

# Board of Directors Minutes

## 12/9/25

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Dec. 9, 2025 / 6:00 PM / Woodman's Center conference room-2510 Milton Ave.

### ATTENDEES

	Present	Absent		Present	Absent
Sean Knott (VP)		x	Matt Jacobson (Equip)		x
Kiefer Sullivan (Mrktg)	x		Dan Jensen (Pres)	x	
Inga Cushman (Mrktg)		x	Shawn Kane (Sec)	x	
Justin Wiksie (HDD)	x		Kyle Mair (Treas)	x	
Tony Dongarra (Web)	x				
			Katie Kletzien (fund)	x	
Ryan Romeo (Equip)	x		Chris Wilkins	x	

### December Agenda

1. **Call Meeting to Order** (Jensen)
2. **Secretary Report** (Kane)
  - a. Approve November Minutes
  - b. Motion to approve D. Jensen
  - c. 2nd Motion to approve: T. Dongarra
  - d. Minutes will be approved for the January meeting due to members not in attendance
  - e. All approved
  - f. Look at who is off the board after this year.
3. **Treasurer Report** (Mair)

- a. Approval of Financials
    - i. Money market account approved in November 2025 is now open
    - ii. Additional financials discussed
  - b. Motion to approve November Financials pending expenditures adjustments: D. Jensen
  - c. 2nd Motion to approve: J. Wiskie
  - d. All approved
  - e. Summit accounting discussion
  - f. Look at getting a JYH check book to pay skills coaches more promptly
  - g. Motion to add Sean Knott as a signer on the checking account.
    - i. Motion to add Sean Knott as signer: D. Jensen
    - ii. 2nd motion: S. Kane
    - iii. All approved
4. **Equipment Report** (Romeo)
- a. Storage bins purchased
  - b. Equipment hand in is Dec 28.-Ryan would like help on that day for organization
  - c. Ryan recommends 8-12 volunteers for the THFF.
5. **Ice Scheduler Report** (Wilkins)
- a. January practice times scheduled
  - b. 2nd half of the season continues to be adjusted
  - c. SFC is taking over intro for the 2nd half of the season, Chris is working on getting them a schedule for ice use.
  - d. Off-ice workouts are complete for the 1st half of the season. Question: are we continuing the off-ice for 2nd season
6. **Communications and Media Report** (Cushman)
- a. Inga not here ....
7. **Sponsorship Report** (Sullivan)
- a. Will be continuing conversations with JYH families looking to build out committee
8. **Vending Machine Update** (Jacobson)
- a. Loaded, priced, but credit card machine not connecting vending machine. Will need to work with howies to get fixed. Going to ask Howies for more product to
9. **THFF Committee Report** (Kane/Dongarra)
- a. Ashley Kix promotional proposal (D. Jensen)-tabled
  - b. Reach out to SFC to post promotions moving into the event. They have mutual benefits.
  - c. Updates provided by Shawn Kane and Tony Dongarra
  - d. Reach out to Jets promotional contact
    - i. Develop cross promotions
    - ii. Utilize their database to email their members to continue promoting
    - iii. Justin W. provided the contact for Jets promotions
    - iv. Have on conversation about discounted tickets
10. **HDC Report** (Wiskie)
- a. Spent 62.5% of budget (\$21k to skills coaching)

- b. Lots of positive feedback with Claudia for 10u, signed her to more in late winter/spring
- c. Equipment and coaches room is not built out and leaving issues with items
  - i. Pucks, practice props can be kept in new storage cabinet; coaches have been updated with information of how to access
- d. Coaching jackets have been given out to coaches who wanted one
- e. Hockey Think Tank (cost \$5k) -
  - i. need to download all the content available to sort out if it is worth the annual fee.
  - ii. Need communication/s that go out to our parents/coaches/ect to go into their respective portal to utilize the resources available
- f. Purchased stick racks which Mike Potts will put into the 9 lockerrooms
- g. Purchased dry erase boards to go into all 9 lockerrooms
- h. Haven't found the rink diagrams that will go up on the glass in the benches on the multipurpose rink. Needs to find them and get them hung up - will connect with FSC
- i. Hockey Development meetings - shifting away from regular monthly meetings for the committee. Committee will meet as needed. Looking to utilize the people and knowledge within the HDC group to help do meetings with coaches for professional development opportunities to teach up our coaches.
- j. Livebarn is up and running - Connor will watch and create feedback

#### 11. **Fundraising Report** (Kletzien)

- a. Raffle Calendar Update
  - i. Ordered more tickets for calendar raffle
    - 1. Lots of people asking for more to sell (could get to \$50k)
  - ii. Need to be turned in by January 1
- b. Katie asked for help with hockey beer merch, 50/50 bin so she isn't the only one with access. Dan noted that is being remedied
- c. Question about tax on merch/items that have sales tax
  - i. Kyle to look into
- d. Candle/Wax items have sold \$292.80, our profit is \$109.20
  - i. We should do social media updates holiday gifts
- e. New apparel store is open
  - i. Open for about a month, close for a week to do orders (will continue that process throughout the year)
- f. Apparel from the old store got pushed back from this week to next week

#### 12. **Webmaster Report** (Dongarra)

- a. Credits for Multi Family
- b. Failed payment from a family (last season with program), will work with family to get payment in by end of year if they want to continue to pay

#### 13. **Registrar Report** (Petry)

- a. Coach eligibility status

#### 14. **President Report** (Jensen)

- a. Board Member Recruitment for 2026-2027 Season

- b. Vote Luke Streuer as our 13<sup>th</sup> board member. He would occupy our vacant spot and work with Ryan on equipment.
  - i. Motion to add Luke Streuer to the board effective January 2026
  - ii. 2nd Motion: Kyle Mair
  - iii. All approved
- c. Turn board members:
  - i. Justin will run again
  - ii. Katie will run again
  - iii. Matt and Ryan are out
  - iv. Luke will run again
  - v. Need to sort out the specifics on Kiefer and his term
- d. SFC Update
  - i. Talked about concession stand hours (needs to be open for all JYH games)
  - ii. Dan has been point of contact to funnel information to FSC/Tony
    - 1. Chris communicates with Tony/John for ice
  - iii. Justin noted we need to
  - iv. Dan shared the ice conditions are great, custodial team has done well, we just need to continue navigating communication with Tony
  - v. FOR INGA: for any complaints about FSC or facility, please file complaint in email form to appropriate person from FSC:
    - 1. Food: [nstone@woodmanscenter.com](mailto:nstone@woodmanscenter.com)
    - 2. Facility: [jcosta@woodmanscenter.com](mailto:jcosta@woodmanscenter.com)

15. Open Forum

- a. N/A

Dan motion to adjourn; Katie Second