International Falls Recreation Hockey Board Meeting Minutes

Date: May 18, 2026
Location: In person and via Microsoft Teams
Meeting Length: Approximately 1 hour, 15 minutes

1. Call to Order

The meeting was called to order after the group resolved Teams audio issues.

2. Attendance

Board members and participants present included Tawna, Josh, Robb, Tony, Leif, Chad, David, Derek, Mike, and Adam.
Jared B. was not present due to a City Council meeting. Jerad K. was absent.

3. Gambling Report

Tony presented the gambling report.
The organization had another strong month. Net receipts for the month were $32,344, compared to $21,650 for the same month last year. Paper pull-tab activity was up significantly, with 17 games this year compared to 11 games last year. Electronic gaming was also nearly double compared to the prior year.
Year-to-date, the organization is at approximately $242,120, compared to $219,000 at the same time last year, reflecting an increase of roughly $23,000.
The Wells Fargo gambling account currently has approximately $30,000. Upcoming expenses include approximately $11,000 in taxes and approximately $6,000 in Border Bar rent, totaling about $17,000 in upcoming expenditures.
There was discussion that the strong gambling performance creates a need to move/spend funds before the end of the fiscal year in June to manage tax obligations.
Gambling Report — Month of: May 2026 | Net: $32,344 | YTD Net: $242,120
Motion to accept the Gambling Report made by Leif. Second by Tawna. Motion passed.

4. Transfer from Gambling Account to General Account

Tony recommended moving $15,000 from the Wells Fargo gambling account to the general account. Discussion followed regarding upcoming expenses, fiscal year-end timing, and the need to reduce the balance in the gambling account.
Motion: Josh made a motion to transfer $15,000 from the Wells Fargo gambling account to the general fund.
Second: Rob seconded the motion.
Vote: Motion carried.

5. Gambling Account Bank Change

The board discussed moving the gambling account from Wells Fargo to Border Bank. Tony indicated a preference to keep the gambling account separate from the regular account and noted that the process would take time due to documentation requirements and existing ACH withdrawals connected to Wells Fargo.
The board agreed that Tony should begin the process of moving the account.

Motion: Leif made a motion to authorize Tony to move the gambling account from Wells Fargo to Border Bank.
Second: Josh seconded the motion.
Vote: Motion carried.

6. Treasurer's Report

The April 2026 Treasurer's Report was reviewed.
Total deposits for April were $26,508.57. Major deposits included a Old Timers donation and concession transfer. Crossbar deposits were discussed and identified as tournament registrations.
Total expenses for April were $21,360.85. Noted expenses included bus lines for Peewees, coach reimbursements, Shred-N-Go, pull-tab related expenses, director pay/reimbursement, Rogo, and jamboree expenses.
The activity for the month was a positive $5,147.72.
As of April 30, the bank balance was $123,330.81. The ledger balance was $116,710.81, with outstanding checks/items noted.
Treasurer's Report — Month of: April 2026 | Total Deposits: $26,508.57 | Expenses: $21,360.85 | Balance: $116,710.81
Motion to approve the April Treasurer's Report made by Tawna. Second by Leif. Motion passed.

7. New Business

A. Gambling Manager Compensation

The board discussed reviewing the gambling manager compensation. Discussion included current workload, added responsibilities, and the fact that no raise has been received since taking over the role. The board wanted more information on prior gambling manager compensation before making a final decision. There was also discussion about potentially pairing a compensation increase with a contract.
Action Item: Josh will obtain additional historical compensation information and share it with the board.
Status: Tabled until the next meeting.

B. Rec Board Roles and Duties

Tawna and Josh shared a draft list of board roles and duties for review. Board members were asked to review the list before the next meeting and suggest additions or edits. Discussion included the need to distribute responsibilities more evenly among the board. It was also noted that certain non-executive roles, such as equipment manager or team manager liaison, could potentially be filled by association members rather than board members.
The board also discussed the need to review elected positions, including president, vice president, secretary, treasurer, and other roles. The bylaws call for this to occur in May, but due to several absences, the board agreed to delay the elections until June.
Motion: Rob made a motion to table board elections until the June meeting.
Second: Tawna seconded the motion.
Vote: Motion carried.

