



Hamden Youth Hockey Association

Payment Policy

Purpose

The Hamden Youth Hockey Association (HYHA) operates on a balanced budget to deliver affordable, high-quality youth hockey programs in alignment with its mission. This Payment Policy ensures timely payment of tuition and fees, minimizes financial risks, and supports equitable access to HYHA programs while maintaining fiscal responsibility.

Applicability

This Policy applies to all Active Members, including parents or legal guardians of players registered in HYHA programs, and any other individuals responsible for payment of tuition or fees. Compliance with this Policy is a condition of maintaining good standing.

Payment Requirements

1. Tuition and Fees:

- Tuition and associated fees for each player shall be set annually by the Board of Directors and communicated prior to team rostering.
- Payments shall be made according to the schedule created by the Treasurer, presented to the members prior to team acceptance.

2. Timely Payment:

- All payments are due on the dates specified in the payment schedule. Accounts more than 15 days past due may result in the player's suspension from practices, games, or other HYHA activities until the balance is paid or a payment plan is approved by the Treasurer.
- Players with outstanding balances from prior seasons shall not be permitted to register, try out, or participate in HYHA programs until the balance is paid in full or a payment plan is approved.

3. Payment Plans:

- Families anticipating difficulty meeting the payment schedule may request a payment plan from the Treasurer at the start of the season or as soon as issues arise.
- Payment plans shall be documented in writing, specifying installment amounts and due dates, and must be approved by the Treasurer, subject to review by the Executive Board.

4. Financial Hardship:

- HYHA is committed to equitable access. Families facing financial hardship may apply for tuition assistance or modified payment terms through a confidential process administered by the Treasurer, in coordination with the Director of Fundraising. Applications shall be submitted in writing by June 1st.



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- Assistance decisions shall be made by the Board of Directors, ensuring fairness and alignment with HYHA's nonprofit mission.

Refund Policy

1. **Eligibility:**

- Refunds of tuition payments shall be considered only for players unable to participate for the remainder of the season due to a documented medical condition (e.g., illness or injury) that prohibits playing hockey, as verified by a licensed medical professional.
- Refund requests must be submitted in writing to the HYHA Board of Directors, including supporting documentation, within 30 days of the condition's onset.

2. **Non-Refundable Fees:**

- Tryout fees, registration deposits, and USA Hockey registration fees are non-refundable under all circumstances.
- No refunds shall be granted for withdrawals due to joining another organization, playing for a high school team, dissatisfaction with coaches, teammates, officials, or leagues, or other non-medical reasons.

3. **Amount and Processing:**

- Approved refunds shall be prorated based on the portion of the season completed, not to exceed fifty percent (50%) of the tuition paid for the season.
- Refunds shall be issued within 45 days of approval, subject to the availability of program funds, as determined by the Treasurer.

4. **Appeals:**

- Supporters denied a refund may appeal to the Board of Directors within 10 days of notification. The Board's decision, made by majority vote, shall be final.

Additional Terms

1. **USA Hockey Registration:** All players, coaches, and volunteers must complete USA Hockey registration by September 1 of the current season, at their own expense, as coordinated by the Registrar.
2. **Ice Time Cancellations:** Ice times may be canceled without rescheduling or pro-rata tuition refunds due to holidays, special events, weather, or other circumstances deemed necessary by the Board of Directors.
3. **Good Standing:** Failure to comply with this Policy may result in loss of good standing, suspension, or other sanctions, as determined by the Board of Directors or a Disciplinary Committee.



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Enforcement

1. **Monitoring:** The Treasurer shall monitor account statuses, notify families of past-due balances, and coordinate with the Registrar to enforce participation restrictions.
2. **Disciplinary Actions:** Violations of this Policy, including non-payment or failure to adhere to payment plans, may result in sanctions, including player suspension or program expulsion, as reviewed by the Board of Directors.
3. **Dispute Resolution:** Disputes regarding payments or refunds shall be submitted in writing to the Treasurer. Unresolved disputes may be escalated to the Board of Directors for resolution by majority vote, with the affected member recusing themselves if applicable.