

**Job Title:** President of Football

**Organization Type:** Wylie Area Youth Sports (WAYS)-Nonprofit Sports Organization

**Reports To:** President of WAYS and Board of Directors

**Position Type:** Volunteer Position, 2-year term, Even year

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## **Position Summary:**

The President of Football is a key leadership role within WAYS, responsible for the oversight, strategic planning, and operational execution of all tackle football. The President of Football ensures programs align with the organization's mission to provide safe, inclusive, and enriching sports experiences for all participants.

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## **Program Oversight:**

- Ensure all teams operate within league rules, safety regulations, and the organization's code of conduct.
- Work with the President of WAYS and the Board to develop long-term goals for football growth and development.

## **Team & Staff Management:**

- Recruit, support, and coordinate with coaches, team parents, and game-day volunteers.
- Assist with tackle coach training, certifications, and background checks.
- Serve as the primary contact for tackle football coaches and address issues or concerns.
- Hold pre and post season coach/staff meetings.
- Hold pre-season parent meeting.

## **Scheduling & Operations:**

- Roster all teams prior to tackle football season.

- Coordinate with the tackle coaches to schedule practices, games, and special events.
- Ensure all football teams are properly outfitted with proper uniforms for practice and game day.
- Ensure the timely communication of schedules, updates, and changes to coaches, teams, and families.
- Ensure all football fields are properly set up, or coordinate with designated individuals to assist with setup and cleanup.

### **Budget & Fundraising:**

- Work with the Treasurer to develop a budget for the football program.
- Identify and support fundraising opportunities or sponsorships to support football operations.

### **Safety & Compliance:**

- Promote a culture of safety and sportsmanship across all football programs.
- Stay updated on best practices and trends in youth football safety and training.

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### **Qualifications:**

- Previous experience coaching or managing youth football programs preferred.
- Strong leadership, communication, and organizational skills.
- Passion for youth development, sportsmanship, and community engagement.
- Ability to work collaboratively with volunteers, parents, board members, and external partners.
- Commitment to upholding the nonprofit's mission, values, and code of conduct.
- Availability to attend events, games, and practices, including weekends and evenings.
- Availability to attend ALL board meetings, league events, and planning sessions.