



River City Youth Hockey (RCYH) – July 2027 Board Meeting Minutes

Date: July 14, 2026

Location: Zoom Meeting

Board Members Present	Guests
• Lucas Schwaller, President • Regis Stief, Vice President • TJ Brooks, Treasurer • Ryan Sauter, Co-Director of Hockey & Board Member • Brittany Henderson, Secretary • Tony Kirchner, Board Member • Matt Hansen, Board Member	• Courtney Lokken, Tournament Director • Kurt Skluzacek, Equipment Manager

Agenda

1. Uniforms & Equipment
2. Tournament Operations
3. Registration & Season Preparation
4. Communication & Governance
5. Finance & Administration Updates
6. Ice Operations & Facilities
7. Additional Items

1. Uniforms and Equipment

Jersey Design Approval

Courtney Lokken and Kurt Skluzacek presented final uniform options for the upcoming season. Following discussion, the board reached consensus to adopt

Bantam Breezer Covers

The board approved moving forward with red breezer covers for Bantam players as part of the uniform rental program. The covers will be rented annually and incorporated into the association's updated equipment policy.



Equipment Rental Policy

The board discussed updates to the equipment rental process to improve accountability for association-owned equipment while maintaining a simple experience for families.

Key points included:

- A single deposit check will be required rather than multiple checks.
- The policy will be expanded to include jersey and breezer cover rentals.
- Damage or replacement costs will be assessed only when necessary and reviewed appropriately.

Regis Stief and Kurt Skluzacek will finalize policy language and implementation details.

2. Tournament Operations

Tournament Pricing

The board reviewed tournament pricing for the upcoming season and agreed to maintain pricing consistent with the prior year:

- Bantam Tournament: \$725
- Squirt Tournament: \$575

Tournament registration will open as soon as tournament dates are finalized.

Tournament Registration and Planning

The board discussed tournament setup and registration processes, including the creation of separate Squirt B and Squirt C tournament registrations.

Courtney Lokken outlined her approach for managing tournaments this season, including:

- Improved planning documents and timelines
- Enhanced communication with participating teams
- Greater volunteer involvement and distributed leadership
- Reduced burden on individual parent representatives

The board expressed support for the proposed approach.



Tournament Operations Support

Courtney identified GameSheet setup and tournament bracket development as areas where additional support may be beneficial. Ryan Sauter and Truett were identified as resources to assist with these responsibilities as needed.

The board also discussed promoting downtown La Crosse hotel options for visiting tournament teams and simplifying tournament welcome communications.

State Tournament Planning

Courtney provided an update on exploring the You Get Connected volunteer platform to assist with volunteer recruitment for state tournaments and other association events.

3. Registration and Season Preparation

Registration Launch

Regis reported that player registration is substantially prepared and can be launched once several final items are completed:

- Final practice schedule
- Updated equipment rental policy
- Registration updates for equipment and sock purchases

Girls Program Schedule Adjustment

The board discussed a request from the girls' program to move its dedicated practice night from Monday to Tuesday due to recurring scheduling disruptions caused by high school games. The board generally supported the adjustment, with Lucas working to finalize schedule modifications while maintaining other programming commitments.

Season Information Sheet

Lucas reported that the season information sheet is nearing completion. Remaining updates include final practice schedules, jersey information, and several program details before the document is provided to Matt Hansen for formatting and publication.

4. Communications and Governance



Social Media and Communications Standards

The board reviewed the status of a communications and social media standards document drafted to provide guidance on official RCYH communications and branding expectations.

Lucas and Regis will finalize the document and distribute it to board members for review and future implementation.

WAHA Conference

Lucas provided an update on the upcoming WAHA conference and noted that he intends to review proposed rule changes and cast votes consistent with feedback previously shared by board members.

5. Financial and Administrative Updates

Investment Strategy

Lucas provided an update regarding discussions with Corey Roupe on investing a portion of RCYH reserve funds. The current proposal would invest approximately \$225,000 to \$250,000 using a 70% equity and 30% fixed income allocation while maintaining sufficient operating reserves for upcoming association expenses and capital projects. No final implementation decision was made pending additional review and recommendations.

Treasurer and Bookkeeping Transition

The board received an update on the transition of bookkeeping responsibilities to Kendle CPAs.

Current efforts include:

- Transfer of QuickBooks data
- Definition of bookkeeping and treasurer responsibilities
- Tax filing review and completion
- Transition of financial account credentials

The board emphasized the importance of clearly defining responsibilities between Kendle CPAs and the Treasurer position to ensure smooth financial operations.



Treasurer Account Transition

The board discussed the RCYH Treasurer Gmail account and the need to transfer credentials to Treasurer TJ Brooks as part of the overall financial transition process.

6. Ice Operations and Facilities

Ice Installation Planning

Tony Kirchner reported that work associated with the desiccant wheel installation remains on schedule.

Planning continues with the goal of preparing ice for October activities, including THFF.

City Programming Schedule

The board discussed the need to provide open skate and figure skating schedules to the City of La Crosse for inclusion in the city's upcoming recreational programming guide.

Extended Ice Season Discussion

The board continued preliminary discussions regarding the possibility of extending ice operations into April and May. Before any commitment is made, the board agreed additional information is needed regarding:

- Ice usage commitments
- City approval and facility agreements
- Insurance requirements
- Liability considerations
- Operational and staffing impacts

No action was taken at this time.

7. Additional Updates

- Ryan Sauter will distribute updated enrollment projections and participation data to board members for review.
 - The next board meeting is expected to be held at the Boathouse, subject to scheduling confirmation.
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Action Items

Owner	Action Item
Lucas	Send open skate and figure skating schedules to Jared Flick for the city fall calendar
Tony	Coordinate desiccant wheel installation and ice-in planning
Tony	Order center ice logo with updated design – Regis to provide Tony with file
Lucas	Transfer RCYH Treasurer Gmail credentials to TJ Brooks
Regis & Kurt	Finalize equipment rental policy and deposit procedures
Regis	Open tournament registration once dates are finalized
Regis	Create separate Squirt B and Squirt C tournament registrations
Courtney	Determine GameSheet tournament setup and bracket process
Courtney	Promote downtown hotel recommendations for tournament participants
Courtney	Coordinate with Emily regarding the You Get Connected volunteer platform
Courtney	Rewrite tournament welcome materials and planning documents
Lucas	Finalize girls practice schedule revisions
Lucas	Complete season information sheet and send to Matt Hansen
Regis	Update registration options to include socks at all levels
Regis	Establish girls registration deadline to support STARS tryout planning
Lucas	Finalize and distribute communications and social media standards
Lucas	Attend WAHA conference to review and vote on bylaw proposals, etc.



Owner	Action Item
Lucas	Update IRS responsible party information for RCYH
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Lucas	Coordinate bookkeeping transition meeting with Kendle CPAs – 8/3 Meeting
Ryan	Distribute enrollment numbers report to the board
Lucas	Obtain written usage commitments related to potential April-May ice operations
Lucas	Work with city officials and insurers to evaluate extended-season feasibility

Meeting Adjourned: 8:11 PM approximately.