

**Job Title:** Vice President of Basketball

**Organization Type:** Wylie Area Youth Sports-Nonprofit Youth Sports League

**Reports to:** President of Basketball and Board of Directors

**Time Commitment:** Volunteer position, 2-year, Odd year

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## **Position Summary:**

The Vice President of Basketball is responsible for overseeing the development, operation, and success of the nonprofit's basketball program. This includes managing seasonal planning, coordinating with coaches and volunteers, ensuring adherence to league and safety guidelines, and supporting players and families. The Vice President works collaboratively with the Board of Directors and the President of Basketball to uphold the mission and values of the organization.

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## **Key Responsibilities:**

- Oversee and manage all basketball operations for youth programs.
- Recruit, train, and support coaches, assistant coaches, and team managers.
- Ensure compliance with all organizational policies, league rules, and safety protocols.
- Assist with scheduling of games, practices, tryouts, and tournaments in coordination with the President of Basketball and the Basketball commissioner.
- Assist with basketball equipment inventory and distribution.
- Serve as a primary liaison between the basketball program and the parents.
- Foster a positive, inclusive, and sportsmanlike culture among players, coaches, and families.
- Help develop and maintain a clear budget for basketball operations in collaboration with the Treasurer and the President of Basketball.
- Address conflicts, concerns, or issues from parents, coaches, or participants in a professional and timely manner.
- Collaborate with fundraising and marketing teams to promote basketball registration and events.

- Support registration efforts and ensure accurate player and team data is maintained.
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### **Qualifications:**

- Experience in basketball as a coach, player, or administrator preferred.
  - Strong leadership and organizational skills.
  - Excellent communication and interpersonal skills.
  - Ability to work well with volunteers, children, and families from diverse backgrounds.
  - Passion for youth development and the mission of nonprofit sports.
  - Familiarity with league software and scheduling tools is a plus.
  - Availability to attend board meetings, games, and organizational events as needed.
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### **Time Commitment:**

Part-time volunteer role, with increased activity during the basketball season.