

Board of Directors Minutes 6/17/25

June 17 2025 / 6:00 PM / Baird Office: 14 North Parker Dr. Suite 200,
Janesville WI

ATTENDEES

	Present	Absent		Present	Absent
Sean Knott (VP)	x		Matt Jacobson (Equip)	x	
Kiefer Sullivan (Mrktg)	x		Dan Jensen (Pres)	x	
Inga Cushman (Mrktg)	x		Shawn Kane (Sec)	x	
Justin Wiksie (HDD)	x-virtual		Kyle Mair (Treas)		x
Tony Dongarra (Web)		x			
John Petry		x	Katie Kletzien (fund)	x	
Ryan Romeo (Equip)		x	Chris Wilkins	x	

June Agenda Rough Draft

1. Call Meeting to Order (Jensen)
 - a. Meeting called to order at 6:04pm
2. Presentation by Event Planner for October event
 - a. Presentation provided by event team
 - b. Cost breakdown and action items for the October Gala event provided
 - i. Event entertainment, music, food vendors, event details, graphics
 - ii. Volunteer requirements: 50 volunteers to cover 3 shifts
 - c. Action Items for the JYH board will be shared by the event team
 - d. Action Item: Motion to approve \$8,000 for event contract for event coordination with JPAC event S. Kane
 - i. 2nd motion: D. Jensen
 - ii. All approved
3. Secretary Report (Kane)

- a. Approve May Minutes
 - b. Motion to approve May 2025 minutes D. Jensen
 - i. 2nd motion: I. Cushman
4. Treasurer Report (Mair)
- a. Approval of April and May Financials
 - b. 2025-26 budget is being developed and a season draft will be presented in July 2025 tentatively
 - c. Budget updates and balance sheets provided by Kyle Mair
 - d. CC rewards and gift card purchases will be finalized Friday, June 20.
 - e. Board recommendation to hold WSCC payment until ice schedule for 2025-26 is confirmed.
 - f. Motion to approve May Financials D. Jensen
 - i. 2nd Motion: I. Cushman
 - ii. All approved
5. Equipment Report (Romeo/Jacobson)
- a. Ryan Romeo provided some breakdowns of equipment packages for board review.
 - b. Dan Jensen will connect with 815 skate shop to run comparatives.
 - c. Issue is the space with the new equipment purchases due to the WSCC move
 - d. Handout dates for summer sessions
 - i. July 20, 2025-may conflict with Jets event (9-10am)
 - ii. July 23, 2025 (5-6:30pm)
 - iii. August 2nd and/or 3rd, 2025 (9-10am)
 - iv. August 7-Girls Intro handout (5-6:30pm)
 - v. August 27 and 28-will be hand-ins (6:30-7:30pm)
 - e. Matt J. did pick up the helmets at 815 skate shop
6. Ice Scheduler Report (Wilkins)
- a. Tentative ice schedule for the Jets was provided
 - b. Chris W continues to coordinate the JYH needs and Jets/home schedule
 - c. Chris Recommendations:
 - i. 6U Jamboree
 - ii. 8U Hockey Rocks
 - iii. One tournament per age level: 10U-14U
7. HDC Report (Wiskie)
- a. HDC with new committee
 - b. New members: Josh Laer, Kurt Buchs, Lennie Childs, Ty Profit
 - c. Discussed a new format to be more efficient
 - d. Much to work through this summer to structure the season for 2025-26
 - e. Discussion to increase the HDC budget to accommodate the more ice time and recruitment of non-parent/paid coaches
 - i. HDC Budget proposal will be reviewed in July Budget approval process
 - f. HDC will be tasked to bring a skills plan and practice plan for the 2025-26 season
8. Fundraising Report (Kletzien)
- a. October Kickoff Event Discussion

9. Webmaster Report (Dongarra)
 - a. Need update site with Board minutes.
 - b. Follow-ups on volunteer hour invoices
10. President Report (Jensen)
 - a. 2025-26 Volunteer Policy Draft
 - b. Concession Stand Discussion
 - i. Renewal of the Safe Serv license for the concessions management until the end of the rink usage
 - ii. Dan Jensen consulted with the Health Department to determine if there are license renewal
 - iii. JYH recommendation: not renew the license and limit concessions items to pre-packaged items and drinks that do not require the license
 - c. Discuss plan to dispose of and move equipment in existing rink. Assign a point person for this activity.
 - i. Katie Kletzien will assist with the storage room, not equipment
 1. Katie will ask for additional assistance from volunteers
 - ii. Matt Jacobson offered to manage the concession equipment
 - iii. We will need to a move date and dumpster date, make sure to share
 - d. Winter Registration Open Date
 - i. Recommend a July date to open registration
 - ii. Need to determine dues rate, skills packages, ice schedule in July
 - e. Committee interest updates
 - i. Slowly adding interested members
 - f. Extend the girls first year discussion.
 - i. Motion will be approved in July pending the budget proposal
 - g. Referral Discount concept
 - i. Board recommends a dues discount to families that refer families
 - ii. Consider a tracking process
 - iii. Referrals to consider would be a 1st year new to JYH only
 - iv. Registration will include a question about referrals.
 - h. Release request:
 - i. Motion to Approve the release for the 2025-26 to Arrowhead D. Jensen
 - ii. 2nd motion: S. Kane
 - iii. All approved
 - i. Sponsorship proposal presented by Kiefer Sullivan
11. WSCC Update (Jensen/Knott)
 - a. No updates
12. Open Forum
 - a. Add items to July
 - i. Add transparency, end of year report to Back to Hockey night
 - ii. Back to Hockey Night
 - iii. Keep it at Craig or at WSCC center
 - iv. Apparel discussion

13. Motion to Adjourn S. Kane

- a. 2nd motion: I. Cushman
- b. All approved