

PHA Meeting Minutes
July 19, 2026

Members Present (*Voting Officer): Cliff Jackson*, Jeremy Richardson*, Glenn Goorsky*, Justin Reiss*, Charlie Legg, Lauren Auda

Guest: Tiffany Trueblood-Adkins (at the invitation of Lauren Auda for social media/comms)

Scheduling - Discussed key dates for Fall 2026 season to accommodate renovation schedule; current thinking is as follows:

- August 22: Rink Cleanup Day
- August 25: Registration Closes
- August 27 and 29: House Evals
- Sept. 2 and 5: Travel Evals
- Sept 3: House team rostered and published
- Sept 7: Practices start
- Sept 18-19: Opening Weekend
- Oct 12-16: School fall break planned (no games to be scheduled)
- Oct 16-18: Proposed PTC Hockey Fights Cancer Weekend
- Oct 19-28: RINK CLOSED FOR RENOVATIONS
- Oct 30-31: Halloween weekend games
- Nov 20-21: Weekend before Thanksgiving Break (games planned)
- Dec 12: Iron Man Weekend

Plan to invite city council to Halloween weekend for special event to celebrate rink renovations
AAU for coaches should be done on an annual basis to satisfy annual background check requirements for the PTC User Agreement.

Discussed practice structure for house league teams:

- Division-wide practices for Mites and Squirts (all teams and coaches with station/skill rotations for all players)

Board Member Topics:

- Vice President:
 - Fall schedule dates (see all notes above)
 - Summer Programs: 31 kids in Learn to Play (up to 29 showing up at a time for the sessions); kids are having fun, emphasis is on skating; vast majority will go right into the Mite and Squirt divisions
 - 16 people on the waitlist for Learn to Play; interest in doing a fall one, but this is dependent on instructor availability
 - Summer Skills Clinics: 35 kids in this program, down from 48 last year, but progressing; Deacon has been heading up a lot of goalie instruction and - as a recently-graduated senior - has been doing a great job with them.
 - No special events coordinator at the moment, so planning the following:

- Accepted to Hockey Fights Cancer event; will provide swag, stick tape, helmet stickers, banner, etc.; PTC-specific website will be set up for people to contribute directly to Hockey Fights Cancer via our program
- Learn To Skate - Should do this in addition to existing Learn to Play paid sessions
 - Potential dates for this - August 15th (Saturday), potential date in the spring as well
- Allocation of responsibilities for Special Events, Concessions, and Equipment
 - Equipment room will remain off-limits as a dressing room to players with minimal exceptions
 - Need signage to reflect this and keep it under surveillance
 - Special Events: Tiffany volunteered to help with this, and can run by committee based on event initiatives
- Broad discussion: Potential changes to bylaws for November 2026 SAGM:
 - Adjustments to Committee roles (removal of Registrar, repurpose Marketing to Communications Director, Membership Committee chair)
 - Amend Robert's Rules of Order In Plain English language (simplify)
 - Documented election process (timelines, petition deadline, posting of nominees on website by specified date)
 - Paid position for Director of Hockey Operations?
- Business Manager:
 - Banking change to Truist
 - ACTION: Glenn to draft letter for executive ownership transfer for Bev to sign
 - Signature changes and/or transfer to Truist to follow
 - ACTION: Glenn to submit Year-End reporting due to close out FY26
 - CONCESSION??? Need help here! This is biggest gap in week-to-week operations right now
 - Start with full stocking at the start of the fall season; pass baton from member to member of board to
 - ACTION: Glenn to create the food inventory listing to track supply needs for weekly concessions purchases
 - ACTION: Glenn to ask Harold Layton about hot food permitting and process for ensuring we are up to compliance with the city on this.
 - Send me AAU reimbursement requests. I will be processing reimbursements along with coaches as they come in
 - ACTION: Send Justin process for getting AAU reimbursement for coaches
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- Communications and Board Initiatives
 - Coordinator to run the process: Recruit, delegate tasks
 - Need to solicit interest in initiatives and availability/capability to contribute
 - One point person for each area where we need volunteers
 - Concessions
 - Team Management (Jeremy)

- Equipment Management (run by AGCs to task individuals to maintain the room during their game/practice times)
- Social media is performing very well
 - Top-performing content is from Summer Skills and LTP reels
 - Subscribership is up, though link clicks on Facebook are down
 - YouTube page is up; Cliff's Notes lives here
- Sponsorship
 - Updated tiers
 - Need to stay close on social media content to make sure sponsors are being adequately recognized as new ones come in
 - Discussed Truist; likely depending on tier that they come in on
 - Aaron's is going through a merger; would like to come on board, but unsure on timing
 - Securing commitment on verbals from prior season
- Coaching
 - Coaches clinics and meetings on 8/28 and 8/29
 - Second coaches meeting aimed at anyone else on September 15th
 - SOP revisions/gap analysis
 - Attempt is to be as efficient as possible and move decision-making as close to responsible party as possible (i.e., make everyone's respective jobs easier)
 - Example: Clarifying what is meant by "Board Approval" in specific instances
 - Formal process for succession planning (e.g., what happens when a voting - or non-voting - position becomes vacant?)