

Centennial Youth Hockey Association

Board Meeting Minutes



Date: Wednesday, May 27, 2026

Location:

Circle Pines City Hall
 200 Civic Heights Circle
 Circle Pines, MN 55014

CYHA Monthly Board Meeting Minutes

Board Member Roll Call (**P**resent / **A**bsent / **L**ate / **E**xcused)

President	Tom Schoolmeesters	P		IT	Nick Skoy	A
VP Hockey	Ryan Cardinal	P		Tryout Director	Erik Rakow	P
VP Admin	Noelle Valberg	P		Goalie Director	Rob Kelly	P
Secretary	Kristy Swenby	P		Volunteer Director	Kaylee Wissink	P
Mite Director	Nathan Hall	P		Fundraising Director	Kelly Green	P
Boys Director	Logan Nugent	P		Tournament Director	Glen Jenkins	A
Girls Director	Tim Mortenson	P		Spring Lake Park Girls Director	Luke Matusovic	A
Treasurer	Katie Sundseth	P				

Coordinators

Coordinator	Name	Attend Y/N
Scheduler(s)	Mark / Peter	N
Registrar	Deb Matko	Y
Picture Coordinator	Brian Prunty	N
Sponsorship Coordinator	Matt Beady	N
Recruiting/Retention		N
S.K.A.T.E. Coordinator	Tiffany Lewis	N
Junior Gold Coordinator	Paul Ledin	N
U8 Coordinator	Tim Mortenson	Y
Golf Coordinator	Chris Weinhold	N
Jersey Coordinator	Ashley Grove	N

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All Board Meeting

Meeting called at 6:20pm by Tom Schoolmeesters

Treasury /Accounting Report

Tom

- Introduction for new Treasurer Katie Sundseth
- Katie will work to get access and then support financial events

Secretary Report

Kristy

- Approve last month's board meeting minutes – Kelly motioned to approve, Noelle second the motion
- Reviewed action items; main point is golf tournament registration link

Treasury /Accounting Report

Tom

- Review financial statement and ending monthly balance
- Reviewed starting and ending monthly balance
- Goal is to deploy new chart of accounts to provide more transparency
- Plan is to define month by month plan to actual forecast to improve visibility

CYHA - Month End - Treasury Summary - QB		
Apr-26		
Beginning Balance	\$(147,952.22)	
Deposits	\$ 186,510.00	
Disbursements	\$ (95,723.89)	
Ending Balance	\$ (57,166.11)	4/30/2026

Business Development Committee Updates

A. BDC Updates

Noelle

- Dynamic fundraising decision pending some additional information
 - Need to determine if we want to prescribe the businesses or dynamic fundraising can choose
- Registration
 - Recommendation to launch registration early July
 - Need to transition from SportsEngine to Crossbar
 - Noelle was able to test out golf registration successfully
 - Need to determine fee chart for upcoming season; Tom reviewed comparable associations as input to decision
 - Need to determine projected revenue over the next 12 months; that would be an input to
 - Kaylee to review Mites dibs to evaluate if Dibs requirement could change

Hockey Operations Meeting

- Tournaments
 - Boys tournaments have been successful but five more tournaments to register r on June 1

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- Need to ensure tournament scheduling is within budget plan for 2027
- Pretryout skate
 - Schedule is set need to determine facilitation
 - Checking clinic is booked
- Development options
 - Plan to scale back
 - Tryout dates are posted to the website and sent to other sports for visibility
- Non-parent coaching update
 - Needed to post a note for Peewee AA coaching interest to ensure position to be filled
 - Non-parent coaches are typically determined in the Spring so we wanted to ensure we could secure high-level talent
 - Hiring for A Bantam and A Peewee as well
- Considering a new player development director to give back to the program and development

Executive Board Committee Update

- Decision to provide a monetary donation to the Jessie Pearce to the GoFundMe
- Tournament director role is still open
- Need to clean up and remove A Mite goalie registration

President Updates

- Carrie Jones stepping into communications role with a 30/60/90-day plan and ready to start
- Discussed expectations on website ownership
- Financial
 - Katie is getting more visibility to financials but will not be doing checks
 - Desire to create reimbursement form, attach receipts, etc.
- Tryouts
- Sponsorship
 - Golf sponsorship checks have been received
 - Need to capture all sponsorship on behalf of companies
- Registration
 - In the process of setting registrations - tryout, registration, summer skates, pre-tryout, golf, junior gold, captains practice.
- Tournament Director
 - Position still open; role should be straightforward since there are not any tournaments we are hosting
- District 10 meetings
 - Consider rostering later in the season
 - If there are open questions, Tom can bring items to the Presidents meeting
- Leadership event
 - Tom and Tim attended event that

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Director Report Outs

- Registrar
 - o Deb got access and is setting up a meeting on Crossbar
- Girls Director
- Boys Director
- Mite Director
- Goalie Director
- Fundraising Director
- Tryout Director
- Ice Scheduler
 - o Waiting on ice schedules; goal for 400 hours per week

Deb
Tim
Logan
Nathan
Rob
Kelly
Erik
Mark

Meeting adjourned at 8:00pm, Nathan motion, Kelly seconded

UNAPPROVED