

Meeting Notes

RAYHA August Board Meeting

Date: August 20, 2024

Time: 6:00 PM - 7:22 PM CDT

Attendees

Jake Remitz
Justin Brown
Ashlee Horwath
Candace Mealey
Jeff McGrath
Joel Millard

Chaz Afong
Brian Borgestad
Brian George
Shaun Curtin
Jens Frederickson
Dave Zschokke

Chelsey Rosenthal
Winnie Brown
Phill Diskerud
Gretchen Hopeman
Chelsey Rosenthal
Curt Slater

Quorum was established with highlighted voting members present.

Welcome (6:00 PM)

Meeting Minutes (6:00 PM)

- The July meeting minutes were referenced and approved via email and will be posted to the site after the meeting.

Motion Updates (6:01 PM)

- No other motion updates outside of this meeting.

Gambling Business (6:01 PM)

- **Financials:**
 - Monthly contribution check: \$19,500
 - Slight decrease in pull-tab revenue attributed to seasonal factors and the economy.
- **Other:**
 - Discussion about employee-related matters (details not disclosed).
 - Request to send gambling activity reports electronically before board meetings.

- **Action Item:** Phill Diskerud to send gambling activity reports electronically the day before board meetings.
- **Motion 1:** "Approve the expenses from the prior month (Page 1 and a half of the provided documents)." - Phill Diskerud
- Second: Gretchen Hopeman
- **Outcome:** Approved
- **Motion 2:** "Approve the check registers of gambling fund accounts, reconciliation bank statements of all gambling funds, monthly activity, lawful purpose expenses, Schedule C and F." - Phill Diskerud
- Second: Joel Millard
- **Outcome:** Approved
- **Motion 3:** "Approve the allowable expenses for September (Page 3 of the provided documents)." - Phill Diskerud
- Second: Gretchen Hopeman
- **Outcome:** Approved

Year to Date Financials (6:06 PM)

- Jens Frederickson provided a financial update.
- Incoming revenue is good.
- Last year's financials are finalized.
- Term and summary of longevity invoiced for Jens - \$33,000
- Audit scheduled for the following day with Wendy to address outstanding questions.
- Four families have received financial aid decisions.
- Two additional families have requested financial aid.
- Communication sent to approximately 13 families regarding financial aid.
- Registration numbers have doubled since the previous month.
- **Motion:** "Approve the Year to Date Financials." - Jens Frederickson
- Second: Winny Brown
- **Outcome:** Approved

Unfinished Business (6:09 PM)

- **Bylaw Revisions:**
 - Candace Mealey, Jeff McGrath, Jake Remitz, and Eric Parker (legal counsel) formed a committee to review bylaw revisions.
 - Paula (legal consultant) provided redlined recommendations for the bylaws.
 - **Key Recommendations:**
 - Align bylaws with current practices.
 - Increase focus on the review and governance of gambling functions, particularly fiduciary responsibilities.
 - Implement board member onboarding at the annual meeting, including fiduciary responsibility training.

- Create association policies for conflict of interest, financial assistance, and locker room conduct.
 - Review administrative and operating positions to determine if all board roles should be director roles (tabled for a later phase).
- Eric Parker will draft the revised bylaws, fiduciary responsibility guidelines, and association policies.
- **Phased Approach:**
 - **Phase 1:** Complete redlined bylaw proposal, define fiduciary responsibilities, create the three association policies, and outline subcommittee structures.
 - **Phase 2:** Address board role structures and other complex issues.
- **Discussion Points:**
 - Phill requested that Eric Parker investigate including language in the bylaws addressing legal action taken against RAYHA by its members.
 - Gretchen Hopeman advised the board to review Minnesota Hockey and USA Hockey policies to ensure consistency and avoid potential conflicts.
 - Gretchen Hopeman recommended a phased approach to bylaw revisions, suggesting that surface-level updates aligning with current practices be implemented immediately, with deeper revisions addressed in November.
 - Clarifications were made that the bylaw revisions would not encompass procedural changes to items like tryouts, which are covered in the association handbook.
- **Motion:** "Send out the redlined bylaws to align with current practices." - Candace Mealey
- Second: Gretchen Hopeman
- **Outcome:** Approved

New Business (6:23 PM)

Registration Status (6:23 PM)

- **Updates:**
 - Level directors have the necessary registration information.
 - Discussions are ongoing regarding performance teams and levels.
- **Discussion Points:**
 - Jake Remitz sought clarification on registration closing dates, particularly for boys' traveling hockey and potentially 10U and 12U girls' traveling hockey.
 - There was a debate on whether to keep the late registration fee or implement a different approach.
 - Gretchen Hopeman suggested a tiered late fee structure based on other associations' practices.
 - A proposal was made to amend the motion to include no warm-up ice for late registrations.

