

Date: December 17, 2024

Time: 7:00pm

Location: Charles M. Schulz Highland Arena, 800 Snelling Ave, Saint Paul, MN

Chair: Julie Bustos

Secretary: Scott McMahon

Present: Julie Bustos, Taylor Chorney, Scott McMahon, Kyle Medcraft, Katie Morrell, Chris Morrisette, Jim Runyon, Justin Uran, Mike Vannelli, Casey Welch,

Absent: Kevin Dolan, Katie Roedler,

Staff Present: Katie Murphy, Kelly Rand

1. **Call to Order:** The board meeting was called to order at 7:12
2. **Quorum:** Quorum was achieved at 7:12
3. **Approval of agenda**
Motion to approve the December agenda was made by K. Medcraft, seconded by T. Chorney. The agenda was approved on a voice vote.
4. **Approval of the Minutes**

Request made by K. Morrell to change the November minutes to reflect that the motion to increase the Mite 2 through Mite 4 jamboree fund was for the 2024-25 season.

Motion to approve the November 2024 meeting notes was made by M. Vannelli, seconded by K. Medcraft. Meeting minutes were approved on a voice vote.

5. **Charitable Gambling Report (Kelly Rand)**
Gambling financials were submitted as a part of the board packet.

Smorgies is up and running, and pull tab sales are going strong.

The bond that the Capitals owe is being paid.

Raffle ticket sales are going well.

Motion to approve actual operating expenses of \$10,897.32 for November 2024; motion made by J. Bustos, seconded by C. Morrisette; motion was approved by a voice vote.

Motion to approve estimated expenses of \$12,000 for January; motion made by S. McMahon, seconded by J. Uran; motion approved by a voice vote.

6. **Financial Report (Kyle Medcraft)**
Financial report was submitted and included in the board packet.

K. Medcraft updated the board on where things stand regarding an audit for 2024.

Discussion ongoing with the Hockey Operations Committee regarding on ice hours per teams for 2024-25.

Discussion was held about 2025-26 ice, costs, rink needs, and preliminary tournament plans. J. Uran presented the budget forecast analysis that he and K. Medcraft have developed.

7. Officers Reports

A. President (Julie Bustos)

The President's report was included as a part of the board packet.

The Board discussed the association's LiveBarn membership, who should have access to it and for what purposes.

The Board discussed coach certification reimbursement. Discussion was held on the SPCHA policy on reimbursements per the handbook, and the adherence of coaches to the timing outlined in the policy. Staff will update the Board on coaches who complied with the policy.

The Scholarship Committee met regarding applicants. The Committee approved full scholarships for all applicants.

The Board discussed board succession and transitions coming this Spring.

B. Boys VP (Mike Vannelli)

Report submitted and included in the board packet.

M. Vannelli reported on shifts that happened with bantam and high school shifts.

C. Girls VP (Kevin Dolan)

Report submitted and included as a part of the board packet.

8. Directors Reports

A. Planning Director (Justin Uran)

Report submitted and included in the board packet.

J. Uran updated the Board on the strategic planning process, which included discussion of board roles/positions and budgets. These discussions will get flushed out more in February and March.

B. Hockey Development (Taylor Chorney)

Report submitted and included in the board packet.

The ice time discussion took place during the president's report.

C. Ice Director (Katie Murphy)

Report submitted and included in the board packet.

D. D2 Representative (Chris Morrisette)

Report submitted and included in the board packet.

E. Concessions (Katie Murphy)

Report submitted and included in the board packet.

Concessions are open full time. Getting volunteers for concessions have been tough.

Looking at a different POS system for the stand.

F. Brand Experience (Katie Roedler)

Report submitted and included in the board packet.

G. Communications (Julie Bustos)

Report submitted and included in the board packet.

H. Fundraising and Sponsorships (Jim Runyon)

Report submitted and included in the board packet.

Several new dasher boards have been purchased.

J. Runyon discussed other fundraising efforts, such as meat raffles.

I. Community Engagement (Katie Morrell)

Report submitted and included in the board packet.

K. Morrell updated on the Mite Jamboree planning.

I. Tournaments/Safe Sport/Managers (Scott McMahon)

Report submitted and included in the board packet.

K. Mini-Mites/Mites/8U (Casey Welch)

Report submitted and included in the board packet.

C. Welch updated the Board on the efforts to get the mites skating outside

9. Committee Reports

A. Goalie Committee (Mike Vannelli)

Report submitted and included in the board packet.

B. Executive Director Report (Katie Murphy)

Report submitted and included in the board packet.

11. **New Business**

A.

12. **Old Business**

A.

13. **Adjournment:** Motion to adjourn was made by J. Runyon and seconded by K. Morrell. Motion passed on a voice vote. The board meeting adjourned at 9:45 pm.