Meeting Minutes

SASA BOD Meeting

May 11, 2026 6:00 PM

NCSS – Mable Room

Attendees – *In-person* – Kevin Smith, Joe Montagne, Kelsey Rouleau, Danielle Snelling, Chris Heald, Jason Brace, David Blatchly, Adam Routhier, Joe Montagne, Adam Routhier, JP Routhier, Andy Norris, Colin Branon, Nate Liese. *Virtually:* Mike Irwin

Absent – Ryan Ovitt

Guests – *In- person* Jeremy Glerum, Matt Robtoy, Shawna Mead, Jason Booth, Tom Waltz, John Cioffi, Shawna Mead, Dana Boomhower. *Virtually:* Sarah Redfield, Jeff Gilmore, Marnie Carlton, Katie Leclerc, Desiree Brace.

Meeting called to order 6:03 PM.

1. Director Nominations – welcome to Kelsey, Jason, Ryan and JP Routhier as new directors. Welcome back to the board Adam, Kevin, Chris, Andy and Colin.

2. Officer Nominations -

   Nomination for Kevin Smith for the role of President of SASA by Emily Norris, 2nd by Adam Routhier. Vote was unanimous.

   Nomination for Emily Norris for the role of 1st VP by Joe Montagne, 2nd by Nate Liese. Nomination for Chris Heald for the role of 1st VP by Colin Branon, 2nd by Andy Norris. Emily indicated that she and Chris spoke earlier in the day and agreed that Chris would be 1st VP and she thanked Joe for the nomination, but declines it at this time. Vote was unanimous.

   Nomination for Emily Norris for the role of 2nd VP by Adam Routhier, 2nd by Andy Norris. Vote was unanimous.

Nomination for Colin Branon for the role of Secretary by Emily Norris, 2nd by Adam Routhier. Vote unanimous.

Nomination for Andy Norris for the role of Treasurer by Colin Branon, 2nd by Emily Norris. Vote unanimous.

3. Public Comment – John provided a thank you all that SASA has done this year…appreciate all the community has done for hockey. He tries to attend various Board meetings throughout the State.

   14U T2 went to Nationals and there were travel issues. The tournament directors did provide positive feedback to John on the representation of St. Albans at Nationals in Texas.

   Kudos for the summer skates. Price and number of sessions along with free goalies is excellent. Thank you for providing this.

   July 16th skate does conflict with BFA skate – may impact scheduling which did indicate subject to change.

   Shawna has graciously offered to run the drylands. Shawna has secured Monday evenings on the turf at CPSC…8 total sessions over 6 weeks in the summer. When not on the turf will offer a spin and in some cases offer both. Ben Roberts is doing skating sessions and weight lifting program over the summer, as are Steelers and Bucks. With that there overlap is there a potential to coordinate among these groups? SASA has a good line of communication with Ben and Kevin will reach out and get the groups in the room.

4. Nomination & Voting Process – David presented that the process was a thorough process following the new By Laws that were put in place earlier this year. Lessons were learned through the process and subsequent adjustments will need to be made and are forthcoming likely over the summer. As an example, 3 weeks was too long for voting. We received approximately 36% of the membership vote which is as expected. We did have a situation of a tie this year and this presents another opportunity for updating By Laws.
   Voting originally was done via Google form and it was not as secure as anticipated and therefore Voting Buddy was used which was a very secure process which

included only one vote opportunity per family. For future years we should use this and/or a similar secure process. $99 was the cost for this software which was deemed well worth it. Transparency and communication were very well done and appreciated. By Laws are intended to be a high-level governing document whereas the granular details are intended to be brought out in Standard Operating Procedures (SOP's).

5. Head Coach – Summer ice has been posted online and via email. Need people to register. Jersey fittings have been set and posted on the website, email and social media. We're ahead of the curve on this. Will be looking for 8-10 folks to sign-up as volunteers. We've secured Hard'ack for this again. A Wednesday evening and a Sunday afternoon…3 hours each.

6. Policy Committee – Attendance, Social Media, Discipline, Coaching and Uniform policies have been distributed to the Board. New Board members will receive these via email and a Board vote will occur via email with a deadline of Friday May 15th. Any feedback, questions, concerns or otherwise should be directed to the Policy Committee.

   Discussion around the coaching policy centered around head coach and assistant coaches being spread too thin with commitments to various teams and guidelines/policy around this.

7. End of year Survey – coaches survey went out and results provided. Discussion around end of year survey and coaches survey being done at the same time.

   Was the feedback provided in the coaches survey provided out to coaches. Discussion ensued around positive and negative feedback being shared with coaches as constructive feedback.

8. New Business – None.

9. Old Business – Need to order 4 new 8U cross ice nets. With shipping these come in at around $900 per net. Joe Montagne made a motion to approve $3,600 in expenditure for 4 new cross ice nets, 2nd by Danielle Snelling. Unanimous – motion carries.

10. Adjourn - motion to adjourn at 8:01PM by Joe, 2nd by Danielle. Unanimous. Motion carried.