

BCYHA Board Meeting Minutes

October 29, 2025

7:00 pm

Called to Order: 7:03 pm

Present: Jennifer Lehto, Nichole Brown, Ben Knepper, Lisa Armstrong, Justin Everson, Shawna Ireland, Nate Manecke, Mark Bell, Jody Neff, Tony Malsom

Absent:

Minutes: The minutes from the prior month were reviewed. Tony makes a motion to approve, Shawna seconds the motion.

Financial Report:

- Wreath money has been deposited- we'll make about \$8,000 this year.
- Rink signage money is coming in.
- The CD is renewing at 4% for 15 months.
- Fund drive invoices have been sent out for the year.
- Tony has been reimbursed for the locker room.
- We've deposited about \$19,000 so far for hosting tournaments this year.

Jennifer makes a motion to approve the financials, and Ben seconds.

Old Business:

Rink Projects, repairs:

- Add trophy case & speakers in mezzanine
 - Mark will talk to Zack about the speakers
 - Tod Bates has been contacted about putting in more trophy cases in the mezzanine.
- Replace light switches with motion sensors
 - Most have been updated.
- Fix front entry door
 - The front door has been fixed! Thanks Tony!!
- Live Barn
 - LiveBarn has been to the rink for the 3rd time, but it's still not working properly.
- Outdoor rink area
 - The outdoor area has been cleaned up and looks so much better.
 - It does still need to be mowed. Anyone willing to mow?

- Plexiglass behind north net
 - The plexiglass has been put in behind the north net. Switching to plexiglass was a smart decision - it's so much easier to install.
 - We do need to get a couple more pieces for over by the penalty boxes.
- New locker room
 - Has been completed and looks great. It will be great to have an additional locker room. Thank you Tony for all your hard work!

Pull Tab/Coin Machines/Vending Machine

- Pull tab machine and quarter machine will be put in within the next couple weeks.

Culture Education Liaison

- Chevy will be taking on this. Shawna filled her in on what's expected.

Tryouts, move-up requests

- Tryouts are tomorrow night.
- Mark made up a plan for the Bantam tryouts and shared it with the other teams as a guideline.
- Mark mentioned that we may need to dual-roster some Squirt players on the Pee wee B team since our Pee wee teams will be small. We currently have 18 players total to split into two Pee wee teams.
- We received a move up request from William Duncan. The board reviewed the request from William's parents explaining why they believe he should play at the bantam level. The problem is, the pee wee team has very few players.
 - Mark suggested that we dual roster him so that when he's needed as a pee wee he can play down.
 - I think everyone is in agreement that he should be allowed to play as a bantam.
 - Ben made a motion to allow William to move up to the Bantam team and dual-roster on the Pee wee team so he can play there if he's ever needed. Nate seconded the motion.

Jerseys

- The jerseys have arrived and match really well. They do run a bit bigger than the previous supplier.

Grants

- Mark brought up a grant for tourism and asked Jennifer to investigate.
- We did relieve grant money from the Sauer Grant to be used to hold a camp. We'll plan to use this money next year.
- Jennifer asked about the Grass Roots grant for two sets of U8 goalie gear and who would be responsible for purchasing them. Mark suggested that the U8 coaches purchase whatever they need, noting they have a \$1,000 budget.
- The Scott and Mary Turner Foundation has been providing skates to associations in their region for several years and has now decided to expand to additional associations. Their donations are based on population and poverty levels. We received six pairs of skates through this program.

Website Updates (update policies, add WAHA safety info)

- The policies have been updated on the website.
- On the WAHA site there is a link to concussion info. We need to get it added to our website.

Gamesheet

- Graham is going to reach out to the Cumberland association to help with setting up teams and tournaments.
- Shawna suggests having the team managers manage the gamesheet for tournaments. And she is willing to learn and train team managers on how to do this.

New Business:

Zamboni repairs (carburetor, bearings)

- The carburetor light on the zamboni is on, so a repair man was called in to check it out. They were here today and discovered that we need to replace bearings and an augur. Estimate for repairs is \$3,000.

WAHA Region 1 Meeting update

- Mark attended the meeting that took place on Sunday, October 5th in Spooner
- Neck laceration protection has to be HECC approved. BNQ is the Canadian version and is still valid for 2 years.

