

Ely Blue Line Club Volunteer Policy 2026-2027

The Ely Blue Line Club (EBLC) is made up of players, their families and community volunteers that work together to help support and operate our youth hockey association. Without the help from our EBLC families, our organization would not be able to operate, let alone be successful. In an effort to support our youth hockey players and the operation of our organization, we need your help. Through volunteering, we are able to support a great program for our children and may also meet some great people along the way!

Changes for 2026-2027 Season

Each DIBS item will return to being listed as hours, not shifts. The majority of volunteer hours will have to be completed in concessions.

The Ely Blue Line is excited to host additional tournaments this year! We need lots of help to make these weekends successful. Each team will be responsible for running their home tournament in regards to time clock and gamesheet/announcer. For squirts and above, teams will also be responsible for their home penalty box when Ely plays in a tournament game. These duties do not count towards required volunteer hours.

There will no longer be mandatory shifts. High school concessions and open skate concessions shifts are part of the regular DIBS schedule and count equally in the hours required.

This volunteer policy provides an estimate of hours required by each family. It will be updated at the parent meeting based on the number of families that have players registered. The more families we have, the less volunteer hours for everyone!

Volunteer Requirements

1. Each family is required to volunteer a minimum of 22-25 hours this season, regardless of the number of registered kids they have in the program.
 - a. Each team will be responsible for running their own home games. Teams will coordinate to cover Time Clock, Gamesheet/Announcer, and Penalty Boxes. These duties do not count towards required volunteer hours.
 - b. New this year, each team that is hosting a home tournament will be required to staff each game for time clock and gamesheet/announcer. When Ely has a tournament game, that team will also be responsible for staffing the home penalty box. These duties do not count towards required volunteer hours.
2. In lieu of the required 22-25 volunteer hours, a donation of \$600 may be made to the EBLC. The program really relies on the willingness of families to volunteer, please consider trying to volunteer before deciding that you really need to utilize the buyout.
3. Each family is required to submit 2 separate checks each for \$300.00 prior to or at the mandatory parent meeting. Jerseys will not be handed out until we receive both checks. These

checks will not be cashed unless the required hours are not met. (See When Required Hours Are Not Met)

4. Each family is responsible for working their hours and checking volunteer reports to make sure that the work is being recorded correctly. Discrepancies should be reported to the Volunteer Coordinator.

5. If another family is donating volunteer hours to your player, the Volunteer Coordinator must be notified ahead of time via email. If the donor has signed up under the receiving player's DIBS account, hours will automatically be applied to the correct player. Hours will not be applied retroactively, except in cases of emergencies and illness. Plan ahead and inform the Volunteer Coordinator prior to working for someone else or having someone work for you.

a. The receiving family should try to enter in the Volunteer information under their own DIBS account. This ensures the hours will be automatically credited to the correct player as soon as the hours are marked complete.

b. The donating family is asked NOT to enter the hours under their DIBS account. If the receiving family is unable to enter your information in their account, notify the Volunteer Coordinator via email what hours you wish to work and for who and they will enter it manually. This cuts down on administrative tasks and possible counting errors.

6. If you or your family are unable to work any of your scheduled volunteer hours:

a. You may request a cancellation up to 7 days prior to the event.

b. Cancellation requests will not be approved less than 7 days prior to the event. You will be required to find your own replacement. Replacements must be arranged no later than 24 hours prior to the scheduled hours, with the exception of illness and emergencies, and you must inform the volunteer coordinator of any change to the existing schedule. Please contact the Volunteer Coordinator or a EBLC board member for extenuating circumstances.

c. If you are a no show for your hours, there will be a monetary penalty of \$50 the first offense, \$100 for the second and a full buyout (\$600) for the third. Please reach out to Volunteer Coordinator or your parent rep if you are struggling to find coverage. A no show for hours is much harder on the other volunteers than if they are able to prepare ahead of time to be short-handed.

7. If a game is cancelled within 48 hours of the scheduled time, you will receive credit for the hours you were scheduled.

When Required Hours Are Not Complete

1. All families must complete at least half volunteer hours by January 30th to avoid payment.

a. If you have less than half the hours by January 30th, one of the two \$300.00 checks will be cashed on or after February 1st.

b. If half or more of the hours have been completed by January 30th, one of the two \$300.00 checks will be destroyed.

2. All families must complete all volunteer hours PRIOR to the end of the year banquet.
 - a. If you have less than the required hours by the end of the year banquet, the second check of \$300.00 will be cashed as early as the next business day following the banquet.
 - b. If your family has completed ALL volunteer hours, either by working or having volunteer hours donated, prior to the end of year banquet, the second check will be destroyed.
3. Squirrels/Peewees/Bantams are not eligible to play in Districts if the required hours are not complete or signed up for in DIBS. EBLC is hosting the 2027 Regions Tournament, which is after Districts, and will have DIBS hours.
4. All families' accounts must be paid, have a payment plan in place and be in good standing to be able to register for the following season or to move on to post-season play for those families not returning the following season (Peewees/Bantams).

Additional Information

If you are struggling to meet your required hours on time, please contact the Volunteer Coordinator, your Parent Representative or a Blue Line Board member for help working out alternative solutions. **Do not wait until the end of the season to ask for help.** Many families are willing to donate their time to those who cannot complete their requirements, but you must ask!

Learn-to-skate families are exempt from volunteer requirements but are encouraged to jump in and volunteer wherever needed. You will be the future of our youth hockey programs. All other youth hockey levels are required to fulfill their volunteer hours.

Please understand that these are minimum requirements. There may be times when more help is needed, and we ask that you consider helping when and where you can to create the best hockey experience for our kids as possible!

Acknowledgement

My signature below indicates that I have read and understand the volunteer policy as described above:

Parent/guardian signature: _____

Date: _____