



River City Youth Hockey (RCYH) – January 2026 Board Meeting Minutes

Date: January 12, 2026

Location: Zoom Meeting

Board Members Present

- Lucas Schwaller, President
- Regis Stief, Vice President
- Brittany Henderson, Secretary
- Jamie Melde, Treasurer
- Tony Kirchner, Board Member

Agenda

1. Tournament Operations
2. Ice Operations & Facilities
3. Governance & Administration
4. Financial & Treasurer Updates
5. Sponsorship & Community Events
6. February Association Meeting
7. Additional Items

1. Tournament Operations

Upcoming Tournament Support

The board discussed preparations for the upcoming 14UB Girls State Tournament and the 10U Squirt Tournament.

Lucas reported that Angell continues to need additional support with tournament organization. Truett and Sam will assist with tournament preparation, including schedules, brackets, trophies, and overall event execution. The board agreed that overtime may be necessary to ensure both tournaments are successfully organized.



Volunteer Recruitment

The board discussed options for recruiting additional volunteers to assist with upcoming tournaments.

Potential opportunities include recruiting UWL students and club hockey players to assist with concessions, scorekeeping, and tournament operations. Members also discussed providing incentives such as free practice time in exchange for volunteer assistance.

Tournament Coordinator Planning

The board continued discussion regarding long-term tournament coordinator succession planning.

Lucas reported that Chrissy Russell has expressed interest in the role in the future but is not ready to commit at this time. The board agreed that tournament organization remains an area requiring additional support and oversight for the remainder of the season.

2. Ice Operations & Facilities

Lease Review

Lucas provided an update regarding the Green Island lease agreement.

After reviewing lease documents, the board confirmed that the current lease remains in place through January 1, 2027. The board discussed maintaining the current lease structure and pursuing any future additional ice usage through separate agreements with the City rather than modifying the primary lease.

Ice Systems Update

Tony provided an update regarding recent facility maintenance and ice operations.

A hot water heater failure was recently identified and replacement plans are underway. Additional pressure valve work is also being coordinated with the City.

Tony reported that building systems are functioning well overall and that work continues on electrical and low-voltage projects associated with future improvements.



Ice Condition Discussion

The board discussed ongoing issues with pucks occasionally sticking to the ice surface.

Several adjustments have been tested, including different water treatment approaches. The board agreed that overall ice quality remains strong and that additional monitoring will continue throughout the season.

Locker Room Shower Improvements

Tony discussed the condition of the shower facilities in locker rooms 5 and 6.

With increasing usage from UWL hockey and adult hockey programs, the board discussed evaluating potential upgrades to improve functionality and overall facility appearance.

Tony will develop preliminary plans and cost estimates for future review.

3. Governance & Administration

12U Evaluation Review

Lucas provided an update regarding concerns raised following the 12U girls evaluation process.

The board reviewed the matter and agreed there was no evidence supporting claims that team placement decisions had been predetermined. The issue has been addressed with the individuals involved and no further action will be taken.

The discussion highlighted the need to improve evaluation transparency and establish clearer expectations regarding communication and social media usage.

Bylaw Review

The board discussed the need to modernize the association bylaws.

Topics identified for future review include social media usage, communications standards, governance processes, and other policies that have become outdated since the bylaws were originally written.

The board agreed to form a small working group to review and recommend appropriate updates.



4. Financial & Treasurer Updates

Financial Review

Jamie presented a financial update and reported that the association remains in a strong financial position.

The board noted strong participation numbers, increased registration revenue, and record sponsorship performance.

Accounts Payable Update

Jamie reported that approximately \$13,000 in payables remain outstanding.

Referees, coaches, and vendors continue to be prioritized for payment. Jamie expects all November expenses and early December obligations to be brought current within the next one to two weeks.

The board also discussed implementing a more structured payable tracking process to improve visibility and accountability.

Cash Management

The board discussed the amount of cash currently held in the association checking account.

Members agreed that excess operating funds should be reviewed for placement into CDs or other fixed-income investments while maintaining sufficient reserves for operations and future capital improvements.

Lucas will gather additional information and return with recommendations.

Quarterly Sales Tax

Jamie reported that the quarterly sales tax payment remains outstanding and will be submitted before the filing deadline.

5. Sponsorship & Community Events

Sponsor Jerseys

The board discussed a proposal to use proceeds from the Breakfast Burritos & Bloody Mary fundraiser to purchase sponsor appreciation jerseys.



Following discussion, the board approved approximately \$2,000 for the project.

Members agreed that maintaining strong relationships with sponsors remains one of the most important priorities for the association.

Sponsorship Night

Matt provided an update regarding Sponsorship Night scheduled for February 13.

The board discussed registration, event logistics, and the continued importance of sponsorship revenue to support association operations and maintain affordable player fees.

6. February Association Meeting

Association Meeting Planning

The board discussed scheduling the next association meeting and agreed to target Wednesday, February 4.

Potential discussion topics include:

- Mid-season program updates
- Girls State Tournament preparations
- Sponsorship Night
- Volunteer participation
- End-of-season planning

Lucas will prepare a mid-season update for coaches and families.

7. Additional Items

High School Hockey at Green Island

The board reviewed preparations for the upcoming high school hockey game scheduled for January 16 at Green Island.

Discussion included staffing, livestreaming support, concessions, facility preparation, and communication plans. Members expressed enthusiasm about bringing high school hockey back to Green Island and viewed the event as an important opportunity to showcase the facility.

The board confirmed that alcohol sales will not be permitted during the event.



Association Operations

The board concluded with a general discussion regarding association operations.

Members agreed that programs continue to run well, participation remains strong, and the organization is in a positive position moving into the second half of the season.

Action Items

Owner	Action Item
Lucas Schwaller	Set up time to talk with contacts regarding email received from Brittany
Lucas Schwaller	Coordinate with Truett and Sam for tournament support and overtime
Tony	Look into how UWL students were recruited for concession help
Tony	Talk to Truett about recruiting club team members to help with tournaments in exchange for free practice week
Lucas Schwaller	Monitor Angel and Truett on tournament preparation (brackets, trophies, schedules)
Lucas Schwaller	Set up bylaws committee meeting with Tony and Regis
Tony	Develop plan and cost estimates for shower upgrades in locker rooms 5 and 6
Jamie	Cut checks for approximately \$13,000 in payables
Jamie	Obtain and invoice figure skating for ice usage
Jamie	Collect winter session adult hockey registration fees (approximately \$5,000) from Sam
Lucas Schwaller	Send email to all coaches regarding reimbursement policy expectations



Owner	Action Item
Lucas Schwaller	Contact Robarge and Citizens State Bank about moving funds from checking to CDs
Jamie	Send balance sheet with CD interest rates and November-December summary to Lucas
Jamie	Pay quarterly estimated sales tax (approximately \$1,500) by January 20th
Lucas Schwaller	Coordinate board vote on using approximately \$2,000 from breakfast burrito proceeds for sponsor jerseys
Lucas Schwaller	Schedule February association meeting for Wednesday, February 4th at 5:30-6:30 PM
Lucas Schwaller	Prepare mid-season coach update for February association meeting
Brittany	Send reminder email about Friday night high school game
Brittany	Create Crossbar calendar events for Friday high school game for all teams
Tony	Ensure concession staff is aware that no alcohol can be sold during the high school game
Lucas Schwaller	Send follow-up email to board with meeting discussion summary and action items

Meeting Adjourned: Approximately 9:03 PM.