

## REGULAR MEETING FOR WILMINGTON JUNIOR SEAHAWKS HOCKEY ASSOCIATION, INC

October 21, 2024

Doug's House

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### Item 1: Call to Order

- Meeting called to order at 6:36 PM.

### Item 2: Roll Call and Quorum Confirmation

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|---|---------|
| • Kristian Siemon - President           | Present |
| • Rona Levin – Vice President           | Present |
| • Mike Doyle – Secretary                | Present |
| • Sean Calvillo – Treasurer             | Absent  |
| • Tory Kuehner – Hockey Director        | Present |
| • Doug Shipley – Director of Operations | Present |
| • Quorum Confirmed                      |         |

### Item 3: Approval of Agenda – Approved with minor modification.

**Item 4:** Approval of Previous Meeting Minutes – September meeting minutes to be corrected. The board is looking for a fundraising chair and not a fundraising committee. There are no anticipated changes to the current fundraising committee.

### Item 5: Financials

- [Financial Report](#) – reviewed. Includes approximately 10k from Canes Grant and approximately 11k in fundraising.
- [2024 Tax Return](#) Submitted to the IRS. Once this clears, the organization's name will officially change to Wilmington Seahawks Hockey Association Inc.
- Projected Income/Expenses for 2024/2025 season. Sean to review and validate.
  - Projections 66k to come in through Crossbar for tuition from now until the end of the year. Additional 19k for tournament fees. 37k in bank in operating account. Two additional 16u players were added. Total 122K.
  - Ice Time Expenses: Paid through October. \$95K left to pay. The remaining January times slots sold. February 15/16 time slots still left to sell.
  - Approximate Costs: 9k left to pay in referee expenses / 1k in scoreboard operator fees / 150 banking fees / 5k in coaches stipends / 6k in Director of Hockey / 345 Crossbar fees / 800 insurance / other misc.
  - \$7k projected positive.
  - This does not include approximate 11k golf tournament profits.
- Current contract for ice time at Polar Ice – in negotiation. Waiting for comments from Polar Ice.

### Item 6: Golf Tournament Recap

- Participation – 80 golfers

- General discussion was held about the projected use of the fundraising dollars
- Next Steps:
  - Need to have Sean vet current financials
  - All agreed that some funds should be allocated to individual teams and some to the organization.
- Projected to do this again in the spring.

#### **Item 7: Grant Updates**

- Carolina Hurricanes: \$10K received for scholarships.
- CAHA Grant: \$2,250 granted for equipment and software (not yet received).
- Landfall Grant: Application not approved.
- Upcoming: Applying for \$20K grant for equipment/facility improvements.
- Future Opportunity: North Carolina Outdoor Youth Entertainment Grant.

#### **Item 8. 2024/2025 Season Updates**

- Tory provided an update on the season's overall progress.

#### **Item 9. Disciplinary Process**

- Discussion on formalizing a disciplinary process for hearing cases. Another organization's policy is to have one board member and two unaffiliated members to address cases. Further discussion to be had.

#### **Item 10. Upcoming Events**

- Limited discussion: upcoming events noted.

#### **Item 11. Equipment and Uniforms**

- Training Aids: Purchased and stored in organization's lockers; seeking a chairperson to manage equipment.
- Uniforms: Jerseys with incorrect lettering were replaced at the vendor's expense.

#### **Item 12: Committee Chair Updates - emails**

- Fundraising Chair – no applications received.
  - Opportunities coming up: Giving Tuesday / Tidal Wave Car Wash \$10 with matching for the organization / 50/50 Raffle
- Grant Writing – no applications
- Merchandising – 2 received (Melissa 10u / Danielle 10u) Potential co-chair position
- Public Relations – 1 received (Michelle 10u)

#### **Item 13: 2025/2026 Year Planning**

- 2025/2026 Coaching Applications – listed on the website.
- 26 potential 14u players next year. 3 goalies.
- Possibility of 18u, 16u, 14u, 12u and 10u team next year

#### **Item 14: Team Liaison / General Meetings**

- General Meetings: Scheduled for November 18, 2024 (6:30-7:30 PM) and January 27, 2025 (6:30-7:30 PM). Location TBD. Information to follow in an email from the organization.
- General discussion regarding the need for a written description of the team liaison position. The following was written and approved unanimously:

*The Team Liaison serves as the primary point of contact between team parents and the organization's Board. This individual will facilitate communication, address questions or concerns from parents, and relay important updates from the Board. The Team Liaison will also attend specific open organization meetings to discuss any open items, ensuring that the needs and feedback of the team are communicated effectively. Said meetings will be held three per year, at a minimum.*

*Key Responsibilities:*

- *Serve as a communication channel between team parents and the Board.*
- *Address any questions or concerns from parents and relay them to the Board.*
- *Provide timely updates from Board meetings to the team.*
- *Attend all specific open organization meetings and represent the team's interests.*

**Item 15:** Coach Support / Meetings

- Monthly Coaches Meetings: begin this Monday.
- Discussion: Strategies for reducing financial burden to attract and retain quality coaches.

**Item 16:** New Business - none

**Item 17:** Open Forum – Halloween practice schedule to be reviewed.

**Item 18:** Next Meeting – 11.18.2024

**Item 19:** Adjournment 9:16