's Bylaws are subject to

removal as a coach by the Board.

- Each head coach (or in his/her absence, an assistant coach) must regularly conduct practices and maintain proper adult supervision of all players during practices. A coach practicing players other than those on his official team roster does so without sanction or approval of MYBA.
- Each head coach should conduct a pre-season meeting of his team's parents to explain MYBA expectations, schedules, team routines and responsibilities of parents and players. In the event a player sustains a serious injury (renders a player unconscious or requires a physician's attention) during a game or practice, the head coach must report this injury to the Board of Directors within 24 hours.

Coach Selection:

- The Board must approve all head coaches, including in-house and travel teams. The Board reserves the right to approve assistant coaches.
- Candidates for in-house and travel head coaching roles must submit an MYBA head coach application to be considered.

Recommendation and approval will consider various factors related to a candidate's qualifications, such as years of experience as an MYBA coach, playing or other coaching experience, perceived coaching effectiveness, parent surveys and/or complaints, experience in developing players, past practice frequency, and recommendations from league officials.

Previous MYBA head coaches will be given special consideration in recognition of previous volunteer time given and having a known coaching record.

V. SKILLS EVALUATION

All players must participate in skills evaluation (also known as "tryouts") each season. Exceptions, where reasonable and justifiable may be authorized by the Board of Directors.

The Board of Directors are responsible for organizing and conducting tryouts, including the recruitment of volunteers to run skills stations.

The Board of Directors will approve independent scorers whose evaluations will be used to compare scores for head coaches to review. The independent scorers should be experienced and knowledgeable in the game of baseball. If independent scorers are not available, the Board of Directors may average the scores of three or more coaches

attending tryouts.

VI. STRUCTURE OF LEAGUES AND TEAMS

The following leagues are authorized:

- Pinto (teeball):

Pre K or Kindergarten at the time of registration and be 4 years old on or before April 30th.

- Maverick AL:

- Kindergarten w/1 year of Pinto & 1st Graders

- Maverick N/L

- 2nd Grade

- Mustang:

- 3rd and 4th grade

- 2nd graders on 8U teams may play up

- Bronco: League ages 11 and 12

- 5th and 6th grade

- 4th graders on 10U Gray team players may play up

- Plays teams from other town organizations

- Pony: League

- 7th and 8th grade

- Colt: League

- All High School grades 9th -12th

Travel Teams:

Travel team coaches are approved by the Board.

Tryouts, if required, will be held after the date range has been posted a minimum of two weeks on the MYBA website. Tryouts will be approved in advance by the Board. The head coach will make team selections, subject to MYBA Exec Board. A Resident only tryout is required prior to evaluating non-residents for roster positions.

VII. TEAM SELECTION

In-house teams are formed by assigned board members for younger ages divisions and by head coaches “drafting” players in order of a predetermined draw for older age divisions.

IX. UNIFORMS, EQUIPMENT, AND FIELDS

Each in-house player’s uniform must be like that of his teammates, including a hat and acceptable playing shoes, and must have his shirt tucked in. Uniforms and equipment (other than shoes and gloves) may not be modified or otherwise made exceptional to the uniforms of other teams, without the authorization of the Board of Directors.

See separate policy requirements for travel team uniforms.

The coach of each team must return all equipment that is the property of MYBA to the Equipment Director.

Coaches and umpires must inspect and ensure that all equipment meets the specifications and standards of the Association prior to the start of play of each game. Generally, any equipment approved must be acceptable if in safe condition and within size specifications. Any equipment not conforming to these standards or otherwise judged unsafe or inappropriate by the coach must be removed from the playing field and dugout.

Shoes must be worn by all players.

Casts may not be worn during a game by players. Any other player equipment judged by the umpire to be unreasonably dangerous (such as having exposed hard material) will not be permitted.

Game balls will be provided by the Equipment Director to the head coaches.

X. CONDUCT

Parents are expected to display exemplary conduct during games and practices, providing a positive example of good sportsmanship for the players. Players, coaches, umpires and other officials are to be treated with respect by all persons attending a game, and any form of harassment toward any individual involved in a game is not permitted. Persons judged to be violating this rule may be requested by the umpire or other MYBA official to leave the area of the field, and if flagrant or recurring, may be subject to dismissal from the Association by majority vote of the Board of Directors.

