

**MINUTES
BOARD OF DIRECTORS MEETING
SAINT PAUL CAPITALS HOCKEY ASSOCIATION**

Date: July 23, 2024

Time: 7:00pm

Location: Green Mill, 57 Hamline Ave South, St. Paul, MN

Chair: Julie Bustos, President

Secretary: Scott McMahon

Present: Julie Bustos, Taylor Chorney, Scott McMahon, Kyle Medcraft, Chris Morrisette, Katie Roedler, Mike Vannelli, Casey Welch

Absent: Kevin Dolan, Katie Morrell, Jim Runyon, Justin Uran

Staff present: Katie Murphy, Kelly Rand

- I. Call to Order:** The board meeting was called to order at 7:13
- II. Quorum:** Quorum was achieved at 7:13
- III. Approval of agenda**
Motion to approve the July agenda was made by K. Medcraft, seconded by C. Welch.
Agenda was approved on a voice vote.
- IV. Approval of the Minutes**
Motion to approve the June board minutes was made by K. Medcraft, seconded by M. Vannelli. Minutes were approved by a voice vote.
- V. Charitable Gambling Report (Kelly Rand)**
Gambling financials were submitted as a part of the board packet.

K. Rand provided an update on the gambling locations.

Motion to approve actual operating expenses of \$6,262.64 for June 2024; motion made by J. Bustos, seconded by S. McMahon; motion was approved by a voice vote.

Motion to approve estimated expenses of \$9,000 for July 2024; motion made by J. Bustos, seconded by S. McMahon; motion approved by a voice vote.

Motion to allocate up to \$300 for a laptop for the gambling manager; motion made by J. Bustos, seconded by K. Roedler; motion approved by a voice vote.

VI. Financial Report (Kyle Medcraft)

Financial report was submitted and included in the board packet.

K. Medcraft provided a walkthrough of the actual 2024 expenses/revenues compared to the proposed 2025 budget. The walkthrough included an overview of change items.

Discussion was held about additional budget priorities if revenues come in higher than anticipated. Identified priorities include coach support, player training, and the SPCHA Legacy Fund.

VII. Officers Reports

A. President (Julie Bustos)

The President's report was included as a part of the board packet.

J. Bustos updated the board on discussions about the possibility of an emerging 15U Elite League and the impact it can have on association hockey. Other board members indicated that they have heard some talk about it, but it was raised that this model may not be permitted under MN Hockey rules.

Board members are asked to continue providing feedback on the SPCHA governing documents. Review of proposed changes will be brought forward at the August board meeting.

B. Boys VP (Mike Vannelli)

Report submitted and included in the board packet.

M. Vannelli provided an update on some of the emerging issues that are developing with the new MN Hockey waiver requirements. Discussion was held on how the Capitals should handle waivers for geographic areas where the Capitals have significant waivers from.

Discussion was held about how the SPCHA handles paid non-parent coaches, and what level of compensation is needed in the marketplace.

Motion to pay Nolan Sawchuk \$5,500 to coach for the 2024-25 season; motion made by M. Vannelli, seconded by C. Morrissette. M Vannelli provided further, and the board discussed, the rationale for the increased amount based on the added benefit that Sawchuk will provide the association above and beyond just coaching the one team. The motion passed by a voice vote

C. Girls VP (Kevin Dolan)

Report submitted and included as a part of the board packet.

VIII. Directors Reports

A. Planning Director (Justin Uran)

Report submitted and included in the board packet.

B. Hockey Development (Taylor Chorney)

T. Chorney provided an update on evaluations and skills development.

C. Ice Director (Katie Murphy)

Report submitted and included in the board packet.

K. Murphy is working on ice scheduling for warmups and evaluations, SPCHA ice, and is meeting with WSP regarding the coop ice.

Discussion was held on Coach the Coach timing and process for increasing coach participation.

D. D2 Representative (Chris Morrisette)

Report submitted and included in the board packet.

Discussion was held regarding the SPCHA hosting an end of the season tournament. The board indicated support for moving forward on this.

Preseason team declarations are due to D2.

E. Concessions (Katie Murphy)

Report submitted and included in the board packet.

Discussion was held on potential changes to the concession stand hours/staffing for the upcoming season.

F. Brand Experience (Katie Roedler)

Report submitted and included in the board packet.

Planning on a jersey try on session the second or third week of August

G. Communications (Julie Bustos)

Report submitted and included in the board packet.

Discussion was held about the content of the next newsletter and how to handle communicating out the new MN Hockey waiver requirements.

H. Fundraising and Sponsorships (Jim Runyon)

I. Community Engagement (Katie Morrell)

Report submitted and included in the board packet

J. Tournaments/Safe Sport/Managers (Scott McMahon)

Report submitted and included in the board packet.

K. Mini-Mites/Mites/8U (Casey Welch)

Update/discussion was provided on mite jerseys, pinnys, and sponsorships

IX. Committee Reports

A. Goalie Committee (Mike Vannelli)

The committee continues to develop the evaluation process and the season goalie development program.

X. Executive Director Report (Katie Murphy)

Report submitted and included in the board packet

Update was provided on the effort to partner with a different bank for the SPCHA accounts. Determination was made to maintain the current accounts for registration purposes and to continue researching a possible new banking partner.

Discussion on sponsorship opportunities for team assets (practice jerseys, pucks, etc.)

Motion to set the fundraiser buy-out for the 2024-25 season at \$250; motion made by S. McMahon and seconded by K. Medcraft, the motion passed on a voice vote.

Motion to set the dubs buy-out for the 2024-25 season at \$750; motion made by S. McMahon and seconded by K. Medcraft; the motion passed on a voice vote

Registration is target to open July 31.

XI. New Business

A. 2024-2025 Budget

Motion to approve the budget as presented by K. Medcraft with the changes adopted in the additional motions previously adopted in this meeting; motion made by C. Morrisette and seconded by T. Chorney; motion approved by a voice vote.

B. 2024-2025 Handbook

Discussed during the President's update

C. Evaluation and Team Selection Policy

Discussed during the VP Boys update

D. Bylaws

Discussed during the President's update

XII. Old Business

A. USA Hockey fee reimbursement recommendation

Discussed during the Executive Director report. The board will reevaluate this item in January. If gambling revenue remains as forecasted, it is the intent of the board to reimburse coaches for their USA Hockey fees. This will be reevaluated in January.

B. Changing banks

Discussed during the Executive Director report

XIII. Adjournment: Motion to adjourn was made by M. Vannelli and seconded by K. Medcraft. The board meeting adjourned at 9:36.