

**Frederick Freeze Board of Directors**  
**Meeting Agenda**  
**April 7, 2025**

**Directors Present:** Greg Dale, Justin Holler, Ashley Waters, Brad Goehe, Kristin O'Neil, Josiah Storer, Toby Heusser

**Other Staff Present:** Pat St Clair, Adam Levine

- I. **Call to Order**
  - A. Meeting called to order 7:01PM
- II. **Approval of Agenda and Minutes** ([March 2024 Minutes](#))
  - A. Minutes approved. Motioned by Josiah. Seconded by Kristin. Motion carries 7-0.
- III. **Check-In: Action Item Review from Last Month**
  - A. To Be Completed
    - 1. **ACTION:** Greg to recruit folks to move shed for this coming weekend - March 8/9
    - 2. **ACTION:** Greg to set dates for uniform fitting and send to BOD and membership
  - B. Completed
    - 1. **ACTION:** Pat to notify independent evaluators on Hagerstown ice times
    - 2. **ACTION:** Greg to request blackout on LiveBarn during tryout times
    - 3. **ACTION:** Greg to notify final tryout location next week
    - 4. **ACTION:** Greg/Pat to send out email on canceled Mites Clinic on Thursday, 3/6
    - 5. **ACTION:** Ashley to check Adam's access to drive once she gets admin access
    - 6. **ACTION:** Pat to look for ice at Hagerstown for Pre-Tryout Clinics
    - 7. **ACTION:** Pat to notify independent evaluators on Hagerstown ice times
    - 8. **ACTION:** Greg to request blackout on LiveBarn during tryout times
    - 9. **ACTION:** Greg to notify final tryout location next week
    - 10. **ACTION:** Ashley to create form for coaches to submit sheet of accolades - playoff qualifiers/finalists/champions, tournament champions

- 11. **ACTION:** Greg to make sure TMs know hours of event, time for shout outs, and when team time is possible during event hours
- 12. **ACTION:** Greg and Pat to pull together run of show.
- 13. **ACTION:** Tim to add Laura Stamm ice to the budget (16 hours)
- 14. **ACTION:** Ashley to work with Branden McGee to get a contract in place and save the date out.
- 15. **ACTION:** Pat to communicate changes to PVAHA patch process to Allison/Kris
- 16. **ACTION:** Ashley will coordinate a quick finance committee call for this week.

#### IV. Hockey Operations Updates

##### A. Hockey Director

##### 1. Updates for Reading

- a) Free Mite clinics were rescheduled and conducted before end of March
- b) SHOA contract negotiations - increased rate (~50%), CBHL counteroffering

##### 2. Updates for Discussions

- a) Spring Hockey: 12U and 10U teams are viable (one per age group), but have room if we want to add additional players. Pat will talk with head coaches about that.
  - (1) Conversations about spring plans will continue as we see how are adjustments this year pan out through older age groups.
- b) 14U+ Tryout Structure: New dates have been set and sent out. Need to split by birth year to help make the groups smaller for easier review. Cuts after two days, final rosters after three days.
- c) Girls Hockey: At this point, we are likely not viable. Pat is exploring what age groups are permitted to be combined. Plan to make a decision by April 13th if girls tryouts will stand. Hockey Ops continues to brainstorm what girls options could potentially happen in future years.
- d) Goaltending Development Opportunity: Pat is working on a potential new goaltending support opportunity, which is being offered to us at no cost. This would not replace Wolfe Hockey development support. At this time, Pat is waiting for a scope of work/arrangement.