Umpires' decisions involving judgment (as contrasted with interpretation of a playing rule) are final, and no person may object to such judgment decisions, beyond brief and respectful appeal to the umpire who made the call. The umpire may, with or without advance warning, remove any player or coach from a game for any action involving poor sportsmanship, including but not limited to: throwing a helmet or bat in disgust; using language or actions reflecting in a derogatory, distracting or inciting manner toward opposing players, coaches, umpires or spectators; or using abusive language or actions in an outburst of temper. Persons ejected from a game must immediately leave the area of the field. Each time a coach or player is ejected, the League Representative will report the incident to the Board of Directors within 48 hours.

Additionally, under the MYBA Zero Tolerance Policy, any coach shall be suspended for one game if he displays any form of disrespect toward an umpire. Acts of disrespect include any derogatory remark, or any extreme physical reaction, or continuing to argue after the next pitch, or clear act of poor sportsmanship to an umpire's call, including balls and strikes. A second occurrence of violating this policy in the same season will result in that coach's suspension until the Board of Directors determines further disciplinary action, which may include suspension as a coach for the rest of that season.

Sanctions for player ejections will be determined by each Board of Directors and League Representative. Sanctions for Zero Tolerance violations or other misconduct by any member are administered by the Board of Directors.

XI. IN-HOUSE PARTICIPATION

To maximize participation, continuous batting order is used, and no player may sit out 2 consecutive innings defensively. Free defensive substitution is permitted, but the batting order may not change. If a player must be removed from the lineup due to illness, injury, etc., there is no penalty (subject to league rule regarding minimum roster),

and he may return to the same place in the batting order if physically able. A baserunner who must be removed due to illness, injury, etc. may be replaced by the last batter out.

Player rotation is encouraged. Substitution rules are at the discretion of each respective league's representative.

The "Designated Hitter" rule is not used.

A coach may not add to, drop or suspend from his team roster any player without the prior approval of the Board of Directors. Any player who quits his team during the season loses his eligibility to play on any other team for the remainder of the season and may not return to his team unless authorized by the League Representative/ Board of Directors.

Each player must participate in official practices on a regular basis unless he is physically disabled from participating or otherwise excused by his coach.

Coaches with repeated violations of participation rules will be subject to suspension or permanent removal from the team by the action of the Board of Directors.

XII. INCOMPLETE GAMES

Prior to the start of each game, the League Commissioner (or, in his absence, any Board member) decides whether a game should be postponed in the event of inclement weather or any other adverse condition. After a game starts, it is the Umpire-in-chief's responsibility to stop play for adverse conditions. Coaches and players are expected to report to the field unless officially notified that the game has been postponed. Teams are not required to wait longer than one hour during a rain delay or other temporary game suspension. In the event of rain, both teams' coaches are responsible for making the field playable if judged feasible by officials.

If a game is stopped prior to becoming a "regulation game" (other than a forfeited game), the League Commissioner may attempt to reschedule the game to be replayed in its entirety (starting over) as soon as reasonably possible. Rescheduled game times may include Sundays (no games may start before 12:30 p.m. or after 7:00 p.m.) or holidays. No team will be scheduled for more than 3 games in a pitching week (except during playoffs). A team failing to play in a rescheduled game is charged with a loss due to forfeit.

A "regulation game" is one that reaches the end of the third inning or the time limit.

A game that is called after it is a regulation game reverts back to the score at the end of the previous inning unless the home team is leading when called. If a tournament game winner cannot be determined due to a tie score in a regulation game which is called, the

game will resume from the exact point of suspension; if called prior to becoming a regulation game, it will be replayed in total.

XIII. PLAYING RULES

[View League Playing Rules](#)

CONSTITUTION OF MORTON YOUTH BASEBALL ASSOCIATION, INC (MYBA). MORTON, IL

PREAMBLE

The MYBA organization provides a supervised, inclusive, and enjoyable baseball program for youth ages 5–17 in the Morton Park District and surrounding areas.

ARTICLE I: NAME AND LOCATION

The organization existing under this Constitution shall be known as “Morton Youth Baseball Association, Inc”, also referred to as “MYBA”. The location of the MYBA is intended to be Westwood Park, located in Morton, Illinois.

