



WILLISTON FIGURE SKATING CLUB (WFSC)

Organizational Meeting of the Board of Directors

Date: June 12, 2026

Time: 3:15 PM

Location: AGRI **Facilitator:** Maria Carrier **Note Taker:** Leah Nelson

Board Members Present: Maria Carrier, Leah Nelson, Amber Holsapple, Alex Von Wald, Cherylee Aldrete, Chelsey Crozier, Thomas Hurley

CALL TO ORDER

- Roll Call
- Confirmation of Quorum - **Quorum present**

1. APPROVAL OF 5-27-26 MINUTES X DECISION

Motion: Alex Von Wald

Second: Amber Holsapple

- **Vote:** Approved Denied Tabled - **Motion carried unanimously**

2. APPROVAL OF 6-09-26 MINUTES X DECISION

Motion: _____

Second: _____

- **Vote:** Approved Denied Tabled- **Motion carried unanimously- Approved 6-15-26**

3. CERTIFICATION OF ELECTION RESULTS

Review and acknowledge the results of the June 9, 2026 Annual Membership Meeting.

Motion:

To certify the election of the following individuals to the WFSC Board of Directors.

Directors Elected:

1. Alex Von Wald
2. Amber Holsapple
3. Chelsey Crozier
4. Cherylee Aldrete
5. Leah Nelson

6. Maria Carrier
7. Thomas Hurley

Motion: **Amber Holsapple**

Second: **Chelsey Crozier**

• Vote: **X** Approved Denied Tabled - **Motion carried unanimously**

4. ELECTION OF OFFICERS

Pursuant to Article V of the WFSC Bylaws, the Board shall elect officers from among the Directors.

A. President

Nominations:

- **Maria Carrier - unanimous**

Officer Elected:

President: **Maria Carrier**

B. Vice President

Nominations:

- **Leah Nelson - unanimous**

Officer Elected:

Vice President: **Leah Nelson**

C. Secretary

Nominations:

- **Alex Von Wald -unanimous**

Officer Elected:

Secretary: **Alex Von Wald**

D. Treasurer

Nominations:

- **Amber Holsapple - unanimous**

Officer Elected:

Treasurer: **Amber Holsapple**

5. ASSIGNMENT OF INITIAL DIRECTOR TERMS

Pursuant to Article IV, Section 4.06 of the Bylaws, the Board shall establish staggered director terms.

Resolution:

The Board assigns the following initial terms:

Director	Position	Initial Term Expires
Maria Carrier	President	June 30, 2029
Leah Nelson	Vice President	June 30, 2029
Alex Von Wald	Secretary	June 30, 2029
Amber Holsapple	Treasurer	June 30, 2029
Cherylee Aldrete	Director	June 30, 2028
Chelsey Crozier	Director	June 30, 2028
Thomas Hurley	Director	June 30, 2027 (June 30, 2028)

Following discussion of board term assignments, the Board unanimously voted to assign Thomas Hurley a two-year Director term in place of the previously designated one-year term.

Motion: **Alex Von Wald**

Second: **Amber Holsapple**

• Vote: Approved Denied Tabled - **Motion carried unanimously**

6. APPOINTMENT OF SAFESPORT CHAIR

Pursuant to Article VI of the Bylaws, the Board shall designate a SafeSport Chair.

Nominee: **Cherylee Aldrete**

Motion:

To appoint **Cherylee Aldrete** as WFSC SafeSport Chair.

Motion: **Alex Von Wald**

Second: **Amber Holsapple**

• Vote: Approved Denied Tabled - **Motion carried unanimously**

7. GOVERNANCE AGREEMENTS

Board Members shall review and execute:

- Board Governance Agreement GOV-004
- Officer Governance Agreements (as applicable) GOV-005-GOV-008
- Conflict of Interest Disclosure Form
- Code of Conduct Acknowledgment

Motion:

To approve and implement the WFSC Governance Agreements and annual disclosure requirements.

