

**September 2023**  
**RYBA Board Meeting Minutes**

**Tourney Planning meeting**

**Attendees:** Sarah B, John M, Alana P, Jason A

1. Currently 8 girls teams
2. Checks received at the City Hall mailbox should be automatically deposited by Joanna (not given to Alana/Megan first). Joanna can email Alana / Megan with any associations who have sent payment via check (for their tracking purposes)
3. Gym conflict - working with Mike to address
4. Aim for six teams in all age groups (to have a minimum of 2 games per team)
5. EMT's - done
6. Refs - done
7. Trophies - done
8. Pre-tournament Prep
  - a. Concessions
  - b. Brackets
  - c. Welcome emails
  - d. Sign printing
9. **Action step - get a site coordinator tote box so Alana and Megan can see what is inside**
10. Alana and Megan will send additional e-blasts to associations (for Oct event)
11. **Action step - can Crossbar accept emails? So people can email [TournamentDirector@Crossbar.com](mailto:TournamentDirector@Crossbar.com)?**
12. John working on a communications coordinator job position (volunteer)

**Board Meeting**

**Attendees:** Alana P, John M, Dan A, Sara B, Brian O, Jason A, Sarah B, Chad B, Tim W

1. Welcome
2. Budget update (see email from Joanna)
3. Unemployment claim (Joanna)
  - a. RYBA was denied
  - b. Will need to pay \$1,000 to state to cover fee for coach who claimed RYBA as an employer
  - c. Moving forward, paid coaches need to sign the waiver, ideally before the first practice
4. Concussion discussion (all)
  - a. Per new insurance coverage, coaches and parents need to review concussion protocols

- b. Coaches do this per their Trusted Coaches training
  - c. Board discussed how to provide education to parents
  - d. **Action Step - download the free material (provided by insurance company) and share this information with coaches prior to first practices. Coaches will need to 1) send information to parents and 2) collect signatures at the first practice stating the parents have reviewed the materials. Signatures will need to be collected and stored as proof this action was completed.**
- 5. In House Boys (Chad B)
  - a. To date 100 boys have signed up
  - b. Chad will continue to push registrations
- 6. Travel Girls (Jason)
  - a. Jason is working with Joanna to mail checks for tournaments
  - b. They found a replacement player for the team who lost a player that had changed their mind
  - c. Jason called for a vote to fully refund the player who changed her mind. Sara seconded and the motion passed.
  - d. The board discussed tracking volunteer hours for assistant coaches and providing that information to John for tracking purposes
- 7. Boys Travel (Chris)
  - a. 6th grade boy broke his elbow.
  - b. Board will vote on a full refund if/when needed
- 8. MYAB
  - a. The MYAB sent an email asking for a representative from all associations to attend their annual meeting (via Zoom).
  - b. Everyone was encouraged to attend in order to share notes
  - c. Alana will try to attend the portion on tournament planning
- 9. Gyms (all / Mike)
  - a. Mike needs practice schedules ASAP to start organizing gyms
  - b. In House/Travel will start in October. Little Hoopers will start in November
- 10. Little Hoopers (Dan / all)
  - a. Revolution Sports will manage kindergarten again
  - b. 1st and 2nd grade will have their own teams
  - c. Dan will organize dates and send to Mike for gyms
  - d. **Action step - Need to secure the dates for any high school clinics to build into the schedule now**
  - e. **Action step - Need to craft an email to send to LH families from last season to help recruit new parents for this year - need coaches and coordinators. Chad B will work on a draft to share.**
- 11. Picnic (Sarah B)
  - a. Oasis Park
  - b. 4 - 6 PM
  - c. Ron "Smooove" will work with kids and perform trick shots
  - d. Ice cream and lemonade
  - e. All are welcome

12. Mandatory Parent meeting (Sarah B)
  - a. Lea Olsen is \$600 - not \$300 like previously thought.
  - b. Board approved the \$600 for the mandatory meeting
  - c. Make sure to choose a date AWAY from MEA
13. Registration Numbers / Boosting Registration
  - a. Make sure schools have the flyer to include in their weekly e-blasts (Sara)
  - b. Send reminder emails the week of the 25th
14. Tune Up Clinics (Sara B)
  - a. 24 signed up so far
  - b. Encourage pre-registration to help know how many kids will attend
  - c. Need to include tune up clinics in any eblasts about registration
15. Background checks (Sarah B)
  - a. Reminder all board members need to complete a background check
  - b. Reminder all coaches need to complete a background check
  - c. Same system as last year - pretty straightforward
16. Crisis Response (Tim)
  - a. Tim has drafted a crisis response to have on file for insurance purposes and other needs as necessary
  - b. **Action step - does Trusted Coaches or MYAS have something like this to copy? Tim will work with Adam at TC to inquire. Need to have document stating how abuse allegations will be reported. Tim will work with Joanna to make sure the document meets insurance expectations.**
17. Tournament Update (Alana)
  - a. 8 Girl teams to date
  - b. Will make a decision on Oct 1st if need/want to cancel
  - c. Will continue to push out the information to area associations
  - d. Will also communicate with the associations who have signed up for the boys tournament
18. Coaches Code of Conduct / Substance Use policy (all)
  - a. With the new THC laws, does RYBA need a code of conduct / controlled substance use policy?
  - b. The board wondered if baseball has something, a similar document was mentioned
  - c. Board did not want to create a document that meant a constant policing of coaches
  - d. **Action Step - Tim to explore if MYAS had something already in existence. And discuss expectations at the Coaches meeting.**
19. Bigger than Basketball (Brian)
  - a. Goal in the next season is to determine a field trip, volunteer outing or other event that will serve to promote the bigger than basketball philosophy and serve to build community across RYBA
  - b. The Bell Museum and Feed My Starving Children was discussed as possibilities
20. Meeting Adjourned