

**Job Title:** Cheer Commissioner

**Organization Type:** Wylie Area Youth Sports-Nonprofit Youth Sports League

**Reports to:** Vice President of Cheer, Cheer Director, and Board of Directors

**Time Commitment:** Volunteer position, 1-year, annually, by board approval

## **Position Summary:**

The Cheer Commissioner is responsible for the overall leadership, organization, and management of the coaches and team moms in the nonprofit's cheer program. The Commissioner plays a critical role in assisting in planning the cheer season, managing communication, supporting team needs, and fostering a positive, inclusive environment for all participants.

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## **Key Responsibilities:**

- Provide leadership, guidance, and support to all cheer coaches and team moms
- Coordinate the onboarding and training of coaches and team moms
- Ensure all coaches and team moms understand and comply with organizational policies and procedures
- Oversee cheer practices, game day participation, performances, and special events (e.g., competitions, parades, fundraisers)
- Monitor safety, including proper stunt training and injury prevention
- Ensure that all United Legacy guidelines for competition routines are followed by grade.
- Serve as the primary liaison between the cheer leadership staff and the coaches and team moms
- Manage and distribute uniforms, equipment, and other cheer materials
- Support parent communication and resolve any issues or conflicts in collaboration with team moms
- Maintain documentation and records for cheer teams, including rosters and attendance
- Promote team spirit, sportsmanship, and a positive culture within all cheer squads

- Attend ALL board meetings and provide updates on cheer operations and progress
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### **Qualifications:**

- Previous experience in cheerleading, coaching, or youth program coordination
  - Strong leadership, organization, and communication skills
  - Ability to manage multiple teams and lead a group of volunteers
  - Conflict resolution and problem-solving abilities
  - Knowledge of youth safety standards and cheer best practices
  - Passion for youth development and cheerleading
  - Availability during evenings and weekends for practices, games, and events
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### **Term and Commitment:**

This is a volunteer position with a one-year term that is renewable by the board's approval. The role requires a flexible time commitment, with increased involvement during the cheer season and key planning periods.