ARTICLE II: PURPOSE AND PHILOSOPHY

The sole purpose of MYBA shall be to provide an organized baseball program for the youth of the community. It is intended that the players, their families in the Morton Park District and the surrounding community would benefit mutually from the successful operation of the Association. MYBA will adhere to the MPD Youth Affiliate Group Guidelines.

MYBA was formed by community-minded individuals of common interest and purpose whose primary objective is to maintain a high-quality youth baseball program, teaching the fundamentals of the game of baseball in a low-key atmosphere void of intense pressure to excel or to put winning ahead of the values of sportsmanship and teamwork or the enjoyment of participating. While the goal and satisfaction of winning cannot be and should not be removed from the game, maximum individual participation should be of primary importance and shall be so delineated in the By-Laws.

The Association shall ensure that all persons display exemplary conduct at all games, practices and meetings of the MYBA, and parents shall be expected to provide a positive example of good sportsmanship for the players.

ARTICLE III: ORGANIZATIONAL STRUCTURE AND GOVERNMENT

The Board of Directors may authorize limited exceptions regarding the assignment of a player to a league other than his age group if special circumstances warrant such action. Also, the Board of Directors may eliminate certain leagues if insufficient numbers of players apply for participation, or add leagues if appropriate.

The Board of Directors shall be comprised of a minimum of nine adult members, elected members of the Board of Directors.

Each Board Member in attendance has one vote. Voting can be conducted virtually whereby each voting board member has one vote.

The Board of Directors shall appoint certain officers, including a President, Vice President, Treasurer, Secretary and Past President. The President shall serve as Chairman of the Board of Directors. The term of election to the Board of Directors or appointment to an office is three seasons, with re-election/appointment in any following season permitted.

ARTICLE IV: BY-LAWS

In addition to this Constitution, the Association shall adopt By-Laws prescribing major operating procedures, including the selection of officers and members of the Board of Directors, the method of assigning players to teams, player registration procedures, minimum participation rules, all-star selection and playing rules. The By-Laws shall be consistent in context and philosophy with this Constitution, as judged by the Board of Directors. It shall be the joint responsibility of the Board of Directors and the League Commissioners to monitor and enforce conformance to the By-Laws. The By-Laws may be amended or otherwise changed by a two-thirds majority vote of the Board of Directors. All other decisions of the Board require a simple majority of all Board members present with a minimum of 5 in favor votes.

ARTICLE V: MEMBERSHIP

Membership rights may be revoked; however, by two-thirds majority vote of the Board of Directors, any youth member or adult member may be prohibited from participating in any MYBA activities based on gross misconduct or other action clearly and flagrantly inconsistent with this Constitution or the By-Laws.

ARTICLE VI: MEETINGS

The Association shall conduct a meeting of the membership each year. The primary purpose of this general membership meeting shall be to receive nominations for open Board of Director positions, and voting will occur during the September meeting. The President of the Association shall conduct an organizational meeting each month to report on the Association's financial position, to solicit coaches and officials for the next season, to propose major expenditures and to discuss any other topics related to the Association and to introduce the new Board of Directors who will take part at the

September meeting. Meeting minutes need to be documented and approved as part of the next Board Meeting.

Responsibility for developing, administering and interpreting policy or procedural issues not specifically addressed by this Constitution shall be vested in the elected Board of Directors, consistent with the Association's By-Laws. Therefore, motions, resolutions or opinions from the floor of general membership or coaches meetings shall be considered non-binding recommendations to the Board of Directors. Robert's Rules of Order shall be used as a guide for conducting general membership meetings.

From time to time, as deemed appropriate by the President, the Board of Directors shall meet to oversee the operation of the Association. Except as designated in other Articles of this Constitution, decisions shall be final upon majority vote of the Board of Directors.

The "fiscal year" shall be defined as September 1 through August 31 of the current calendar year. The "playing season" shall begin on Opening Day and shall end on Closing Day.

ARTICLE VII: FINANCE

The Association shall be a non-profit organization providing a quality youth baseball program at a reasonable and moderate cost to its members. The Board of Directors shall establish players' registration fees annually. The player registration fee may be waived in cases of personal financial hardship of any member, as authorized by the Board.

The Board of Directors shall authorize budgets prior to the beginning of the "fiscal year", and the Executive Board shall pre-authorize all non-budgeted individual expenditures exceeding \$300, the full board shall pre-authorize expenditures exceeding \$1,000. Payments must be processed through the organization, no coach or individual should be collecting payments for training, etc.