- **Motion 1:** "Close registration for boys' traveling hockey and 12U and 10U girls' hockey at midnight on August 23rd, otherwise incurring a \$50 surcharge for late registration." - Chelsey Rosenthal
- Second: Winny Brown
 - **Motion 2:** "Amend the previous motion to change the deadline to 11:59 PM on August 23rd." - Brian Borgestad
 - Second: Chelsey Rosenthal
 - **Outcome:** Approved
 - **Motion 3:** "Amend the previous motion to change the late fee to \$150 and include no warm-up ice for registrations after August 23rd." - Gretchen Hopeman
 - Second: Chaz Afong
 - **Outcome:** Approved
- **Clarification:** The late fee and warm-up ice restriction do not apply to Mite registration.

Waivers (6:38 PM)

- **Updates:**
 - Confirmation received for all traveling teams regarding waivers.
 - Incoming Squirrels and 10U players who did not have a school waiver last year must obtain one by September 1st.
 - Players with previously approved waivers are grandfathered in upon providing proof of the previous waiver.
 - Nine outstanding waivers are needed for boys' traveling hockey (a combination of missing and potentially needing discretionary waivers).
- **Discussion Points:**
 - Candace Mealey provided an overview of the waiver process, including the different types of waivers: school waivers and discretionary waivers.
 - She explained the appeal process for denied waivers, which involves appealing to the denying association, then the district level.
 - Candace Mealey noted that she is behind on processing waivers but is working to get them completed.
 - Brian Borgestad inquired about the number of outstanding waivers for Roseville residents who do not want to play for RAYHA, to which Candace Mealey responded that she had not yet received any.
 - Gretchen Hopeman emphasized the importance of obtaining school waivers, as failure to do so by the deadline results in ineligibility.
 - Discussion arose about the storage and retrieval of past waivers, highlighting the lack of a centralized database and inconsistencies in record-keeping.
 - Candace Mealey and Gretchen Hopeman proposed that parents should receive copies of waivers for their records in the future.
 - The process for handling partially completed or improperly signed waivers was also discussed.
- **Action Items:**
 - Gretchen Hopeman to provide guidance to board members on determining players' home associations for waiver purposes.

- Candace Mealey to create a board roster and distribute it for approval.
- Candace Mealey to send an email to board members requesting their USA Hockey registration numbers for the board roster.

Roseville Ice Arena Sound System Improvements (6:52 PM)

- **Updates:**
 - The City of Roseville is working on improving the sound system at Roseville Ice Arena.
 - The total cost for the improvements is \$4,685.
 - Kevin (City of Roseville representative) requested that RAYHA split the cost four ways with other user groups: Roseville Girls Hockey, Roseville Boys Hockey, and a fourth user group to be determined.
- **Discussion Points:**
 - A question was raised for the involvement of Midway Figure Skating, suggesting they should contribute due to their financial resources.
 - Confusion arose regarding the fourth user group and their participation in sharing the cost.
 - The board decided to table the discussion until the fourth user group is confirmed.
- **Action Item:** Justin Brown to follow up with Kevin to determine the fourth user group and finalize the cost-sharing arrangement.

Roseville Ice Arena Speaker System Replacement (6:55 PM)

- **Updates:**
 - City of Roseville approved RAYHA's request for speaker system replacement at City of Roseville Arena.
 - The total project cost is \$23,500.
 - Justin Brown contacted EMI Audio to schedule the installation before the ice is put in (within a two-week window in August).
 - If installation cannot be completed before the season, it will occur after the season ends.
- **Discussion Points:**
 - Gretchen Hopeman clarified that the \$23,500 cost for the speaker system replacement would be covered by insurance, with RAYHA responsible for the deductible.
 - Someone suggested hosting a skating party or event to showcase the new sound system once installed.

