

JUST 4 KIDS INFORMATION GUIDE



Just
4
Kids

"Helping Youth Achieve"



Just4Kids

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The information in this guide is intended only for prospective Just 4 Kids Booster Club members. If the reader of this guide is not the intended recipient, you are hereby notified that you are prohibited from disseminating, distributing, or copying the information contained in this guide.



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Welcome!

Thank you for your interest in Just 4 Kids Booster Club. J4k is privileged to partner with event venues to provide high quality customer service for their guests. The Booster Club needs people like you so we can continue our loyal partnerships and increase the participation of children in extra-curricular activities. J4K is a registered 501(c)(3) not-for-profit, volunteer organization comprised of parents, family members, and interested members who wish to support youth activities in our community. This booklet will provide information on how to become a member of Just 4 Kids.



Customer Service

A primary focus of our group is customer service. The customer service we provide has an impact on the overall guest experience at event venues.

Saying hello in a welcoming way, eye contact, smiling, being helpful, and thanking guests is crucial.





Dress Code

Venues may have a specific dress code but the official dress code for Just 4 Kids is:

Pants

Required: SOLID FULL LENGTH BLACK PANTS (Dress or dockers style)

Unacceptable pant choices:

- Leggings or yoga pants
- Track style pants
- Jeans
- Faded Black Pants
- Sweatpants or joggers

Shorts if allowed:

Required: SOLID BLACK KNEE LENGTH SHORTS

Unacceptable choices:

- Gym Shorts
- Anything with a colored stripe
- Spandex shorts (booty shorts)

Shoes

Black, non-slip closed toe shoes – They must be solid black.

Other

Black polo shirt with black buttons

Black socks

Black belt if wearing one.

Plain Black undershirt (no logos, words, designs, etc.)

Approved J4K Uniform



Black polo shirt with black buttons



Solid Black Hat



Solid Black Dress Pants



Black Non-skid, non-slip Shoe



Food Safety

Food Safety is a top priority. In compliance with OSHA and other federal and state agency requirements, volunteers must observe the following:

Personal Hygiene/Grooming and Clothing

- Hair clean and restrained
- Clean hat or hair net
- Clean and appropriate clothing
- Appropriate safety/slip resistant shoes
- No false fingernails and nail polish
- Only small, approved jewelry

Handwashing

- Before handling food or food related equipment
- After every trip to the restroom
- After touching face, hair, or body
- After smoking, eating, chewing, or drinking
- After sneezing, coughing, or using a tissue
- After handling chemicals
- After taking out garbage
- After touching money
- After touching anything that may contaminate your hands

Hand washing process performed at designated hand washing sinks: Apply soap, wash hands vigorously for 20 seconds under warm water, dry hands and turn off faucet with paper towel.



Glove Use and Food Temperatures

Glove Use and When to Change Your Gloves:

- Never use gloves in place of washing your hands
- Wear only one pair of gloves at a time
- Remove gloves by grasping at the cuff and peeling them inside out over fingernails, while avoiding contact with the palm and fingers
- Change gloves when they are dirty or torn
- Change gloves before beginning a new task
- New gloves AT least every 4 hours if continual use
- Changes gloves when you leave and return to your station

Food temperature Information:

- Bacteria likes to grow between 41 and 135 degrees
- Cold foods must be held at 41 degrees and below
- Hot foods must be held at 140 degrees and above
- Hot foods must be cooked to 165 degrees
- Thermometers must be used to check food temperatures every half hour
- Sanitize thermometers between uses
- If assigned as a cook, please fill out temp log

Alcohol Safety

Alcohol sales and service training is a requirement for ALL members that will be engaged in the sale and service of alcohol. A liquor license is needed. The required alcohol training is designed to prevent:

- Intoxication
- Underage Drinking
- Driving Under the Influence



Guidelines for Submitting Receipts

To receive donations from Just 4 Kids eligible receipts are required.

- The receipt must include:
 - Name of participant
 - Type of activity
 - Location of Event
 - Dates (can circle on receipt)
 - Name of organization, school, etc.

Eligible Receipts

- Competition and tournament fees
- Travel expenses (hotel, air fare, car rental, food, gas)
- School trips
- Mission trips
- Workshops, tutoring, and private lessons
- Uniforms, costumes, and equipment
- Camps
- Booster club expenses (liquor license, parking, shirts, hats, visors, etc)

Ineligible Receipts

The following items are **not covered** with booster club donations.

- Regular monthly fees
- Maintenance on your personal vehicle
- Doctor/ hospital charges
- School book rental fees
- School/college tuition
- Booster club fees



Information Needed to Register with J4K

- Name and email
- New member registration form

Please email just4kidsboosterinfo@gmail.com or sryan9802@gmail.com if interested.

Other ways to reach us:

www.just4kidsboosterclub.org

[Home](#)[Gallery](#)[Store](#)[FAQ](#)[Blog](#)[About Us](#)[Contact Us](#)[Venues](#)

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President

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Debbie Cadwell

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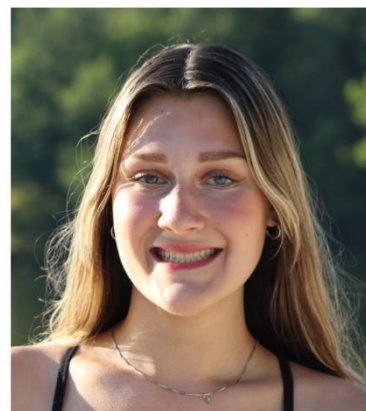
Email: dacwildthing@comcast.net

Just 4 Kids has a one-time membership fee of \$25. Donations have a 5% administrative fee and a 1% scholarship fee deducted before disbursement.

Just 4 Kids Scholarships

The Just 4 Kids Booster Club is proud to offer scholarships to high achieving and deserving high school graduates and college students as well as students in kindergarten through 11th Grade. The scholarships recognize students that combine academic achievement with an outstanding record of community involvement and participation in extra-curricular activities.

College and High School Senior Recipients



College and high school senior applicants are required to provide a completed application, a letter of recommendation, one essay, and an official transcript showing a minimum cumulative 3.0 grade point average on a 4.0 scale. In addition, participation in at least 10 Just 4 Kids events in the past 12 months is required. Children in kindergarten through 11th grade are asked to write their own essay with no help from an adult and provide at least one picture with their application.

A collage of 25 photographs showing students participating in various sports and activities. The images include students performing martial arts, gymnastics, basketball, soccer, swimming, and playing musical instruments like the violin and guitar. Some students are wearing team uniforms, such as 'TIGERS 21' and 'ENDRES'.



What our members have to say:

Best group. Committed to making every event successful and fun!

-Joe

Putting in the work at events with the result being a trip to nationals and a championship!

-Tricia

I love being at events and making new friendships. This group helps me help my kids excel at what they love to do!

-Jane

I love the opportunity to meet new people and help my daughter succeed!

-Cathy

The booster club helps me fund my children's activities, so it doesn't have to come out of my monthly household budget.

-Ashley

Being in this group has allowed us the opportunity to participate in mission trips expanding our horizons while helping others.

-Rick



Board of Directors

Sherry Cravens

Steve Reising

Debbie Cadwell

Brad Bailey

Brooke Endres

Stephanie Marr

Trisha Marvel

Andrew Miller

Renitra Moore Marion

Our Partners



BON APPÉTIT



Legends Hospitality

Merchandising company