WILLISTON FIGURE SKATING CLUB (WFSC)

Regular Meeting Minutes of the Board of Directors

Date: September 16, 2026
Time: 7:00 PM
Location: Virtual
Facilitator: Maria Carrier
Note Taker: Alexandria Von Wald
Board Members Present: Maria Carrier, Alexandria Von Wald, Amber Holsapple, Thomas Hurley, Chelsey Crozier
Absent: Cherylee Aldrete

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1. CALL TO ORDER

- Roll call and confirmation of quorum
- Quorum confirmed: X Yes ☐ No
- Meeting called to order at: __7:06_____

NOTES / DISCUSSION:

Maria Carrier called the meeting to order at 7:06pm, Alexandria Von Wald took roll call and recorded- Maria, Alex, Amber, Thomas, and Chelsey present and Cherylee absent. Quorum Confirmed.

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2. APPROVAL OF PREVIOUS MEETING MINUTES ☐ DECISION

To approve the minutes of the previous WFSC Board of Directors meeting as presented, or as amended by the Board.

MOTION:

To approve the minutes of the previous WFSC Board of Directors meeting as presented, or as amended by the Board.

Motion by: _____Alex Von Wald_____ Second by: ____Thomas Hurley_____

Vote: X Approved ☐ Denied ☐ Tabled Yes: __X__ No: ____ Abstain: ____

NOTES / DISCUSSION:

Approval of August 30th Meeting Minutes.

ACTIONS TAKEN / OWNER / DUE DATE:

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3. VICE PRESIDENT LEADERSHIP TRANSITION ☐ DECISION

The Board acknowledges the resignation of Vice President Leah Nelson, effective September 9, 2026 at 5:30 PM. Her roles and duties must be delegated during this leadership transition.

- Membership Chair: Reassign to Maria Carrier
- Fundraising Chair: Assign a new chair- Leah or Hannah to possibly take chair
- Review and delegate any and all additional responsibilities previously held by Leah Nelson.

NOTES / DISCUSSION:

- **Vice President Leadership Transition and Resignation Acknowledgement**: The board addressed the resignation of Leah Nelson as vice president, effective September 9th at 5:30 p.m., with Alexandria Von Wald noting that the physical resignation letter was printed and filed (00:13:46) (00:36:46). Maria Carrier requested to take over the membership chair role, and the board discussed delegating the vacant fundraising chair position (00:13:46) (00:15:55). Amber Holsapple volunteered to message Leah Nelson to see if they would be willing to return strictly as a non-voting fundraising chair, while Alexandria Von Wald also proposed asking Hannah Obrigewitch (00:18:09) (00:35:52). Alexandria Von Wald made a motion to acknowledge Leah Nelson's resignation, approve Maria Carrier's reassignment to membership chair, and pursue Leah Nelson and Hannah Obrigewitch regarding the fundraising role, which was seconded by Thomas Hurley and unanimously approved (00:36:46).

ACTIONS TAKEN / OWNER / DUE DATE:

MOTION:

To acknowledge Leah Nelson's resignation and approve the reassignment and delegation of her responsibilities as determined by the Board.

Motion by: Alex Von Wald _____Second by: _Thomas Hurley_____

Vote: X Approved ☐ Denied ☐ Tabled Yes: __X__ No: ____ Abstain: ____

4. BOARD VACANCY - HANNAH JOHNSON □ DECISION

Hannah submitted the form expressing interest in filling the vacant board position. The Board shall review the submission and vote on whether Hannah Johnson will be appointed to join the board.

NOTES / DISCUSSION:

Board members reviewed Hannah's application and discussed her joining the board.

ACTIONS TAKEN / OWNER / DUE DATE:

MOTION:

To appoint Hannah Johnson to serve as a board member of the Williston Figure Skating Club for the remainder of the applicable term.

Motion by: __Alex Von Wald_____ Second by: ____Amber Holsapple _____

Vote: Approved ☐ Denied ☐ Tabled Yes: __X__ No: ____ Abstain: ____

Hannah Johnson to join meeting after the decision

5. BOARD MEMBER / FAMILY MEMBERSHIP CLASSIFICATION □ DECISION

The Board must determine how Board membership will be counted in relation to family/skater membership registration.

- Option A: Board membership counts as the family's first membership; add 5 mandatory hockey concession/event hours to the first family board and coach membership. All skaters in that family are subsequent/second memberships.