Oscar Johnson Arena Bleacher Replacement (6:57 PM)

- **Updates:**
 - The bleacher replacement project at Oscar Johnson Arena was delayed due to the City of Saint Paul requiring modifications to the bleacher design.

- Justin Brown offered assistance in navigating the City of Saint Paul's requirements.
- The project has been approved, and installation is pending.
- **Discussion Points:**
 - Gretchen Hopeman confirmed that the bleacher replacement project includes handicap-accessible bleachers.
 - Justin expressed hope that the installation would be completed soon but acknowledged that delays are possible.

Jerseys (6:58 PM)

- **Updates:**
 - Practice and tryout jerseys are being distributed.
 - Justin will share a file folder with jersey designs.
 - Jeremy Lundquist completed the design work for new alternate jerseys.
- **Motion 1:** "Pay Jeremy Lundquist \$300 for designing alternate jerseys for Squirts, PeeWees, Bantams, and 15U." - Justin Brown
- Second: Phill Diskerud
- **Outcome:** Approved
- **Discussion Points:**
 - The board reviewed and discussed the proposed alternate jersey designs.
 - Justin explained that the goal was to standardize branding and offer a curated selection of alternate jersey options.
 - The board discussed how to communicate the approved alternate jersey designs to team managers and families.
- **Motion 2:** "Approve the selection of jerseys for alternate sets for the 2024 season." - Justin Brown
- Second: Chaz Afong
- **Motion 3:** "Amend the previous motion to remove the year and make these the approved alternates for RAYHA until further notice." - Jake Remitz
- Second: Phill Diskerud
- **Outcome:** Approved
- **Action Items:**
 - Jake Remitz to upload the approved alternate jersey designs to the RAYHA website.
 - Justin Brown to provide Jake Remitz with the necessary files.

Firefighter for Healing Fundraiser (7:10 PM)

- **Updates:**
 - The annual Firefighter for Healing fundraiser will be held on Friday, September 20th.
- **Discussion Points:**
 - The board discussed how RAYHA would participate in the fundraiser.

- Options included donating a basket similar to the previous year, offering a registration credit, and including RAYHA apparel.
- The board decided to donate a basket that would appeal to a broader audience beyond just RAYHA families.
- **Motion:** "Donate a basket for the Firefighter for Healing fundraiser, including a \$300 credit toward RAYHA registration and \$100 worth of RAYHA apparel." - Gretchen Hopeman
- Second: Phill Diskerud
- **Outcome:** Approved
- **Action Item:** Dave Zshokke to coordinate assembling and delivering the donation basket.

General Board Updates (7:11 PM - 7:15 PM)

Operations Updates - Justin Brown (7:11 PM)

- **No updates at this time.**

Boys Hockey Updates - Chelsey Rosenthal (7:11 PM)

- **No updates at this time.**

Girls Hockey Updates - Brian Borgestad (7:11 PM)

- Registration:
 - 149 players registered, with 58 from Roseville (approximately 39% of the co-op).
 - Four registrations are still pending.
- Tryouts:
 - Warm-up ice schedule: 9:40 PM to 9:56 PM, with each skater receiving 5+ ice touches.
 - Tryouts scheduled for September 27th, with the location to be determined.
 - Brian Borgestad to send out warm-up ice schedule and tryout information on Wednesday.
 - 15U tryouts will be held after high school tryouts.
 - Evaluators will be assigned this week.
- Other:
 - Awaiting confirmation on warm-up ice allocation for September (association-specific vs. shared with other entities).

- Regular season starts around October 1st, with ice maintenance responsibilities transitioning accordingly.
- Jersey conflict at the 15U level due to a player needing to move up; the board decided to retire the conflicting jersey number.
- Coaching interviews were conducted, with a couple more remaining.
- Strong coaching candidates for 10U, but limited options for 12U and 15U.

Secretary Updates - Jake Remitz (7:11 PM)

- **No updates at this time.**

Adjournment (7:15 PM)

- Motion: "Close the meeting for an executive session." - Gretchen Hopeman
- Second: Joel Millard
- Outcome: Approved