

**REGULAR MEETING FOR WILMINGTON JUNIOR SEAHAWKS HOCKEY ASSOCIATION,
INC**

January 12, 2026

Location: Virtual

1. Call to Order 6:31

2. Roll Call and Quorum Confirmation

Board Members

- Rona Levin - President Present
- Doug Shipley – Vice President, Director of Ops Present
- Mike Doyle – Secretary Present
- Dan Raatz - Hockey Director Present
- Tom Reed - Member at Large Not Present
- Niel Brooks - Member at Large Present
- Brian Karg - Treasurer (non-voting) Not Present
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Team Liasons

- Melissa Coffiey - Team Liaison (10U) Present (virtual)
- Meghan Stewart - Team Liaison (12U) Present (virtual)
- Dan Binder - Team Liaison (14U) Present (virtual)
- Eric Allen - Team Liaison (16U) Present (virtual)

3. Approval of Agenda - Approved

4. Approval of Previous Meeting Minutes – approved as amended and with the correct CAHA grant application dates corrected.

5. Finance Review

- Overall Update
 - 86k Total
 - Operating 47.2K
 - Next bill for February will be roughly \$25K
 - State Farm Bill Due
 - 1 Player installment due in February
 - 1 Delinquent payment due.
 - Hockey director's payments due through the end of the fiscal year.
 - February installments for coaches and goalie coaches remain.
 - March Ice Anticipated – roughly 1 additional week.
 - Transfer of fundraising for tournament fees still needs to happen.
 - Fundraising – T Mobile \$500 check coming in.
 - Fundraising – Dave and Busters 10U
 - Fundraising – Tidal Wave Car Wash funds are in in Relay. All but 16U sold out.
- Budget Analysis: Forecast VS Expenditures – trending toward being under budget for the year.
- 2025/2026 Updates – initial pass done. Revisit in February to be able to post fees for next year.
- Polar Ice - Negotiated a lower rate increase and secured a 2-year contract.

6. Board, Legal & Policy

- Vacant board seat - confirmation / job description – see closed session notes.
- 2026-2027 Planning
 - Financial Planning – initial pass done. Revisit in February to determine overall fees for next year.

7. Hockey / Hockey Director

- Skills Consultant Update –
 - Tim will be finishing out the remainder of the season. Open up a job posting for skills consultants for next year.
 - Potentially look at more Goalie Instruction especially during practice.
- 26 - 27 Head Coach Update
 - Dan has spoken to all but one applicant.
 - Names to be reviewed during closed session.
 - Still looking to post names this month.
- Coach Job Descriptions
 - Dan has sent the newest version to all coaches to review.
- Tryouts
 - Confirmed that 4/1 Tier 1 tryouts can commence.
 - Confirmed that 5/1 Tier 2 tryouts can commence.
 - Request has been made to Polar Ice for 5/1-5/3 for tryouts.
 - Request has been made for the last week of April for tryout camp.
- Team makeup
 - To be reviewed in closed session.
- Ice schedule
 - To be reviewed in closed session.
- Referees
 - Other teams utilize 2 refs and 1 is typically a green arm band. Revisit the use of 3 refs for 14u and 16u next season.

8. Committee Updates

- Compliance
 - Every coach is certified.
- Grants
 - No update
- Merchandising
 - No update
 - Review vendor inquiries in February
- Public Relations
 - Marketing display at Polar Ice – Rona to review
 - Board decal installed and looks great.
- Fundraising
 - Car wash update provided.
 - Team Fundraising plan
 - Sponsorships – Rona emailed Bethany and will coordinate a meeting.
 - Events: Pints 4 Pucks – late August / September

- o Golf Tournament – reached out 2 golf clubs. Waiting on cost and dates but tentatively looking at Castle Bay in May
- Events (other)
 - o Open Board Position Advisory Committee in place
 - Shared drive in place
 - Applications are being reviewed
 - Timeline –
 - 1/12-1/18 Planning
 - Next week – vetting and scheduling
 - Interview 1st week of February
 - 2/8 Recommendation by
 - Vote by 12th

9. New Business

- Logo – send letter to Lewisporte
- Logo – look at trademarking the logos. Doug to price.

10. AOB / Open Forum

- End of year banquet survey – two more responses received.
- National Development Camp 14u – Dan to send out.
- College Showcase 16u – Dan to Send Out.
- Body Armour State Winter Games – Dan to follow-up.
- CAHA Festival (main target is rising 14u) – 3.21 and 3.22
- New General Manager for Polar Ice – Tyler Lashome starting soon.

11. Closed Session

- Vacant Board Seat – this item was briefly discussed in closed session. Waiting on recommendations from the Advisory Committee.
- Head Coaching Applications – names of coaches for next year were reviewed. Dan to publish once all contracts are finalized.
- Team Make-up – once we have final tryout numbers, we will know more.
- Ice Schedule – TBD for next season.
- Financial Aid – stay the course
- Player compliance issue was reviewed - Hockey Director to handle directly with the head coach.

12. Next Meeting(s)

- Board Meeting – 2/12 target.
- General Meeting – March
- ADJOURNED 9PM