

Hello CYSA Families!

CYSA is seeking passionate and dedicated individuals to join our Board or take on leadership roles within our organization! If you're interested in supporting the youth and families of our community while helping to grow the sport of softball, we encourage you to read further.

As CYSA continues to expand, we are in need of volunteers to fill open positions on our Board. We ask for a **two-year commitment** (with the option to continue beyond that), which includes attending monthly board meetings and contributing outside of meetings to fulfill your role.

In appreciation of your service, volunteer hours will be waived and you will receive a refund for one player's registration fee.

Thank you for considering this opportunity to make a lasting impact on youth softball in our community!

Open Board Roles & Descriptions:

Concessions Coordinator

- Plan menus and purchase and stock food, beverages, and necessary supplies for tournaments.
- Set concession stand pricing and manage cash flow.
- Maintain inventory before, during, and after events.
- Be present on tournament days to run, supervise, and manage the concession stand operations.
- Coordinate with volunteer coordinator to ensure proper staffing and efficient service.
- Monitor cleanliness and safety of the concession area in compliance with health and safety guidelines.
- Monitor/maintain proper food handling guidelines among volunteers.
- Ensure all equipment is in working order prior to/during tournaments.
- Monitor cleanliness and safety of the concession area in compliance with health and safety guidelines.
- Coordinate all CYSA supplies/equipment back to proper storage after tournaments

Webmaster

- Build and manage online registration for summer and fall seasons, as well as camps and clinics.
- Update the website with important news, announcements, schedules, and program details.
- Perform simple website maintenance to keep content current and user-friendly.
- Ensure the website is organized, accessible, and reflects the mission of Chaska Youth Softball.

- Collaborate with board members and coordinators to share updates in a timely manner.
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Player and Coach Development:

- **Develop Training Programs:** Design, implement, and oversee skill development programs for players at all levels.
 - **Organize Clinics and Camps:** Coordinate player clinics and camps (hitting, pitching, fielding, etc.), utilizing expert coaches and resources.
 - **Facilitate Player Feedback:** Coordinate with the Travel Committee to Organize regular feedback evaluations with coaches.
 - **Coach Education and Training:** Develop a comprehensive coaching education program, providing training sessions, workshops, and certification opportunities for all coaches.
 - **Provide Resources and Tools:** Create and maintain a library of drills, practice plans, and resources that coaches can use to improve team and individual player performance.
 - **Monitor Coaching Performance:** Gather constructive feedback and guidance to coaches on their coaching techniques, game strategies, and player management.
 - Assist with the Pre Season Coaches Meeting.
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Equipment Coordinator

- **Equipment Inventory:** Maintain an up-to-date inventory of all league equipment (e.g., bats, balls, helmets, catcher's gear). Conduct a full inventory in the fall and estimate equipment needs for the upcoming season.
 - **Distribution & Collection:** Coordinate the pickup and return of team equipment bags at the beginning and end of each season.
 - **Maintenance:** Inspect and clean equipment regularly; replace damaged or outdated gear as needed.
 - **Ordering:** Recommend new purchases based on inventory needs; obtain board approval and coordinate with vendors.
 - Responsible for ordering medals, pins for nationals, and field equipment.
 - **Equipment Bags:** Assemble and distribute equipment bags to coaches prior to each season.
 - **Support & Communication:** Serve as the point of contact for coaches needing equipment support throughout the season. Report equipment needs to the board to assist with budget planning.
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Fields and Umpire Coordinator - OPEN MARCH 2026

- Coordinate with the City of Chaska and ISD 112 to secure fields and indoor facilities for practices, clinics, tournaments, and other events.
- Develop and maintain team practice and game schedules.
- Partner with coaches to finalize and communicate practice and game times.

- Collaborate with Chaska Baseball, when necessary, to share field resources.
 - Schedule field preparation (chalking) for home games.
 - Arrange for umpires to cover home games.
 - Work with the Treasurer to ensure timely payment of chalkers and umpires.
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Please fill out the [Google Form](#) expressing your interest in one (or more!) of these open positions!

If you have any specific questions regarding these open positions, please contact us at CYSA@cysafastpitch.com

Thank you for your consideration in serving on the CYSA Board.