Motion: **Alex Von Wald**

Second: **Thomas Hurley**

• Vote: Approved Denied Tabled - **Motion carried unanimously**

8. ADOPTION OF GOVERNANCE POLICIES

Motion:

To ratify and continue the following governance policies:

- WFSC-GOV-001 Board Candidate Eligibility Policy
- WFSC-GOV-002 Governance Authority & Decision-Making Policy
- WFSC GOV-003 Nominating Committee Policy
- WFSC-GOV-009 Code of Conduct & Ethics Policy
- WFSC-GOV-010 Complaint & Reporting Procedure Policy
- WFSC-GOV-011 Disciplinary Procedure Policy
- WFSC-GOV-012 Conflict of Interest Policy

Motion: **Alex Von Wald**

Second: **Chelsey Crozier**

• Vote: Approved Denied Tabled - **Motion carried unanimously**

- **All forms were signed in person by each officer and director. All forms were added to the WFSC Master Binder**

9. BANKING AND FINANCIAL AUTHORITY

Review and authorize:

- Authorized bank signers - **Removal of Leah Nelson. Add Amber Holsapple as a signer. Signers will include: President Maria Carrier & Treasurer Amber Holsapple**
- Online banking access
- Financial platform access
- Spending authority thresholds

Motion:

To authorize the President and Treasurer to update all banking and financial records to reflect the newly elected officers.

Motion: **Alex Von Wald**

Second: **Leah Nelson**

• Vote: Approved Denied Tabled - **Motion carried unanimously**

- **Operational payments to be at the responsibility of President Maria Carrier, as she holds the connection to WBSC.**
- **Payroll and miscellaneous to be at the responsibility of Treasurer Amber Holsapple.**
- **Payroll to be distributed as a paper check.**

10. BOARD MEETING CALENDAR

Proposed Regular Board Meeting Schedule:

Month	Date
June	24th
July	29th
August	26th
September	30th
October	28th
November	9th
December	30th
January	27th
February	23rd
March	24th
April	28th
May	26th
June	9th

- All dates are tentative to competition schedules
- All meetings to be held virtually via Google Meet

Motion:

To adopt the 2026–2027 Board Meeting Calendar.

Motion: **Amber Holsapple**

Second: **Alex Von Wald**

• Vote: **X** Approved Denied Tabled - **Motion carried unanimously**

11. CHAIR APPOINTMENTS

Potential Chairs:

- Membership Chair
- Fundraising Chair
- Test Session/ Competition Chair
- Marketing Chair
- Sponsorship Chair

Appointments:

- **Leah Nelson as Membership Chair, Fundraising Chair**
- **Test/Comp Chair possibly to be divided into two - Cherylee Aldrete and a potential regular club member to be appointed**
- **Alex Von Wald as Marketing Chair**
- **Thomas Hurley as Sponsorship Chair**

- Cherylee Aldrete recommends adding a communications Coordinator to ensure inquiries and communications are routed to the appropriate individual. Cherylee expressed interest in this position.

12. BOARD ORIENTATION SCHEDULE

Discussion of onboarding and orientation session for newly elected directors.

- **Maria Carrier to look more into this and provide something at a later date.**
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13. NEW BUSINESS

- Member Policy Handbook
 - Coach's Contracts
 - Coach's Handbook
 - **Maria Carrier, Cherylee Aldrete, and Leah Nelson to review and share with remaining directors.**
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14. ADJOURNMENT

Motion to Adjourn

Motion by: **Alex Von Wald**

Second by: **Thomas Hurley**

Vote: **Unanimous**

Meeting Adjourned at: **4:59 pm**

Agenda Prepared By:



President

Williston Figure Skating Club

Organizational Board Meeting Agenda – June 2026

Meeting Minutes Prepared & Issued by:



Leah Nelson

WFSC Vice President

Date: 06-13-2026