

# BOD Meeting Minutes

07/31/2024



## Meeting Agenda

**Treasurer Update**

**Fundraising Update**

**Equipment Update**

**CiC Update**

**Scheduler Update**

**IOU leveling Tournament**

**Kick-off party**

**Angel's Fund Criteria**

**Registrar handoff**

**Crossbar emails**

**Misc Discussion**

**Open Membership**

## Attendees

Greg McMenimen, Lisa Seifert, Megan Waldron, Brian Hendrich, Tricia Bamford, Jennifer Burkhart, Landon McKinnon, Scott Gustafson, Lindsay Thompson

## Discussion

## Call to order 1808

Tricia provided the treasurer update. House registrations are down from last season but that is not taking into account the change in house vs. travel team number changes from last season. Also, today was the end of the early bird registration period and several registrations have come through today that have yet to be counted. Tricia has dropped off all the paperwork to the accounting firm. All outstanding credits have been issued. 1 outstanding debt remains. There were issues with the credit card on that account so payment is pending the arrival of a check from that member. Crossbar is now showing credits. During a review of accounts, Tricia noticed a \$3,000 transaction to Pelham from last season that never cleared the PJIF account, however Pelham shows it as paid via Mastercard, the league has a Visa card. She has identified that it was a payment related to the 14U host weekend but who made the payment is unclear.

Early registration discount will expire at midnight.

Megan provided fundraising/sponsorship update. She has started the application for the Dick's Sporting Goods sponsorship. Written quotes must be provided, so she is stalled pending the receipt of those. Megan reports having difficulty making contact with an equipment representative from any of the major companies, such as Bauer. She states that she needs a local/regional POC and has yet to find that. Greg will try and find a contact for CCM. Jennifer will reach out to Facebook groups to see if she can find a Florida based representative. Ideally Megan would like to submit the application ASAP. To recap, we'd like to use the sponsorship to cover LTP equipment, ice time fees, and coaching staff warmups. Megan already has tax documents and bills ready to submit with the application. Concessions at the Bay Center has been tabled for the time being as they're requesting year round commitment. We would like to speak with Julia regarding merchandise tables and how they can approached differently this season. Perhaps all team managers can be present for a meeting with her since parent volunteer hours will be required this season.

Brian provided the equipment update. 10U travel jerseys were ordered with an expected 2-3 week turnover. He will contact 12U travel and 14U travel about jerseys still needed. While there are remaining travel tryouts, the decision was made to order any jerseys needed now rather than waiting until after those tryouts because Stadium Sports reports that their turnover time increases by mid to late August. Bauer's response to his requests for LTP equipment was to reach out to our local pro shops. Greg will meet Brian at the storage locker at a date TBD to finish organizing equipment as well as help discard any equipment that is not adequate for use. Jersey cost was confirmed to be \$60. Uniform kit orders included the charge for a t-shirt. However the t-shirt will be removed from the kit and the price will drop. ALL AGREE that the kit price will be adjusted to not include the t-shirt cost. Tricia will refund \$10 anyone who has already paid for the tee in their kit. Jersey numbers will need to be verified. A contact email has been added to the registration and parents will have to reach out to request jersey numbers for new players. Any player who is new to a team and requests a specific number or has previously held a number on a different team, will need to choose a new number if that number is already in use. Brian will verify jersey numbers. The numbers will not duplicate for 3 age years so that as participants move up to the next level, there will not be number issues.

Discount codes are not automatically applied by the crossbar website during registration. The registrant must email the board to have those codes applied.

Learn to skate is a program run by Greater Pensacola Figure Skating Club so information about it has been removed from the PJIF site.

CiC update provided by Landon. When filling head coach positions, time constraints are often a concern. Landon is emphasizing a team coaching approach so that head coaches are not overwhelmed. He is actively searching for a goalie coach to work with all levels and is looking at goalies in 3 season increments. Greg has a possible candidate he will contact for goalie coach. Landon states he would like to work with GPFSC on assessing Learn to Skate participates, ideally including hockey coaches in the decision on when to move those kids to Learn to Play. The board would like to include a flow chart on the website, explaining a skater's journey from Learn to Skate to travel team hockey because of the volume of questions we receive on that process. There is an issue with missing coaches volunteer applications. They're routinely filling out the coaching application but both forms need completed. USA Hockey numbers are not included on the coaching application because it is intended to be an initial capture of coaching interest and the volunteer form is used for coaches that are confirmed in the system because it documents the USA Hockey number.

Scheduler update provided by Greg. He has not had contact with the Bay Center on the schedule yet. Expects first contact mid-late August. He will schedule a meeting with coaches immediately after he receives that schedule to avoid a situation similar to previous seasons, where the schedule was sprung on coaches. First ice touches expected Oct. 21, 2024.

Kickoff party date is scheduled for Sept 14, 2024. 1 month social media reminder will post August 14th. Emails will also be sent out. Board unanimously agrees to include inflatables at the party, will provide cupcakes, and will request Weber's offer snack bar options.

Angels fund committee update. All 4 applicants are accepted. Ideally the board would like the committee to meet to establish selection criteria before 09/01/24. All agree that income alone should not be the deciding factor. The board would like to see the application open in early September and run through that month with the final selection being made by 10/15/24. Nominations will also be accepted in addition to applications. Lisa will add a button to the website for businesses to donate to the Angel Fund. Any donations received after 10/15 will roll over to the next season. All Agree. Scott will be available to the committee for board input.

Registrar handoff has begun. Lindsay needs crossbar access still. All private emails that were being used by board members to access the dashboard have been changed to their respective board email address. Both Lindsay and Bethany will use the registrar log in for work on crossbar and will have to identify themselves individually in the board chat. Lindsay will be doing all USA Hockey rostering and Bethany will be handling the rest of the registrar tasks. Lisa will work with Bethany to get her up and running in her new position. Scott needs to add scheduler, registrar, and treasurer to crossbar for dashboard access.

Greg reminds the entire board to pay attention to the email addresses on incoming messages to make sure they're legit.

Next meeting will be August 20th, 2024 at Ruby Tuesday.

Meeting Adjourned 2011.