- Helmets must also be approved by HECC. There are some Russian-manufactured helmets on the market that are not approved. The Prime SM-15 is also not acceptable.
- Guardian helmet covers void HECC approval and cannot be used at the youth level.
- Concussion and Sudden Cardiac arrest info has to be posted in the lobby.
- Girls can't be on three rosters, 2 is the max.
- Safesport must be in and approved on a roster along with the background screening.
 - All board members are required to do this. Please get it done.
- For Level 4 coaching education, you're required to complete a continuing education course.
- Co-op forms are due November 15th. Mark submitted ours Sunday.
- Grants are available through WAHA to host Try Hockey for Free.
- Rink Tech quoted 1.4 million when Chippewa's chiller went out. WIMA.com helped them find a cheaper system (about 500k) less. WIMA would be a good resource for future rink issues.
- The deadline to sign up for 2028 state tournaments is May of 2026.

Ice rental/Birthday party

- A non-hockey family would like to rent the rink for a birthday party on a Sunday. We do have games scheduled that day so we'd have to close the mezzanine during the last game. We might need someone here to hand out skates, and to close the rink.
 - Waivers have to be signed
 - Deposit for cleaning
- There was extensive discussion on the topic. Some board members supported renting out the rink, while others felt it wasn't worth the hassle.
- Jody made a motion to charge a \$250 rental fee plus a \$100 cleaning deposit. Nichole seconded the motion. After voting, 4 members were in favor and 5 were opposed.
- Shawna then made a motion to rent out the rink at \$200 per hour during peak season, with a \$100 deposit for cleaning. Tony seconded the motion. The motion passed unanimously.

Team meetings - some things to cover:

- Team manager responsibilities
- Gamesheet
- Concussion and sudden cardiac arrest
- Expense budget and fundraising

- Check collecting for work hours/fundraising
- Zero tolerance rule
- Locker room monitors
- Tournaments
- Team communications

Game Sheet

- No update

Schedule/tournament update

- Lindsey is diligently working to fill all schedules. The Bantam B level is the hardest to find games for.
- Home Tournaments
 - Both Bantam levels are full
 - Pee wee A - Has 6 teams total, which will work.
 - Pee wee B - we only have 2 teams signed up. We may have to reach out to teams and ask them to come play for a discounted rate.
 - Squirt A - We have 3 teams signed up. If we could get one more, that would be good.
 - Squirt B - Has 5 teams total, hope to get one more team.

Committee Report

- Recruitment
 - Friday night Open Skate nights - The committee would like to take over scheduling these events.
 - No one was opposed to this.
 - Sam Holtz has taken over Sign up Genius.
 - Additional equipment is needed for Learn to Skate and Try Hockey for free. Some things we need are helmets, repair kits and straps for helmets, and goalie gear.
 - The committee plans to do an orientation night for new parents to help them get acquainted with our rink.
 - The Try Hockey for Free and Trunk or Treat events were a great success. The committee did an excellent job promoting them, and the turnout was fantastic.

Pictures

- Lyndsey Lambert is scheduling the pictures for teams this year. Information will be shared when available.

Apparel

- Will we be doing another gear order before Christmas?
 - Ben will ask Sarah to post one more order.

Fundraising Updates

- Kwik Trip Cards
 - Chevy would like to take over the Kwik Trip cards from Shawna. We'll have to get her added to the account.
- Fundraising committee
 - No Update
- Side-by-side raffle
 - We are currently sitting at \$32,200 in sales.
 - Should we ask Cumberland to sell tickets and give them 50% of their sales.
 - Jody made a motion to open Can-Am ticket sales to Cumberland and offer them 50% of the proceeds from any tickets they sell moving forward. Shawna seconded the motion.
- Aluminum Cans
 - Someone in Sandcreek has a bunch of cans they'd like to donate to the association. Can we get an association member to pick them up?
 - Mark and Ben will pick them up.
- Wreaths
 - We'll make about \$8,000 from wreath sales this year.
 - Jody did order 50 extra to sell locally.
 - We'll need volunteers to help sort when they arrive - probably the week of Thanksgiving.

Next meeting: Will be on December 3rd 7:00 pm

Meeting Adjourned: 9:03 pm- Tony made a motion to adjourn, Shawna seconds the motion.