C. Debit Card vs. E-Check for Tournament Fees

The board discussed using e-checks instead of credit/debit cards to pay tournament registration fees.
Josh explained that tournament fees have been paid with a credit card, which results in transaction fees of approximately $40 to $50 per use. E-checks would avoid those fees and also avoid the need to request temporary credit card limit increases.
Discussion included the need for proper board approval, accountability, and awareness since e-check use would involve account and routing information.
Motion: Josh made a motion to allow e-checks to be used for tournament fees with board approval.
Second: Tawna seconded the motion.
Vote: Motion carried.

D. Coaches Meeting

A coaches meeting was scheduled for:
Date: Wednesday, May 27, 2026
Time: 5:00 p.m.
The meeting will include head coaches and assistant coaches who wish to attend.
Tawna will create a message for the coaching staff.

E. Summer Ice Schedule

The board discussed summer ice time.
The proposed weeks are:

- July 13–16
- July 20–23
- July 27–30

The current proposal included approximately 12 hours per week, at $100 per hour, for an estimated total of $3,600.
The group agreed to focus on Monday through Thursday, dropping Fridays as participation would likely be low during the summer.
Action Item: David will review the available schedule and provide a recommendation.
Josh will then follow up with Ringer to work toward a contract once the board agrees on the schedule.

F. Roller Hockey Schedule

The board discussed a proposed roller hockey schedule beginning after school is out, likely starting Monday, June 1.
The proposed schedule would be Mondays and Wednesdays, with possible adult time on Wednesday evenings.
Proposed structure discussed:

- **12:00 p.m. to 4:00 p.m.:** Open hockey, ages 8–18
- **4:00 p.m. to 5:00 p.m.:** Ages 4–8 pickup/game time
- **5:00 p.m. to 6:00 p.m.:** Ages 9–13
- **6:00 p.m. to 7:00 p.m.:** Ages 14–18
- **7:00 p.m. to 9:00 p.m. Wednesday:** Possible adult pickup hockey, 18+

The board discussed making the program free but requiring registration and a waiver for insurance purposes. Crossbar was identified as the likely platform for registration and waiver completion.
Equipment requirements discussed included helmets, gloves, shin pads, and other appropriate gear.
The board also discussed the need to have someone present to monitor the activity. A rate of approximately $15 to $20 per hour was discussed for a high school or college-aged supervisor.
Roller hockey pucks were also discussed. Bulk pricing was noted at approximately $300 for 50 pucks.
Action Item: Josh will send the proposed roller hockey schedule to the city for approval.

8. Old Business

A. Kerry Park Arena Operations Proposal

The board discussed the city's request for a proposal related to the Recreation Hockey Board potentially operating Kerry Park Arena.
The board acknowledged the opportunity and engaged in thoughtful discussion about the scope of responsibilities that arena operations would involve, including staffing, equipment operation, facility maintenance, and payroll. The board expressed a desire to fully understand the financial picture before moving forward with any proposal.
The board agreed that a collaborative arrangement would be most beneficial to both parties and that having complete financial information from the city would be an important first step in developing a responsible and informed proposal.
Action Item: If contacted by the city, Josh will respond that the board looks forward to reviewing the city's operating cost numbers as a next step toward developing a proposal.

B. Concessions

The board discussed concessions and noted that the issue should remain on the agenda for the next meeting.
It was also noted that the concession buyout/payment deadline was May 15, and approximately five families had not yet completed payment.

C. Releases / Letters of Good Standing

The board discussed whether any additional requests had been received for releases or letters of good standing to play hockey elsewhere.
Josh stated that he had not received any additional requests.

9. Open Forum

No members of the public were present for open forum.

10. Next Meeting

Date: Wednesday, June 17, 2026
Time: 5:30 p.m.

11. Next Meeting Agenda Items

Agenda items for the June meeting include:

- Board elections
- Gambling manager compensation
- Gambling manager contract discussion
- Rec Board roles and duties
- Outdoor hockey day
- Concessions
- Kerry Park Arena operations proposal
- Summer ice schedule
- Roller hockey update

12. Adjournment

A motion was made and seconded to adjourn the meeting.
Vote: Motion carried.
Meeting adjourned.