



St. Albans Skating Association

Board of Directors Meeting Minutes

July 13, 2026 6:00 PM

Mable Room - NCSS

Attendees – *In-person* – Kevin Smith, Kelsey Rouleau, Danielle Snelling, Ryan Ovitt, Jason Brace, Chris Heald, David Blatchly, Mike Irwin, JP Routhier, Andy Norris, Adam Routhier, Colin Branon, Nate Liese, Emily Norris, Joe Montagne. *Virtually*: none

Absent – none

Guests – *In-person* Tom Waltz, Jeremy Glerum.

Virtually: Marnie Carlton, Mike Tuttle

Meeting called to order 6:00 PM.

1. **Minutes Approval** – Minutes presented from the June 8th Annual Meeting moved for approval by Emily Norris, 2nd by Danielle Snelling. Unanimous – motion carries.
2. **Public Comment** – none.
3. **Executive Session** – motion to go into Executive Session with Tommy Waltz as guest by Joe Montagne at 6:05PM, 2nd by Emily Norris. Unanimous – motion carries.

Motion to come out of Executive by Joe Montagne at 6:16PM, 2nd by Andy Norris.
Unanimous – motion carries.

4. **Head Coach** – summer skates are underway. 4 sessions last week. Numbers have been strong. Things are going well. Coaches meeting needs to be set by end of September.

Reminder on coaches certifications to be sent to coaches.

Schedulers meeting last week. Trying to do a better job of splitting things up. Chris to manage CrossBar, YB, Mites, & Leddy. Emily will be 10U and complex, Adam 14U and up plus Highgate. Tommy 12U, Palace and Jay Peak. All away tournaments need to be booked by the end of August. Jay Peak tournaments are out and available. Need to review those.

Emily and Adam met with Highgate Rec Dept. to discuss ice availability. A schedule is being secured. Need to have availability of schedule known ahead of schedulers meeting. Need to set a hard start date for starting the season which is October 3rd. Split season teams will start ahead of this in order to get their games in ahead of Regionals.

Home tournaments – need to decide who is attending what tournaments? Could we move teams to Bob Ashton and make that a bigger tournament and a better allocation of resources? Discussion around moving Bob Ashton to December to accommodate more teams once high school teams are decided. Scheduling committee to work on moving teams and solidifying levels, dates, etc.

VSAHA's schedulers meeting is occurring 08/30 and will be divided up by age group to control the chaos. One representative per team at the schedulers meeting would be ideal.

5. **Fundraising** – committee met last week for the first time. 2 new fundraisers being launched this year. Vertical Raise is one of them and it is commonly used by the St. Albans Steelers. Similar to the Gold Athletics - early estimates indicate a potentially raise of \$30,000. It is anticipated to start in October.

A gun raffle will be launched also later in the year.

Goal for fundraising is \$50,000. We know this fundraising keeps registration fees lower and is critical to successful operation of our program. Helping our other local non-profits (Humane Society, etc.) and showing our kids and their families doing that work will help show us giving back and act as a marketing tool for SASA. Talking about a SASA kick off day (Sept 27th?) – Jake (Vertical Raise) comes in and talks with families about the Vertical Raise platform and its importance for helping to raise monies for the organization, pick up jerseys, individual and head shots, team meetings, hand out white boards, pucks, etc. done in one afternoon.

Corporate sponsorships are being worked on by Tasha Dickinson.

Three pronged approach to fundraising – raise money, give back & market all of it on social media.

Calcutta date is being discussed as being completed in March as more of a wrap up event.

6. **Banner Ceremony** – discussion around getting championship teams back together to unveil their championship banner(s) perhaps via Friday Night Lights. Challenge with getting last years teams together when the new season starts. Ryan's going to look into this more and provide some feedback to the Board. Ryan and his family welcomed Remi James Ovitt into their family a couple weeks back.
7. **16U Volunteer Hours** – looking for clear direction/expectations on who has to contribute to volunteer hours. As we have continued to add teams, lower volunteer hour requirements per family and continue to run resource intensive offerings it only seems fair to have full season teams at all levels 10U and up completing hours. Hoping to have hours of operation posted on the website so that folks are aware of when things are opened. There is also discussion around having a team representative with access to the Pro Shop to sharpen skates as needed for each team, with the appropriate fee paid. There is work taking place to get an app to track hours. More information to be coming in August.
8. **Guidebook** – this was created out of a desire to define who and when chooses who coaches SASA teams. It's evolved into an update of the 2005 Guidebook currently out on the website. With this updated it provides future generations the guidebook for how to handle various situations. The premise is that this will be a living document that the Board can update as needed. This version of the guidebook is intended to be easy to read and easily accessible for membership. Policy work further supported updating the guidebook whereby the guidebook now details out some of the things we have been targeting for policies. Ryan and Dave are going to work with Adam to help pull these things together.
9. **Expenditures Approvals** – all returning players will use their practice jersey from last year. If new jerseys are needed because of sizing we do have a supply of them. We are purchasing 110 jersey's with printing, etc. Total cost is \$2,986.50. We may need additional jerseys – discussion around adding more jerseys. Motion to approve up to \$4,000 for practice jersey's by Chris Heald, 2nd by Joe Montagne. Unanimous – motion carries.

Mite goals and the new camera system are in.

Joe, Kevin & Ryan met to discuss driving traffic into the pro shop to purchase items. Hockey cards, mini-sticks (mystery minis), street hockey balls, etc. are attractive items. The committee is proposing an inventory purchase totaling \$2,917.16. Discussion ensued regarding security of the inventory to ensure things don't walk away. Re-engaging the conversation around cameras in the pro shop and snack bar. Motion to approve up to \$3,000 in spending for inventory for the pro shop by Ryan Ovitt, 2nd by Nate Liese. Unanimous – motion carries.

VT health inspection came in at a 94 but the plumbing needs to be updated to become compliant with current standards however we are grandfathered in. If we were to fix it, it would cost \$1,100. We'll revisit as needed.

10. **New Business** – none

11. **Old Business** – none

12. **Enter Executive Session** - Motion to adjourn and go into Executive Session at 8:00PM by Joe Montagne, second by Emily Norris – Unanimous – motion carries.

13. **Exit Executive Session** – Motion to come out of Executive Session at 9:28PM by Danielle Snelling, second by Joe Montagne . Unanimous – motion carries.