The President shall assume the responsibility of maintaining a sound financial position for the Association and for ensuring prudence in financial disbursements made by the Treasurer. The Treasurer shall assume the responsibility and accountability for making appropriate disbursements as authorized by the President or the Board of Directors. The Treasurer shall provide the President with reports of the Association's financial position periodically and shall provide a written report of financial condition to the membership at each annual membership meeting.

ARTICLE VIII: APPEAL

Any adult member shall have the right to approach in a reasonable and courteous manner his/her child's coach, League Representative or President to resolve any matter which is unsatisfactory or which appears to be contrary to this Constitution or By-Laws. If informal methods of resolution fail to satisfy the adult member, that individual may

initiate a formal appeal to the Board of Directors by directing a detailed written request to the President of the Association. A response shall be provided to the adult member within a reasonable period of time.

ARTICLE IX: DISSOLUTION

Upon dissolution, assets are distributed to similar 501(c)(3) organizations as determined by the Board.

ARTICLE X: CONFLICT OF INTERESTS

The Board shall not receive financial compensation for their time of service.

ARTICLE XI: INSURANCE HEALTH AND ACCIDENT

All players, coaches, and assistant coaches are covered by an accident policy which will provide certain secondary medical benefits when injuries are sustained during MYBA sanctioned activities. Parents should consult an insurance advisor if they have questions about what coverage is not provided.

ARTICLE XII: LIABILITY

MYBA carries liability protection For MYBA Sponsored Programs Only. Participation in non-sponsored programs is not covered. This insurance is a secondary insurance coverage. Licensed Umpires are considered Independent Contractors and are not covered by MYBA Insurance.

ARTICLE XIII: AMENDMENT AND ADOPTION

Amendments to this Constitution shall be adopted only after being proposed at a general membership meeting and then confirmed at a subsequent general membership meeting held at least thirty days later. Both the proposed amendment vote and the subsequent confirmation vote must succeed by at least a two-thirds majority of adult members in attendance. The official notice of any meeting in which a proposed constitutional amendment is to be confirmed shall identify the nature of the proposed amendment.

This Constitution is hereby adopted as an amendment in full and supersedes all articles of the Association's current Constitution on this date by the adult membership of MYBA Baseball, Incorporated, and is attested to by the current Board of Directors:

*** END OF BYLAWS ***

ROLES AND RESPONSIBILITIES:

President

Director of Board and overall management responsibility

Presides over all meetings

Breaks any tie vote

To prepare the monthly meeting agenda

To prepare the Field Duty Schedule

To communicate and work with the Morton Park District and the school district towards our goal of providing the finest supervised baseball for the youth of this community

Vice President

Recruitment and orientation of coaches

Conducting in-house drafts

Monitoring conduct of coaches, players, parents

Procure and manage the insurance for MYBA with Executive Board approval

Assuring adequate league support for team equipment, officiating, maintenance, etc.

Secretary

Record-keeping, correspondence, minutes

Maintenance of league documents and forms

Communication with officers and Board

Treasurer

Financial accounting and reporting

Receipt and disbursement of funds

Responsible for Payroll

Collection of receivables

Federal and state tax returns

Create fiscal year forecast each August

Create annual report each May

Pay for web domain each September – setup for auto-pay

Pay Stipends to each travel coach in December

Past President

Advises and supports Board

Tournament Director

Coordinate with registration director and coaches to ensure teams are registering on the website and making payment

Coordinate tournament times with concession director to ensure staff is provided for tournament central and the concession staff is properly staffed

Coordinate and/or verify tournament game times with coaches are scheduled 15 minutes apart for every age level

Coordinate with the Park District to ensure supplies for restrooms are fully stocked

Coordinate with local garbage business to ensure two dumpsters are at Westwood Park from the beginning of the first tournament through the end of the tournaments for the year

Coordinate with the umpire director to ensure all umpires are set up for all tournament games

Be available at the fields or via cell in case any issues arise during tournaments

Coordinate volunteers for each tournament with coaches

Fundraising

Travel

In-House League

Concessions

Equipment

Schedule/Website

Registration

Umpires

Fields Maintenance

Indoor Facility