

PJIF BOD Meeting Minutes

Aug 20, 2024, Ruby Tuesday, Gulf Breeze



Attendees: Jennifer Burkhart, Lisa Seifert, Jason Gossett, Brian Hendrich, Landon McKinnon, Megan Waldron, Scott Gustafson, Greg McMenimen, Tricia Bamford, Bethany Wood, Lindsay Thompson

AGENDA

- 1.) Treasurer update**
- 2.) Fundraising/ sponsorship update**
- 3.) Equipment update**
- 4.) Registrar update**
- 5.) CiC update**
- 6.) Scheduler update**
- 7.) 10U leveling tournament weekend wrap-up**
- 8.) Kick off party**
- 9.) Angel fund committee questions**
- 10.) Pelham Civic Center contract review**
- 11.) Registrar hand-off, Google Workspace, duties**
- 12.) BoD SafeSport and background checks**
- 13.) Crossbar email access email addresses**
- 14.) Misc**
- 15.) Open membership**
- 16.) Next meeting**



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Call to order: 1807

- Financial report: currently down \$15,000 from this point last year.
- Tricia was asked, “If there aren’t enough 18U players for a team, what happens?” Scott said they will practice with 16U.
- We still aren’t aware of who paid the \$3000 to Pelham for the 14U host weekend last season. Because that payment wasn’t taken from the PJIF account, we have a \$3187 excess. How do we handle those funds? Tricia asked if they should be held in limbo for a year, cover the next ice fee for 14U travel, Contribute it to sponsorship funds? **Unanimously agree** to contribute funds to sponsorship.
- Megan reports that she reached out to the Bay Center for clarification of what they’d require of us in order to work concession stands. There has been no additional communication.
- Jennifer asks if we have considered Blue Wahoo concessions. Megan said in the past they didn’t offer concessions to us.
- Megan was in need of a helmet quote for the Dick’s Sporting Goods sponsorship, which Huntsville Pro Shop help her secure.



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- Application is still being put together and has not yet been submitted.
- Megan notes that meeting with Julia (Ice Flyers) will need to be scheduled soon.
- Equipment update: Brian reports that Stadium Sports has the 10U travel jerseys in, they are confirming the order and they will get them out to us. Stop sign was added to the back of the jerseys.
- Registrar update: Lindsay will be doing rosters and Bethany will be handling all forms, such as coaching applications and RSVPs. USA Hockey log in is in Lindsay's name so she will be responsible for the account.
- Landon and Lindsay will use google sheets to keep track of roster issues.
- Landon received a question about whether coaching fees are reimbursable. This topic will be discussed further at the next meeting, but likely the background check costs will be paid separate from the coaching credit.
- Greg reports that we need to send Kenzie, with the Bay Center, a list of our ice needs. Board briefly discussed the previous seasons practice schedule in an attempt to request adequate time.



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- Board would like to inquire about game day ice and a preseason skate, like we had last season.
- 10U leveling tournament: Placed A2 level. Scott attended the SYTHL meeting while at the leveling tournament. When rosters are submitted, jersey numbers must be included and a goalie must be designated. We must have cell numbers for scorekeepers for host weekends. This is necessary so mistakes can be rectified mid-game. Scott has the scorekeeping iPad. All roster changes must be submitted the Thursday before tournament. All suspensions must be sent to Scott so he can notify STYHL of when the suspension is served. Scott notes that the STYHL made over \$700,000 in revenue on host weekends.
- Kick-off party: Lisa will make another social media post about the kick-off party after this meeting. Was waiting to confirm volunteer information for the party, so that it could be included. Megan will create spots for volunteers to sign-up. Brian and Greg will meet at the locker to prepare for gear swap. Greg estimates 2-3 people will be needed to help load. Pickups would be ideal.



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- Volunteers will be needed before and after the party.
- Lisa suggests the creation of a Buy, Sale, Trade group for PJIF families on Facebook. **ALL AGREE.**
Page will note that the league is not responsible for the transactions, but rather is just a connection point. The B,S,T page will be linked to our Facebook page and will show as a group.
- A simple question will be asked to prevent bots from being added to the page.
- Angels Fund committee has sent a list of questions, Scott will forward to the entire board to review and narrow. Bethany's first task will be to create a form for Angel Fund applicants.
- Board will need to review the Pelham email prior to Scott signing it and sending it back.
- All board emails have been changed from personal email addresses to official position emails and all are working. This will help with account handoffs as all that will need to be done is a password change.



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- Lisa presents the idea of a Google album for league photo sharing, which will make social media sharing easier, because more materials will be available. **ALL AGREE.**
- All volunteer forms need to be filled out annually for all volunteers.
- LTP charges will be \$100/session.
- Next meeting will be 9/11/24 @6pm. Landon will contact the Pensacola Yacht Club and confirm in a few days.

Meeting Adjourned 2026