

Date: November 26, 2024

Time: 7:00pm

Location: Charles M. Schulz Highland Arena, 800 Snelling Ave, Saint Paul, MN

Chair: Scott McMahon, Secretary (filling in for J. Bustos)

Secretary: Scott McMahon

Present: Taylor Chorney, Scott McMahon, Kyle Medcraft, Chris Morissette, Katie Morrell, Jim Runyon, Justin Uran, Mike Vannelli, Casey Welch

Absent: Julie Bustos, Kevin Dolan, Katie Roedler

Staff Present: Katie Murphy, Kelly Rand

1. **Call to Order:** The board meeting was called to order at 7:08

2. **Quorum:** Quorum was achieved at 7:08

3. **Approval of agenda**

Motion to approve the September agenda was made by K. Medcraft, seconded by J. Uran. The agenda was approved on a voice vote.

4. **Approval of the Minutes**

Motion to approve the meeting notes was made by K. Medcraft, seconded by J. Uran. Meeting minutes were approved on a voice vote.

5. **Charitable Gambling Report (Kelly Rand)**

Gambling financials were submitted as a part of the board packet.

For October, gambling had \$19,946 in revenue, and ended the month with an unused balance of \$8,178.

The Board discussed the organization's Star rating, and gambling location productivity. Smorgies should be up and running 12/1/24.

K. Rand expressed interest in paying back the gambling startup loan to the Capitals coon. And staff is working on the gambling audit.

Motion to approve actual operating expenses of \$10,311.30 for October 2024; motion made by K. Medcraft, seconded by C. Morissette; motion was approved by a voice vote.

Motion to approve estimated expenses of \$12,500 for January 2025; motion made by K. Medcraft, seconded by J. Uran, motion approved by a voice vote.

6. Financial Report (Kyle Medcraft)

Financial report was submitted and included in the board packet.

Revenues, including gambling, are on target for the approved budget.

Our revenue levels are now at a level that requires an audit for filing our 990. K. Medcraft is looking into costs and providers.

Discussion was held about ice needs, and ice availability, for the 2025-26 season. Ice hours per team

are consistent with past years, and we have more teams this year in compared to past years.

The board discussed focusing the January board meeting on ice and registration analysis for the

2025-26 season. Hockey Operations Committee will provide recommendations on hours of ice per

team per level.

7. Officers Reports

A. President (Julie Bustos)

The President's report was included as a part of the board packet.

J. Bustos was absent from the meeting. S. McMahon presented some key points from her report.

B. Boys VP (Mike Vannelli)

Report submitted and included in the board packet.

C. Girls VP (Kevin Dolan)

Report submitted and included as a part of the board packet.

8. Directors Reports

A. Planning Director (Justin Uran)

Report submitted and included in the board packet.

Three big things that have come out of board member discussions: need to focus on governance, tournaments, and budget.

J. Uran proposed developing a standardized board member profile. The board members agreed to develop the documents.

B. Hockey Development (Taylor Chorney)

Report submitted and included in the board packet.

Discussion was held about providing additional Coach Them training for head coaches and assistant coaches. The board expressed support on moving forward on this.

Discussion was held about additional training opportunities for skating, additional ice time for teams, etc.

Discussion on outdoor ice opportunities

C. Ice Director (Katie Murphy)

Report submitted and included in the board packet.

January ice is finished. Some adjustments may still come, but it is pretty finalized.

D. D2 Representative (Chris Morrisette)

Report submitted and included in the board packet.

Discussion about the D2 meeting re: gamesheet stats. The board is supportive of keeping stats out of the D2 Gamesheet feed

E. Concessions (Katie Murphy)

Report submitted and included in the board packet.

Concessions are going well. Opened prior to the tournaments. Discussions with the county on the space continue.

F. Brand Experience (Katie Roedler)

Report submitted and included in the board packet.

G. Communications (Julie Bustos)

Report submitted and included in the board packet.

H. Fundraising and Sponsorships (Jim Runyon)

Report submitted and included in the board packet.

Secured Green Mill for Hockey Day MN, and have secured a partnership with Von Hansons for a meat raffle.

Burger of the Month for February at Tiff's will support the Capitals. Flavor and burger name TBD.

Discussion was held on opportunities for Capitals families to be supported by Friends of St. Paul Hockey when financial assistance is needed.

I. Community Engagement (Katie Morrell)

Report submitted and included in the board packet.

K. Morrell is working with C. Welch on the Mite Jamboree. 14 teams will be participating. Need to look at the budget for the next year to better support mite jamboree participation. Discussion on raising Mites jamboree budget to \$1,000. This will be a part of the 2025-26 budget discussion.

5

Motion made to move all Mite 2 through Mite 4 jamboree fund from \$750 to \$1,000 for the 2025-26 season. Motion made by K. Medcraft, Second T. Chorney. Passed on a voice vote.

J. Tournaments/Safe Sport/Managers (Scott McMahon)

Report submitted and included in the board packet.

K. Mini-Mites/Mites/8U (Casey Welch)

Report submitted and included in the board packet.

Mini-mites are up and running. Practices are 30-30, half of the ice is play and the other side is instruction. The model seems to be working well. Discussion of creating a mite handbook.

9. Committee Reports

A. Goalie Committee (Mike Vannelli)

Report submitted and included in the board packet.

Motion made to allocate \$1,200 to purchase 4 sets of quick change goalie pads for Mites.

Motion made by C. Morrisette, and seconded by J. Uran. The motion passed on a voice vote.

B. Executive Director Report (Katie Murphy)

Report submitted and included in the board packet.

11. New Business

A.

12. Old Business

A.

13. Adjournment: Motion to adjourn was made by K. Medcraft and seconded by J. Uran. Motion passed on a voice vote. The board meeting adjourned at 9:28