- Option B: The family's first skater is registered as the first membership, and Board membership status is disregarded for skater membership order. Volunteer hours would have to be cleared out, and only the mandatory hockey concessions remain.

Board Decision: ☐ **Option A** ☐ **Option B**

NOTES / DISCUSSION:

- **Board Member and Coach Family Membership Classification Options**: The board debated how to handle family membership classifications for board members and coaches to ensure consistency and avoid violating bylaws prohibiting financial payback or special perks (00:27:56) (00:38:52). Alexandria Von Wald presented two options: Option A, where board membership counts as the family's first membership with subsequent skaters receiving second membership rates, and Option B, where the family's first skater is registered as the first membership and board membership status is disregarded (00:40:58).

- **Volunteer Hour Adjustments for Board Members and Coaches**: The board evaluated how volunteer hour requirements would be affected under the membership classification options, noting that under Option B, general volunteer hours would be cleared out, leaving only mandatory hockey concessions and spring show commitments. Chelsea Crozier discussed their specific skater hour breakdown, and Thomas Hurley emphasized that board members and coaches acting as skate monitors should not have separate heavy volunteer burdens beyond mandatory hockey concessions, which require fulfilling roughly 150 to 200 hours club-wide (00:33:21) (00:40:58).

- **Board Member Family Membership Classification Vote and Implementation**: Alexandria Von Wald called for a vote on the membership classification options, and Thomas Hurley, Maria Carrier, Chelsea C, and Hannah Obrigewitch voted in favor of Option A, establishing that board membership counts as the family's first membership (00:43:20). Alexandria Von Wald made a formal motion to adopt Option A to apply board membership as the first family membership and subsequent skater memberships consistently, which was seconded by Thomas Hurley and approved by the board (00:45:57). Consequently, Amber Holsapple, Alexandria Von Wald, and Chelsea crozier would receive appropriate refunds or fee adjustments for previously miscalculated charges (00:45:06).

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To count the board/coaches membership as first family and all skaters to be subsequent after that.

ACTIONS TAKEN / OWNER / DUE DATE:

Amber to refund- Chelsey, Cherylee, Alex Updates to the membership handbook/Bylaws

MOTION:

To adopt the Board-approved method for determining first and subsequent family/skater memberships for Board member families and apply it consistently.

Motion by: ___Alex Von Wald _____ Second by: __Thomas Hurley_____

Vote: X Approved ☐ Denied ☐ Tabled Yes: _X_ No: ____ Abstain: ____

6. PRESIDENT'S REPORT ☐ REPORT

Report presented by the President. Questions and discussion from the Board.

NOTES / DISCUSSION:

- **President's Report - USFS Sanctioning Status and Timeline**: Maria Carrier reported on the U.S. Figure Skating sanctioning update, noting that USFS confirmed an existing application remains acceptable. Maria Carrier and Allan planned to coordinate schedules to review the policy handbook together, with formal sanction approval targeted for December at the latest (00:49:14).

ACTIONS TAKEN / OWNER / DUE DATE:

7. TREASURER'S REPORT □ REPORT

Review current financial position, income, expenses, outstanding obligations, and other financial matters requiring Board awareness or action.

NOTES / DISCUSSION:

- **Treasurer's Report and Financial Status**: Amber Holsapple presented the treasurer's report, stating the current account balance stood at $9,126.63, with an additional $1,500 in sponsorship checks pending bank deposit. Future financial obligations identified by Amber Holsapple included a $2,500 payment to WFSC, upcoming board vote items, and coach expenses (00:53:25).

ACTIONS TAKEN / OWNER / DUE DATE:

8. FUNDRAISING REPORT □ REPORT / DECISION

Review current fundraising activities, results, upcoming opportunities, committee needs, and next steps.

NOTES / DISCUSSION:

- **Gun Raffle Details, Responsibilities, and Financial Incentives**: Alexandria Von Wald reviewed fundraising details provided by Cherylee Aldrete regarding the gun raffle, noting that tickets finalized with BAS printers would be distributed to members during class the following week (00:54:16). Thomas Hurley agreed to assist with Napa coordination and the final purchase and pickup of the raffle firearm. To incentivize sales, the committee proposed top seller store credits or hockey store gift cards: $75 for first place, $50 for second place, and $30 for third place, which would also yield a $5 per item kickback for the club (00:55:23).