- e) Defensive Skills Clinic to be planned for May: Defense Freeze only; 50-minute ice slots. First offering to go to registered defensemen, but open slots will be open to all.  
 (1) **VOTE:** Approval motioned by Ashley, Seconded by Kristin. Motion carries 7-0-0.
- f) Player Development Path: Pat is creating a player development path to help players understand the path to play higher-level hockey.  
 (1) **ACTION ITEM:** Pat, Adam, and Tommy to bring back a plan on how this can be grown into a larger player development program for the year.
- g) Attendance spreadsheet: Pat is exploring an attendance spreadsheet to help with keeping teams on track with the attendance policy.
- h) TCS Subscription for Coaches: Pat is looking to provide this to all coaches this
- i) Registrar duties will be handled for Spring by Hockey Ops staff. Plan is to keep it internal if we can.
- j) Hood College: Josh Funk is requesting access to ice reserved for us (three-hour slots for five Saturdays); Mark Brier to work to make those mainly away weekends for us.
- k) Laura Stamm (LS) summer power skating clinic progress
  - (1) Additional ice slot and instruction time secured for up to 90 participants (three total slots)
  - (2) Cost breakdown - see handout for details
  - (3) Freeze would have to run registration, Pat has it prepped on website. If Freeze doesn't fill at discounted rate, it will be open to full price to the public.
  - (4) **VOTE:** Freeze will pay \$10,680 and charge Freeze players \$100. Motioned by Justin. Seconded by Josiah. Motion carries 7-0-0.

B. Associate Hockey Director - No update provided

C. Girls Director - No update provided

## V. Position Updates

### A. President

- 1. Number of Seats for BOD
- 2. Sheet 2 is up and running!

3. 2024 Crear Grant: Final summary/report and all funds have been approved for release
4. 18U AA fees
  - a) **ACTION ITEM:** Finance Committee to discuss 18U AA two practices a week/CBHL only this week
- B. Vice President
- C. Budget/Finance
- D. Secretary
  1. [Tryout Prep/Help for 14U and Older.](#)
    - a) **ACTION:** Ashley to prep updated listing based on new times and send to the board and some other key volunteers.
  2. Election Process - underway and applications are being accepted ([See more](#)).
  3. Minutes on Website; reduce to 12 rolling months.
    - a) **VOTE:** Reduce the website listing of minutes to rolling 12 months. Motioned by Josiah, Seconded by Justin, Motion carries 7-0-0.
- E. Scheduling
- F. Executive Manager
- G. Registrar
- H. Discipline
- I. Equipment/Spirit wear
  1. Jersey fittings for 12U and under need to happen in April.
    - a) **ACTION:** Greg to set up dates and communicate next steps.
- J. Marketing/Communications Team
  1. Jul 11, 2025 7:00 PM Hockey Night with the Frederick Keys
    - a) Confirmed; contract coming soon (new system) 100 tickets to start
    - b) There is an opportunity to table for Golf Tournament.
- K. Fundraising
- L. Community Service/Charity
- M. Crisis Committee
- N. Hockey Oversight Committee

### III. **IDS (Issue, Discuss, Solve) Session**

- A. Freeze Out 2025 Planning and Date:
  - a. Main Date Saturday, August 16, 2025; August 17, 2025 Rain Date.
  - b. Kristin is main organizer
  - c. Ideas:

- i. Dunk tank
  - ii. Tailgate competition
  - iii. DJ
  - iv. Dessert Food Truck
- d. **ACTION ITEM:** Greg to add Freeze Out to the calendar online

IV. **Action Item Review**

- A. **ACTION ITEM:** Pat, Adam, and Tommy to bring back a plan on how player development path can be grown into a larger player development program for the year.
- B. **ACTION:** Ashley to prep updated 14U & Older tryout support listing based on new times and send to the board and some other key volunteers.  
DONE
- C. **ACTION ITEM:** Finance Committee to discuss 18U AA two practices a week/CBHL only this week DONE
- D. **ACTION ITEM:** Greg to add Freeze Out to calendar online
- E. **ACTION:** Greg to set up dates and communicate next steps for 12U and under jersey fitting
- F. **ACTION:** Greg/Tommy/Pat to plan shed movement around OFBG practice for assistance

V. **Closed Session**

- A. Closed session was held.

VII. **Adjourn**

- A. Meeting was adjourned at 8:34PM.