



WILLISTON FIGURE SKATING CLUB

BOARD OF DIRECTORS

REGULAR BOARD MEETING MINUTES

Date: April 30, 2026

Time: 7:00 PM

Location: Virtual Facilitator: Maria Carrier Note Taker: Bonnie Reeves

Board Members Present: Maria Carrier, Bonnie Reeves, Leah Nelson, Amber Holsapple

Call to Order

- Roll Call
- Guests: Ashlynn Anderson & Sharon Grover
- Confirmation of Quorum Yes

Approval of 4-15-26 Minutes X DECISION

Motion: Leah Nelson _____

Second: Amber Holsapple _____

- Vote: Approved Denied Tabled

Informal notes taken, not a formal meeting, no decisions were made, (amended 6-18-26)

President Report

- Club Growth and partnership updates
- High - level program updates
Coaches meeting in progress.

Treasurer Report

- Financial summary
Working on finalizing ending budget
- Current balance and upcoming obligations
Report forwarded

As of 3/31/2026 \$19,1774

\$11,000 income

Ending balance \$19,958.29

Annual Meeting Planning

• Annual Meeting Date & Structure DISCUSSION / DECISION

- June 9th, 2026

Time & location tbd table

Example letter was sent

• Nominating Committee Ballot Update UPDATE

6 letters of intent received

Nominating committee reaching out to membership

Questionnaire & then the letter of intent

• Member Communication (Annual Meeting Notice) DECISION

- Draft/review letter to members [Member Letter](#)

Letter to include outstanding volunteer hours

- Timeline for distribution

May 5th, 2026 by Leah

Motion: _____

Second: _____

Vote: Approved Denied x Tabled

• In-Person Voting Process X DECISION

- Method (paper ballots) [WFSC Ballot](#)

Ballot looks good

- Eligibility verification (membership status

- Ballot handling & counting procedure

- Oversight (who counts / verifies)

Committee needs a plan

Motion: _____

Second: _____

Vote: Approved Denied x Tabled

• Volunteer Hour Compliance & Voter Eligibility DECISION

- Outstanding hours and invoice status
Rough draft include pending eligibility by May 15. 2026 Leah. Bonnie, Amber
- Payment deadline enforcement
Enforce May 15th deadline
Send out notice May 20th - not in good standing
- Finalization of eligible voter list
IP
May 25th all needs to be finalized

Motion: _____

Second: _____

Vote: Approved Denied x Tabled

Programs & Events Update

- Band Day Update x UPDATE

Marie C getting decorations together. Thought was to decorate at Leah's but live outside of town and raised concerns of decorating day before and distance to travel with decorated float.

Let minutes reflect per Sharon Grover she wanted to comment but Maria C had noted at beginning of meeting the meeting wasn't open for discussion at start of meeting per bylaws

- Kids Day Out Update x UPDATE

May 15th Is event & set up 24-25 at fairgrounds. Leah asking if club can donate?: bags with a craft & staple club info to it.

Fundraising & Sponsorships

- Summer fundraising opportunities update

Dakota Park 3 day session in June & volunteers secured

Water World - 7 dates - volunteers need safety operational training

Aug 14th Moose Lodge in kitchen - Leah & Kristine H

Pizza Ranch cleaning tables is a possibility Leah

Brea is checking into other opportunities

Closed Session

- Confidential governance matters

Adjournment

- Confirm next meeting date

May 13,2026 7 pm

- Motion to Adjourn at 8:50 pm

Minutes Prepared and Issued By:

Bonnie Reeves

Date: May 13,2026