



BDHA Board Minutes



Date: Wednesday, November 12, 2025

Time: 6:30pm

Location: Higher Grounds

Attendance

Board Member	Attendance	Board Member	Attendance
Andrey Armstrong	x	Mike Pogorelec	
Jason Drake	x	Justin Rhodes	x
Kelly Guenther	x	Casey Schaalma	x
Jeremy Hanni	x	Stacy Shaw	x
Kayla Larson	x	Sara Wild	x
Tina Monroe			

Silent Roll (non-voting attendees): Jim Moreau, Natosha Kopmeyer

Meeting Summary

Call to Order: 6:30 pm

Approval of Previous Agenda: Casey/Kelly

Approval of Previous Minutes: Kayla/Casey

Guest Discussion

- Jerseys - Natosha
 - Running out of youth sized jerseys
 - No smaller socks that fit Mites
 - Have jersey company add sponsors instead of ironing on
 - More smaller sized jerseys and goalie jerseys
 - Get mock ups and quotes for coed jerseys, and black socks
 - Reversible jerseys for mite level
- Hound Dogs - Jim
 - \$11,115 for spring registration
 - \$2,300 for summer registration
 - Net profit \$746
 - \$2,500 check to cover Open hockey charges for all BD players
 - \$1,000 donation to hockey - prefers to go to Open Hockey
 - Jim will not be running Hound Dogs anymore



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Board Reports

Role	Topic
President	BDFC Board Updates <ul style="list-style-type: none">- Art Schroeder donations are being deposited in Family Center account - \$25,000, \$15,000 more coming
Treasurer	Financial Report <ul style="list-style-type: none">- Collecting open invoices - \$2,165.46 for fundraising fees, \$277.19 in volunteer credits, 4 current families with outstanding balances- Registration discount code issue is fixed- Current balance is \$152,000- Could we put extra funds in bonds or HYSA?- Figure out jersey account - where is it? Can we close it?

Discussion

Season Planning & Operations

- Home Tournaments
 - Reduced fees
 - Give another week before cancelling 10U squirts - cancel 2 weeks prior - November 21
 - If we have to cancel, Casey will
- Learn to Skate - next session? (next Try Hockey for Free day is March 7)
 - No open ice during the week until February
 - Casey will find time (Fridays?) and then discuss if we charge
- Volunteer accountabilities
 - Who is responsible for uploading game volunteer spots?
 - Should volunteer hours align with game start/end times vs cover between ice times (i.e. should concessions be open at least 15 minutes before a game? Do we keep concessions open until the next scheduled shift starts?)?
 - What are the minimum volunteer spots that need to be filled for practices and games?
 - Volunteer organization - how can we help team managers?
 - Prioritize importance of jobs?
 - Can we include admin volunteer hours on Crossbar?
 - Family meeting: communicate volunteer roles, expectations, managers/coaches are not exempt from volunteering
 - Concessions is a hard role to fill - not required for practices - could we hire someone to run concessions?
 - Combine rink manager/concessions for practice schedules
- Team First Aid Kits
 - Need a kit for each team
 - Should coaches get basic first aid training
 - Kayla will ask fire department about training
- SafeSport questions & follow up:



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- Girls Locker Room Monitor
 - Away game coed games - should have LRM for boys and girls if in separate locker rooms
- SafeSport certifications
 - Kelly sent email this week to those who she needs USA Hockey numbers and SafeSport certifications - will send one more follow up if no response by this weekend
- Follow up on Locker Room issues
 - Clarify Mites LRM needs for away games
- Clarify memo about no children upstairs, how to enforce this
 - Need new handle so the door locks
- Prisoner work schedule and ensuring no children are on-site
 - Casey has prisoner scheduler and will schedule practices around it
- Is there a rideshare release form for carpooling children? (discussed during SafeSport training)
 - This release form is for if one adult is with one child in a vehicle
- Scheduling updates:
 - All home games are uploaded on the Facility schedule (games entered on Team sites will NOT appear on the Facility view)
 - + same updates as above (as needed)
 - Team scheduler issues
 - Zam spots for end of practice for early morning HS practice
 - Upstairs used for off-ice training
 - Adding scheduling option for upstairs, soft room, upstairs locker room, board room
- GameSheets

Fundraising

- Previous Fundraiser: wreaths (
- Current Fundraiser: blankets (orders due Nov 30 - delivery week before Christmas)
- Upcoming fundraiser: popcorn

Outreach & Engagement

- Banquet Update
 - Sponsorships: \$9,450
 - Tickets (168 sold): \$6,720
 - Attendance: 110
 - 50/50 Raffle: \$440
 - Golf Game: \$490
 - Spirits Pull: \$590
 - Raffle Baskets: \$1,660
 - Costume Contest: \$180
 - Silent Auction: \$3,690
 - Live Auction: \$4,455
 - Venue/Food Cost (BDCC): -\$3,721.75
 - **Total Raised: \$23,953.25**
- Christmas Parade - need coordinator and volunteers



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- Jason will provide truck and trailer
- Sara will email about parade to ask for coordinators
- New Years Eve Open Skate - need coordinator and volunteers

Additional Discussion

Open Hockey - fees covered this season and next season

Could we have a sign up for open hockey to determine how many are attending?

Another idea: scholarship or financial aid for kids who cannot afford hockey

Kayla will order a goalie neck guard

Referees

Jason will reach out to Shelly about new refs shadowing during PeeWee A and Bantam games

Reimburse Atoms fee - Oliver Schultz

Stop the Bleed - order kit and get training

Action Items

Item	Notes
Research scholarships	Andreya
Mockups and quotes for jerseys/socks	Natosha
Jersey account	Kayla
Handbook - sent to board	Sara
First aid training from BDFD	Kayla
Referee training - reach out to Shelly	Jason
Order Stop the Bleed kit	Kayla

Future Topics

Topic	Details/Responsible Party
Hounds Dogs	Who could take over? What will we do with extra ice time?

Closing

Next Meeting: December 10, 2025 at 6:30pm at Higher Grounds

Motion to Adjourn: Stacy/Andreya