- **Gun Raffle Top Seller Prize Approval Vote**: Alexandria Von Wald made a motion to approve the three proposed prize levels ($75 for first place, $50 for second place, and $30 for third place) for members who sell the most gun raffle tickets, which was seconded by Amber Holsapple and unanimously approved (00:56:37).

- **Textathon and Spooky Skate Event Planning Updates**: Alexandria Von Wald shared that Brooklyn was researching pricing from organizations providing textathon services, with the textathon tentatively planned for November. Regarding the spooky skate event, the committee encountered difficulty contacting Williston Park and Recreation District (WPRD), prompting Alexandria Von Wald to request contact information for Mike, the head of WPRD, to secure dates and ensure an

open public skate with uncapped skate rentals (00:56:37). Alexandria Von Wald emphasized that event dates must be finalized immediately to obtain insurance approval (00:58:32).

- **Pheasants Forever Banquet Volunteer Commitments**: Alexandria Von Wald reported that the fundraising committee contacted Andrea Platcher Leacher regarding the Pheasants Forever Banquet, confirming that the club currently has 5 volunteers committed for setup and 10 volunteers committed for cleanup, with hopes for additional member signups (00:58:32).
- **Fundraising Report and Textathon**: Alexandria Von Wald reported that the fundraising report vote was completed and introduced the upcoming textathon planned for November. Chelsey Crozier asked for clarification on what a textathon entails, and Alexandria Von Wald explained that participants send mass text messages to contacts asking for financial support, noting that Jackson raised $7,000 in a week using a similar method for golf (00:59:40). Alexandria Von Wald stated that Brooklyn is currently researching and obtaining pricing from companies and organizations that provide text services. No final vendor was selected, and the initiative remains in the setup phase (01:00:34).

- Gun raffle tickets were finalized with BAS printers, and a member ticket responsibility form was established requiring members to return ticket money or unsold tickets by October 30th, 2026, or assume personal financial responsibility.

ACTIONS TAKEN / OWNER / DUE DATE:

Gun raffle tickets to be handed out next week.

MOTION:

To approve the 3 prize levels for the members who sell the most raffle tickets as follows: 1st - $75; 2nd - $50; 3rd - $30.

Motion by: __Alex Von Wald _____ Second by: _____Amber Holsapple_____

Vote: X Approved ☐ Denied ☐ Tabled Yes: __X__ No: ____ Abstain: ____

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9. VOLUNTEER COORDINATOR CHECK-IN ☐ REPORT / DISCUSSION

Check in with the Volunteer Coordinator for an update on current volunteer coverage, completed hours, open needs, and member follow-up.

NOTES / DISCUSSION:

- **Volunteer Coordinator Check-in**: Chelsey Crozier provided a volunteer update, stating that cleaning hours were posted to Crossbar late the previous night, though Chels Warren suspected club members might not be aware yet. Chels Warren mentioned informing Shirley about the update, but noted that Shirley had family in town and had to leave early. No formal consensus was reached regarding the notification rollout, leaving the task of informing members pending (01:01:32).
- **Ice Monitor Requirements and Assignments**: Chelsey Crozier raised concerns that very few parents possess skates and club memberships required to act as ice monitors, identifying only

Chels Crozier, Amber Holsapple, Doan, and a few spouses as available. Alexandria Von Wald clarified, per Casey's instructions, that ice monitors are required on the ice for Snowplow Sam sessions, but are permitted to sit on the sidelines for older Learn to Skate groups unless assistance is needed (01:02:40). Alexandria Von Wald proposed and the group agreed that families of basic four through six skaters who volunteer as ice monitors will receive volunteer credit (01:04:20). Hannah Obrigewitch volunteered their spouse for Snowplow Sam ice monitoring, and Amber Holsapple and Chels Crozier expressed willingness to skate as monitors (01:05:16).

Cleaning Schedule and Duration Adjustments: Chels Crozier discussed the cleaning schedule, explaining that cleaning slots are currently allotted in 30-minute increments per skate class, which is insufficient for the heavily soiled main lobby area. Alexandria Von Wald suggested increasing the duration of main lobby cleaning to match the lesson length of one hour, and Chels Warren agreed to evaluate locker room cleaning procedures the following day with assistance (01:06:18). Chels Warren was tasked with adjusting the cleaning duration for the lobby area to one hour based on Alexandria Von Wald's recommendation (01:07:22).

ACTIONS TAKEN / OWNER / DUE DATE:

10. BISMARCK COMPETITION REGISTRATION □ ACTION / DEADLINE

Registration deadline: September 18, 2026.

- Confirm that eligible skaters and families have received the registration reminder.
- Identify any skaters or families needing assistance before the deadline.

NOTES / DISCUSSION:

- Bismarck Competition Registration Reminders: Alexandria Von Wald noted that registration reminders and hotel booking information for the Bismarck competition were posted in the VIP group, highlighting that late registration incurs a $35 fee (01:08:29). Alexandria Von Wald proposed posting a reminder specifically on Bryn's VIP page the following day, noting that Friday is the last day to sign up, to prevent confusion on the main club page. The group agreed with this approach, and Alexandria Von Wald committed to posting the reminder on the VIP page (01:09:27).

ACTIONS TAKEN / OWNER / DUE DATE:

Alex make graphic and post to VIP group Sep 17th

11. SEPTEMBER 26 ICE DANCE PRACTICE □ DISCUSSION / DECISION

- Date and time: Saturday, September 26, 2026, from 4:00-6:00 PM.
- Guest coach: Triple Gold Medalist Zane Frick.
- Karen Melby may also assist, pending confirmation.
- Zane Frick guest-coach payment: $250.00, consistent with prior payments and intended as an incentive for him to return.
- Parents will pay Zane Frick directly for any private lessons.
- WFSC will pay the $200 ice cost.

NOTES / DISCUSSION:

September Ice Dance Practice and Financial Approval: Alexandria Von Wald presented a proposal for Zayn Frick to conduct private ice dance lessons on September 26 from 4:00 p.m. to 6:00 p.m., prioritizing skaters testing in Bismarck followed by Aspire participants (01:09:27). Alexandria Von Wald outlined the costs: a $200 arena ice fee, a $250 flat fee for Zayn Frick, $71 in gas mileage, and $15 per private lesson paid directly by parents (01:10:18) (01:16:01). Amber Holsapple and Alexandria Von Wald supported the expense as a necessary investment to provide certified male ice dance partnership for the skaters (01:14:08). Alexandria Von Wald made a motion to approve the September 26 ice dance practice, authorize the $250 payment for Zayn Frick and the $200 ice expense, and confirm that parents are responsible for paying Zayn Frick directly for private lessons; Thomas Hurley seconded the motion, and it passed unanimously (01:16:01).

ACTIONS TAKEN / OWNER / DUE DATE:

MOTION:

To approve the September 26 ice dance practice, authorize a $250 payment to Zane Frick and a $200 ice expense, and confirm that parents are responsible for paying Zane Frick directly for private lessons.

Motion by: ____Alexandria Von Wald__ Second by: _Thomas Hurley_____

Vote: X Approved ☐ Denied ☐ Tabled Yes: _X___ No: ____ Abstain: ____

12. NEW BUSINESS ☐ DISCUSSION

The floor is open for new business, questions, governance matters, upcoming events, and other items not otherwise included on the agenda.

Any motions arising from New Business shall be recorded and voted upon separately.

NOTES / DISCUSSION:

ACTIONS TAKEN / OWNER / DUE DATE:

- **Next Meeting Scheduling and Adjournment**: Alexandria Von Wald proposed scheduling the next meeting for September 28, but Chels Crozier noted a conflict due to a son's birthday (01:23:43). After evaluating various weekdays and noting conflicts with hockey season and family days, Chels Crozier proposed September 29, and the group agreed to set the meeting for September 29 at 7:00 p.m (01:24:58). Alexandria Von Wald made a motion to adjourn the meeting at 8:20 p.m., Thomas Hurley seconded, and the meeting concluded (01:26:01).

MOTION, IF NEEDED:

Motion by: _____ Second by: _____

Vote: ☐ Approved ☐ Denied ☐ Tabled Yes: ____ No: ____ Abstain: ____

13. ADJOURNMENT

Motion to Adjourn

Motion by: ___Alex Von Wald _____ Second by: ___Thomas Hurley_____

Vote: ____All_____ Meeting Adjourned at: _____8:20pm_____

Prepared By:

_____

Alexandria Von Wald
Secretary
Williston Figure Skating Club